



**Village of Halkirk  
Council Meeting Minutes  
Halkirk Seniors Center  
October 10<sup>th</sup>, 2024**

In attendance: Mayor Jan Koenraad, Deputy Mayor Dennis Cordel, Councilor Ross Elsasser, and CAO Marcy Renschler.

1. **Call to Order:** Mayor Jan Koenraad called the meeting to order at 5:05pm
2. **Adoption of Agenda:**
  - #2024-10-01:**  
Moved by Councilor Ross Elsasser the adoption of the Agenda. Carried.
3. **Adoption of the Minutes:**
  - 3.1 #2024-10-02**  
Moved by Deputy Mayor Jan Dennis Cordel to accept the September 12<sup>th</sup>, 2024 Council Meeting Minutes as presented. Carried.
4. **Delegations:**
  - 4.1 No Delegations
5. **Financial Reports**
  - #2024-10-03**
    - 5.1 Moved by Deputy Mayor Dennis Cordel to approve the Accounts Payable for September 2024. Carried.
  - #2024-10-04**
    - 5.2 Moved by Mayor Jan Koenraad to approve the September 2024 Final Payments. Carried.
  - #2024-10-05**
    - 5.3 Moved by Councilor Ross Elsasser to approve the September Bank Reconciliation. Carried.

## **6. Business From Previous Meetings:**

### **6.1 Transfer switch at the Booth:**

CAO Marcy Renschler reported that East Central Electric installed the transfer switch at the Booth and all inspections have been completed and passed.

### **6.2 Cemetery:**

CAO Marcy Renschler reported that about 20 people attended the work bee at the Cemetery and several interested community members in assisting with the Association.

### **6.3 Viability Review:**

CAO Marcy Renschler reported that the Vote on October 8<sup>th</sup> & 9<sup>th</sup> had 51 Voters with 50 votes to dissolve and become a Hamlet with the County of Paintearth and one spoiled ballot.

### **6.4 Tax Sale:**

**#2024-10-06**

Moved by Councilor Ross Elssaser to proceed with taking the title of Tax Roll #2460 – 207 Berry Street. Carried. CAO Marcy Renschler will contact Taxervice to complete the transfer.

### **6.5 County Capital Fire Grant:**

CAO Marcy Renschler reported that the new radios have been ordered and could be here by October 16<sup>th</sup> 2024. The Breathing Cascade system has been put on hold at this point.

### **6.6 MPE Lagoon RFP:**

**#2024-10-07**

Moved by Mayor Jan Koenraad to award Grayson Excavating LTD the Lagoon project tender for \$93,567.30(including GST) upon MPE's final review of their bid. Carried.

### **6.7 Transfer Station Subdivision Application:**

CAO Marcy Renschler reported that the Transfer Station Subdivision application has been sent out to adjacent property owners. If no one objects to the application, Palliser will present the application at our November meeting.

**7. New Business:**

**7.1 RFD: Bylaw 2022-13 Village of Halkirk Land Use Bylaw:**

**#2024-10-08**

Moved by Deputy Mayor Dennis Cordel to proceed to third reading of Bylaw 2022-13 Village of Halkirk Land Use Bylaw with the following amendments

- 1.) Add Waster Transfer Station to the list of discretionary uses to Section 17.3.1 in the G-General Village District;
- 2.) Add the following definition to Part F Section 18: "Waste Transfer Station means a use where solid waste materials are received from collection vehicles and consolidated in larger vehicles for transport to the landfill".

Carried

**#2024-10-09**

Moved by Mayor Jan Koenraad to pass Third Reading of Bylaw 2022-13 Village of Halkirk Land Use Bylaw with the following amendments:

- 1.) Add Waster Transfer Station to the list of discretionary uses to Section 17.3.1 in the G-General Village District;
- 2.) Add the following definition to Part F Section 18: "Waste Transfer Station means a use where solid waste materials are received from collection vehicles and consolidated in larger vehicles for transport to the landfill".

Carried.

**7.2 RFD: Telecommunications Structure Policy:**

**#2024-10-10**

Moved by Councilor Ross Elsasser that the Village of Halkirk accept the Telecommunications Structure Policy as presented. Carried.

**7.3 2025 Insurance:**

**7.3.1 Group Accident Insurance Renewal:**

**#2024-10-11**

Moved by Mayor Jan Koenraad to approve Plan D for the Group Accident Insurance Renewal. Carried.

**7.3.2 AON Gas Insurance Renewal:**

CAO Marcy Renschler reported that the AON Gas Insurance renewal has been renewed effective Oct. 1<sup>st</sup>, 2024.

**7.4 CCTIF – Hall Project:**

**#2024-10-12**

Moved by Mayor Jan Koenraad to approve the cement work at the Halkirk Community Hall that is to be funded with CCTIF funds when the grant becomes approved. Carried.

**8. Reports**

**1. Council Reports:**

Mayor Jan Koenraad reported that he had attended the PEPS and Regional Waste meetings.

Deputy Mayor Dennis Cordel reported that he attended the BREOC meeting and the Lodge is having an open house on Oct. 18/24 to showcase the new suites.

Councilor Ross Elsasser has not attended any meetings to date.

**2. Administrator Report:**

**#2024-10-13**

Moved by Deputy Mayor Dennis Cordel to accept the CAO Report as presented. Carried.

**3. Contractor Report:**

Contractor Barb Kulyk was unable to attend the meeting.

**9. Correspondence:**

9.1 No Correspondence

**10. Date and Time of Next Meeting:** Regular meeting November 14<sup>th</sup>, 2024 @5:00pm.

**11. Closed Session:** As per FOIP requirements Chapter F-25; Part 1, Div 2, Sec 16 (1) (a)(ii)  
**#2024-10-14**

Mayor Jan Koenraad moved the Council and Administration into a Closed session to discuss Property owner Utility installation, Utility complaint, Sewer issues, and Administration at 5:52pm. Carried.

**#2024-10-15**

Moved by Deputy Mayor Dennis Cordel to come out of the Closed session at 6:33pm. Carried.

**#2024-10-16**

Moved by Mayor Jan Koenraad to exempt Kurt and Erin Chick – Farmland from Village Utilities. Carried.

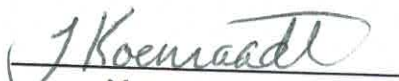
**#2024-10-17**

Moved by Deputy Mayor Dennis Cordel to proceed with Utility disconnections of Account #2440001. Carried.

**12. Adjournment of Meeting:**

**#2024-09-16**

Moved by Dennis Cordel to adjourn the meeting at 6:33pm. Carried.

  
Mayor

  
CAO