



**Village of Halkirk
Council Meeting Minutes
Halkirk Seniors Center
May 9th, 2024 @ 7:00pm**

In Attendance: Mayor Jan Koenraad, Deputy Mayor Dennis Cordel, Councilor Ross Elsasser, and CAO Marcy Renschler.

1. **Call to Order:** Mayor Jan Koenraad called the meeting to order at 7:00pm
2. **Adoption of Agenda:**
#2024-05-01:
Moved by Councilor Ross Elsasser the adoption of the agenda with the addition of 7.8 Tax Sales. Carried.
3. **Adoption of Minutes:**
#2024-05-02
Moved by Councilor Ross Elsasser to approve the April 11th, 2024 Council meeting minutes. Carried.
#2024-05-03
Moved by Deputy Mayor Dennis Cordel to approve the April 23rd, 2024 Budget meeting minutes. Carried.
4. **Delegations:**
4.1 No Delegations
5. **Financial Reports**
#2024-05-04
5.1 Moved by Deputy Mayor Dennis Cordel to approve the Accounts Payable for May 2024. Carried.
#2024-05-05
5.2 Moved by Councilor Ross Elsasser to approve the Final April 2024 Payable. Carried.
#2024-05-06
5.3 Moved by Deputy Mayor Dennis Cordel to approve the April 2024 Bank Reconciliation. Carried.
5.4 Village of Halkirk 2023 Financial Audit Update:
CAO Marcy Renschler reported that a six month extension has been requested of Municipal Affairs for our 2023 Financial Audit and Kendra Walgenbach will be out on May 15th and 16th to work with Administration to resolve some of the 2023 issues.

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#2024-05-07

5.5 Moved by Deputy Mayor Dennis Cordel to Approve the 2024 Operating Budget as presented. Carried.

#2024-05-08

5.6 Moved by Mayor Jan Koenraadt to move the Capital Budget to a Special Meeting on May 29th, 2024 @ 1:00pm. Carried.

6. Business From Previous Meetings:

6.1 Viability Review:

#2024-05-09

Moved by Mayor Jan Koenraadt to review the Report at a special meeting on May 29th, 2024 @ 1:00pm as it is due June 1st, 2024. Carried.

6.2 J&B Contracting LTD:

CAO Marcy Renschler introduced Barb Kulyk. Barb has been hired by the Village with financial help from the County of Paintearth to assist with updating bylaws and project management.

6.3 CCTIF Funding:

CAO Marcy Renschler reported they have met with PrairiesCan to go over the proposal and get Barb set up in the system.

7. New Business:

7.1 Minister of Municipal Affairs Meeting:

#2024-05-10

Moved by Deputy Mayor Dennis Cordel to request the Minister of Municipal Affairs proceed with another Viability Review Vote. Carried.

7.2 Bylaw 2024-02 Tax Bylaw:

#2024-05-11

Moved by Mayor Jan Koenraadt to pass first reading of Bylaw 2024-02Tax Bylaw. Carried.

#2024-05-12

Moved by Councilor Ross Elsasser to pass second reading of Bylaw 2024-02 Tax Bylaw. Carried.

#2024-05-13

Moved by Mayor Jan Koenraadt to proceed with third reading of Bylaw 2024002 Tax Bylaw. Carried.

#2024-05-14

Moved by Deputy Mayor Dennis Cordel to pass third reading of Bylaw 2024-02 Tax Bylaw. Carried.

7.3 Bylaw 2024-03 Tax Penalty Bylaw:

#2024-05-15

Moved by Councilor Ross Elsasser to pass first reading of Bylaw 2024-03 Tax Penalty Bylaw. Carried.

#2024-05-16

Moved by Deputy Mayor Dennis Cordel to pass second reading of Bylaw 2024-03 Tax Penalty Bylaw. Carried.

#2024-05-17

Moved by Mayor Jan Koenraad to proceed with third reading of Bylaw 2024-03 Tax Penalty Bylaw. Carried.

#2024-05-18

Moved by Councilor Ross Elsasser to pass third reading of Bylaw 2024-03 Tax Penalty Bylaw. Carried.

7.4 Broadband Tour:

CAO Marcy Renschler reported that she had a meeting with Rural Connect. They will be coming out to the Village to install Fiber to each Residence in early August. The Fiber will be provided to each Resident (that allows) at no cost and bored through the back alley. Internet providers can be sourced by the Home owners once the Fiber install is complete. The County of Paintearth received a grant to do this project. We will be the first install with Brownfield later in the year.

7.5 Cemetary Plot Refund:

#2024-05-19

Moed by Mayor Jan Koenraad to refund the Estate of Mary Stewart \$100 for the Cemetery Plot – Section 4 Plot 34. Carried.

7.6 Town Flower Planting:

#2024-05-20

Moved by Councilor Ross Elsasser to purchase flowers for the Village pots and have Public Works do the upkeep. Carried.

7.7 Town Wide Garage Sale:

Town Wide Garage sale will be held on June 1st, 2024

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7.8 Tax Sale:

#2024-05-21

Moved by Mayor Jan Koenraad to set the Tax Sale date for Wednesday September 18th, 2024 @ 10:00am. Carried.

#2024-05-22

Moved by Deputy Mayor Dennis Cordel to approve the Terms and Conditions for the 2024 Public Auction as presented. Carried.

#2024-05-23

Moved by Mayor Jan Koenraad that pursuant to 553 (1)(f) MGA, to add all tax recovery costs to the relevant roll numbers. Carried.

#2024-05-24

Moved by Mayor Jan Koenraad to use the assessed values of \$18,040 for Roll #2440 and \$42,090 for Roll #2460. Carried.

8. Reports

1. Council Reports:

Mayor Jan Koenraad reported that he attended Waste Management meeting.

Deputy Mayor Dennis Cordel reported that he attended Castor and District Housing Authority Meeting.

2. Administrator Report:

See Attached report

9. Correspondence:

9.1 Halkirk Elks will be sponsoring a Barbeque on Father's Day June 16th, 2024 @ 5:00pm for the Community. Firemen will assist and they will invite all the Students and Families that were affected by the Bus Accident. All Community members are invited.

10. Date and Time of Next Meeting: Regular meeting June 13th, 2024 @ 5:00PM

11. In Camera Session:

#2024-05-25

Councilor Ross Elsasser moved Council and Administration into Closed Session at 7:45pm to discuss Personnel Section 17 and Legal Matters Section 27. Carried.

#2024-05-26

Moved by Deputy Mayor Dennis Cordel to come out of Closed Session at 8:15pm. Carried.

No motions came out of the Closed Session.

12. Adjournment of Meeting:

#2024-05-27

Moved by Dennis Cordel to adjourn the meeting at 8:20pm. Carried.


Mayor


CAO