

**Village of Halkirk
Council Meeting Minutes
Halkirk Seniors Center
September 12th, 2024**

In attendance: Mayor Jan Koenraadt, Deputy Mayor Dennis Cordel, Councilor Ross Elsasser, and CAO Marcy Renschler.

1. **Call to Order:** Mayor Jan Koenraadt called the meeting to order at 5:01pm
2. **Adoption of Agenda:**
 - #2024-09-01:
Moved by Deputy Mayor Dennis Cordel the adoption of the Agenda. Carried.
3. **Adoption of the Minutes:**
 - 3.1 #2024-09-02
Moved by Mayor Jan Koenraadt to accept the August 8th, 2024 Council Meeting Minutes as presented. Carried.
4. **Delegations:**
 - 4.1 Mr. John Zytveld attended the Council meeting to discuss the possibility of getting water and sewer to his property in the Spring of 2025. Council informed Mr. Zytveld that the Village can put water and sewer to his property line and he would have to pipe it in from his property line to an appropriate heated location for the water meter to be located. Mr. Zytveld talked about the possibility of putting a house on the lots. Council was very receptive to having the prospect of a new home in the Village.
5. **Financial Reports**
 - #2024-09-03
 - 5.1 Moved by Councilor Ross Elsasser to approve the Accounts Payable for September 2024. Carried.
 - #2024-09-04
 - 5.2 Moved by Deputy Mayor Dennis Cordel to approve the August 2024 Final Payments. Carried.

#2024-09-05

5.3 Moved by Mayor Jan Koenraad to approve the August Bank Reconciliation.
Carried.

6. Business From Previous Meetings:

6.1 Transfer switch at the Booth:

CAO Marcy Renschler reported that East Central Electric has applied for permits and is working with ATCO to get the Transfer switch installed.

6.2 I Am Responding APP:

CAO Marcy Renschler reported that the APP has been installed on 6 of the 10 firemen's phones and there has been a few glitches but EC911 has been helping work through them.

6.3 Cemetery:

CAO Marcy Renschler reported that a Cemetery work bee has been scheduled for Saturday Oct. 5th, 2024 @ 8:30am.

6.4 Viability Review:

CAO Marcy Renschler reported that Municipal Affairs will be at the Halkirk Hall on September 24th, 2024 @ 7:00pm to discuss the report that the Village Residents should be receiving this week. The Vote is to take place October 8th & 9th, 2024 at the Halkirk Community Hall. Advance mail in votes will be available as well.

6.5 Tax Sale:

CAO Marcy Renschler reported that Tax Sale will be held on September 18th, 2024 @ 10:00am at the Village Office for one Roll: 2460 – 207 Berry Street.

7. New Business:

7.1 Tax Reporting Finalized:

CAO Marcy Renschler reported that the Village of Halkirk Tax Reporting has been finalized and accepted by Municipal Affairs with revisions needed.

7.2 ATCO Franchise Fee:

#2024-09-06

Moved by Councilor Ross Elsasser that the Village of Halkirk leave the Franchise Fee at its current rate of 5%. Carried.

7.3 Fire Services Training Program Grant:

CAO Marcy Renschler reported that Municipal Affairs is providing \$500,000 in grant funding for the 2025 Fire Training Program and she has forwarded the information to the Village of Halkirk DEM – Todd Pawsey for information.

7.4 Battle River Watershed:

CAO Marcy Renschler presented the Battle River Watershed Alliance Report. Our annual contribution is \$61.00.

7.5 MOA – CCBF Funding Amending Agreement:

#2024-09-07

Moved by Mayor Jan Koenraad to sign the Memorandum of Agreement for Canadian Community Building Funding. Carried.

7.6 MAP Review Report

#2024-09-08

Moved by Deputy Mayor Dennis Cordel to accept the Municipal Accountability Program Report as presented. Carried.

7.7 RFD: Truck Fill Upgrade:

#2024-09-09

Moved by Councilor Ross Elsasser to table the RFD on upgrading the Halkirk Truck Fill Coin operating system to an automated system. Carried.
Council will review this again at the October meeting.

7.8 RFD: County Capital Fire Grant:

#2024-09-10

Moved by Councilor Ross Elsasser to move ahead with the purchase of a new radio system from Bear Com for \$44,168.75 and purchase the Breathing Cascade System from Whole Sale Fire & Rescue for \$7,564.24 using the 2023 and 2024 County Fire Capital Grant. Carried.

Council instructed CAO Marcy Renschler to look into costs for 10 new carbon fiber air tanks as well.

7.9 RFD: MPE Lagoon RFP:

#2024-09-11

Moved by Mayor Jan Koenraad to proceed with MPE Lagoon RFP as presented by Contractor Barb Kulyk. Carried.

7.10 Land Use Bylaw Public Meeting Date:

Contractor Barb Kulyk reported on the Land Use Bylaw that was presented in 2023. Contractor Kulyk will look into the Bylaw number and if the dates have passed for the second and third readings. No Public Meeting date was set.

7.11 Transfer Station Subdivision Application:

CAO Marcy Renschler reported that Paintearth Regional Waste Supervisor Kevin McDougall has submitted the Subdivision application for the Transfer Station to Palliser for their approval. The Village will receive the application fee billing of approximately \$1,500.

8. Reports

1. Council Reports:

Mayor Jan Koenraad reported that he had attended the PEPS meeting
Deputy Mayor Dennis Cordel reported that he attended the BREOC meeting
Councilor Ross Elsasser has not attended any meetings to date.

2. Administrator Report:

#2024-09-12

Moved by Councilor Ross Elsasser to accept the CAO Report as presented.
Carried.

3. Contractor Report:

Contractor Barb Kulyk reported on her work to date.

9. Correspondence:

9.1 A thank you card was received from the Castor/Halkirk Handivan for our annual contribution.

10. Date and Time of Next Meeting: Regular meeting October 10th, 2024 @5:00pm.

11. Closed Session: As per FOIP requirements Section 1(r) Rights of Third Parties
#2024-09-13

Deputy Mayor Dennis Cordel moved the Council and Administration into a Closed session to discuss expired Development Permits and Property Owner sewer issues as per FOIP requirements Section 1(r) Rights of Third Parties at 7:03pm. Carried.

#2024-09-14

Moved by Mayor Jan Koenraad to come out of the Closed session at 7:13pm.
Carried.

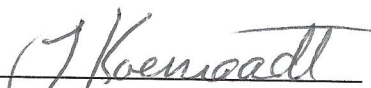
#2024-09-15

Moved by Councilor Ross Elsasser to have the Gonda/Hocken Property Line properly surveyed. Carried.

12. Adjournment of Meeting:

#2024-09-16

Moved by Dennis Cordel to adjourn the meeting at 7:15pm. Carried.



Mayor



CAO