

**Village of Halkirk  
Council Meeting Minutes  
Halkirk Seniors Center  
June 13<sup>th</sup>, 2024**

In attendance: Mayor Jan Koenraadt, Deputy Mayor Dennis Cordel, Councilor Ross Elsasser, and CAO Marcy Renschler.

1. **Call to Order:** Mayor Jan Koenraadt called the meeting to order at 6:45pm
2. **Adoption of Agenda:**
  - #2024-06-01:**

Moved by Deputy Mayor the adoption of the Agenda with the addition of 7.9 Mowing Equipment and 7:10 Halkirk Elks Fireworks. Carried.
3. **Adoption of the Minutes:**
  - 3.1 #2024-06-02**

Moved by Councilor Ross Elsasser to accept the May 9<sup>th</sup>, 2024 Council Meeting Minutes as presented. Carried.
  - 3.2 #2024-06-03**

Moved by Mayor Jan Koenraadt to pass the May 28<sup>th</sup>, 2024 Special Council Meeting minutes as presented. Carried.
4. **Delegations:**
  - 4.1 No Delegations were present.
5. **Financial Reports**
  - #2024-06-04**

5.1 Moved by Deputy Mayor Dennis Cordel to approve the Accounts Payable for June 2024. Carried.
  - #2024-06-05**

5.2 Moved by Councilor Ross Elsasser to approve the May 2024 Final Payments. Carried.
  - #2024-06-06**

5.3 Moved by Mayor Jan Koenraadt to approve the May Bank Reconciliation. Carried.

5.4 CAO Marcy Renschler provided an update Budget Summary of all Accounts as of May 31<sup>st</sup>, 2024 for information.

**6. Business From Previous Meetings:**

**6.1 Viability Review:**

CAO Marcy Renschler reported that our March 31<sup>st</sup>, 2024 Action Plan submission satisfied the requirements of Directive 3 for our 2023 reporting period.

**6.2 Financial Extension Request:**

CAO Marcy Renschler reported that our request for an extension of our 2023 Financial Audit has been denied. CAO Marcy Renschler spoke with ADM Gary Sandberg and he said we didn't meet the MGA legislative requirements and to get the statements in to Municipal Affairs as soon as they are available.

**7. New Business:**

**7.1 LGFF Operating Agreement:**

**#2024-06-07**

Moved by Councilor Ross Elsasser to accept and sign the Operating Agreement from the Alberta Government effective April 1<sup>st</sup>, 2024 – March 31<sup>st</sup>, 2024 as presented. Carried.

**7.2 LGFF Capital Agreement:**

**#2024-06-08**

Moved by Deputy Mayor Dennis Cordel to accept and sign the Capital Agreement from the Alberta Government effective April 1<sup>st</sup>, 2024 – March 31<sup>st</sup>, 2024 as presented. Carried.

**7.3 Honorable Damien Kurek letter re: Carbon Levy:**

**#2024-06-09**

Moved by Councilor Ross Elsasser to send a letter to the Prime Minister regarding the Carbon Levy increase of 23%. Carried.

**7.4 Honorable Minister Ric McIver:**

CAO Marcy Renschler reported and highlighted items in the letter received from the Office of Municipal Affairs, Minister Ric McIver, on Bill 20 legislation changes.

**7.5 Development Permit 2024-003 Fence:**

**#2024-06-10**

Moved by Mayor Jan Koenraadt to accept the Development permit 2024-003 for a fence at 103 Berry Street as presented. Carried.

**7.6 Farmland Tax:**

**#2024-06-11**

Moved by Deputy Mayor Dennis Cordel to remove the current 2024 minimum tax rate of \$475 for farmland and replace it with a \$50 minimum tax rate. Carried.

**7.7 Transfer Station Land:**

**#2024-06-12**

Moved by Mayor Jan Koenraad to appoint Paintearth Regional Waste Management Supervisor Kevin McDougal as our Agent to look after subdividing the Transfer Station Land. Carried.

**7.7 Development Permit 2024-004 Fence:**

**#2024-06-13**

Moved by Deputy Mayor Dennis Cordel to accept the Development Permit 2024-004 Fence for a fence at 114 George Street as presented. Carried.

**7.8 Mowing Equipment for Public Works:**

**#2024-06-14**

Moved by Deputy Mayor Dennis Cordel to have administration purchase the following items for Public Works: Battery operated Chain Saw, Electric Blower, and Weed Snipper with purchase price not exceeding \$2500.00. Carried.

**7.10 Bullarama Fireworks:**

**#2024-06-15**

Moved by Deputy Mayor Dennis Cordel to donate \$4,000 towards the 2024 Bullarama Fireworks. Carried. Councilor Ross Elsasser declared a financial interest and abstained from voting.

**8. Reports**

**1. Council Reports:**

Mayor Jan Koenraad reported that he had attended the PEPS and PRWM.  
Deputy Mayor Dennis Cordel reported he has attended BREOC and Lodge meetings and Lodge events.  
Councilor Ross Elsasser has not attended any meetings to date.

**2. Administrator Report:**

**#2024-06-16**

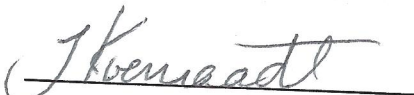
Moved by Deputy Mayor Dennis Cordel to accept the CAO Report as presented. Carried.

**3. Contractor Report:**

**#2024-06-17**

Moved by Councilor Ross Elsasser to accept J&B Kulyk Contractor Report as presented. Carried.

9. **Correspondence:**  
The Municipal Affairs newsletter was included in the Council package for information.
10. **Date and Time of Next Meeting:** Regular meeting July 11<sup>th</sup>, 2024 @ 1:00pm.
11. **In Camera Session:** As per FOIP requirements Section 17;  
Personnel and Legal Section 27
- #2024-06-18**  
Councilor Ross Elsasser moved the Council and Administration into Camera at 7:25pm and invited Contractor Barb Kulyk and Administration Assistant Doris Cordel to the In Camera Session. Carried. Contractor Barb Kulyk and Administration Assistant Doris Cordel left the meeting at 7:45pm.
- #2024-06-19**  
Moved by Deputy Mayor Dennis Cordel to come out of camera at 8:00pm. Carried.
- #2024-06-20**  
Moved by Deputy Mayor Dennis Cordel to direct Administration to contact Brown Lee Lawyer Derek King to set up a meeting at his office. Carried.
- #2024-06-21**  
Moved by Mayor Jan Koenraad to sign and enter into the Contract Agreement with J&B Kulyk for a one year period effective May 1st, 2024 – April 30<sup>th</sup>, 2025. Carried.
12. **Adjournment of Meeting:**
- #2024-06-22**  
Moved by Dennis Cordel to adjourn the meeting at 7:20pm. Carried.

  
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Mayor

  
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CAO