

**Village of Halkirk  
Council Meeting Minutes  
Halkirk Seniors Center  
July 11<sup>th</sup>, 2024**

In attendance: Mayor Jan Koenraad, Deputy Mayor Dennis Cordel, Councilor Ross Elsasser, and CAO Marcy Renschler.

1. **Call to Order:** Mayor Jan Koenraad called the meeting to order at 1:00pm
2. **Adoption of Agenda:**
  - #2024-07-01:**  
Moved by Deputy Mayor Dennis Cordel the adoption of the Agenda with the addition of 7.11 Sidewalks. Carried.
3. **Adoption of the Minutes:**
  - 3.1 #2024-07-02**  
Moved by Councilor Ross Elsasser to accept the June 13<sup>th</sup>, 2024 Council Meeting Minutes as presented. Carried.
4. **Delegations:**
  - 4.1 No Delegations were present.
5. **Financial Reports**
  - #2024-07-03**  
5.1 Moved by Mayor Jan Koenraad to approve the Accounts Payable for July 2024. Carried.
  - #2024-07-04**  
5.2 Moved by Deputy Mayor Dennis Cordel to approve the June 2024 Final Payments. Carried.
  - #2024-07-05**  
5.3 Moved by Councilor Ross Elsasser to approve the June Bank Reconciliation. Carried.
6. **Business From Previous Meetings:**
  - 6.1 Viability Review:**  
CAO Marcy Renschler reported that a letter has been received from Minister Ric McIver regarding the approval of another vote of the Electors.

**7. New Business:**

**7.1 Transfer switch at the Booth:**

CAO Marcy Renschler reported that she is obtaining quotes for a transfer switch to be installed at the Booth.

**7.2 BearCom Fire Radio Quote:**

CAO Marcy Renschler obtained a quote for \$2,399 from BearCom for a new radio for the Fire Department. At this time we do have one spare radio at the Fire Hall.

**7.3 Development Permit: 2024-005 Shed/Fence**

**#2024-07-06**

Moved by Councilor Ross Elsasser to approve the Development Permit 2024-005 as presented. Carried.

**7.4 Office Day Change – August:**

CAO Marcy Renschler requested a change to office days for the Week of August 5<sup>th</sup>, 2024. Office will be open Tuesday August 6<sup>th</sup> and Thursday August 8<sup>th</sup>.

**7.5 Gas Crossing Agreement with Valo**

**#2024-07-07**

Moved by Mayor Jan Koenraad to sign the Crossing Agreement with Valo Networks for the installation of Fibre Communication Equipment within the Village of Halkirk. Carried.

**7.6 Bylaw 2024-004 Municipal Borrowing Bylaw**

**#2024-07-08**

Moved by Deputy Mayor Dennis Cordel to pass first reading of Bylaw 2024-004 Municipal Borrowing Bylaw. Carried.

**#2024-07-09**

Moved by Councilor Ross Elsasser to pass second reading of 2024-004 Municipal Borrowing Bylaw. Carried.

**#2024-07-10**

Moved by Mayor Jan Koenraad to proceed with third reading of 2024-004 Municipal Borrowing Bylaw. Carried.

**#2024-07-11**

Moved by Deputy Mayor Dennis Cordel to pass third reading of 2024-004 Municipal Borrowing Bylaw. Carried.

**7.7 Village Tax Write Off:**

**#2024-07-12**

Moved by Mayor Jan Koenraad to write off the Village Tax Rolls: 1260,2320,9301,& 1595. Carried.

## **7.8 Paintearth Regional Emergency Management**

### **7.8.1 Bylaw 2024-005 – Emergency Management**

**#2024-07-13**

Moved by Deputy Mayor Dennis Cordel to pass first reading of Bylaw 2024-005 Emergency Management. Carried.

**#2024-07-14**

Moved by Councillor Ross Elsasser to pass second reading of Bylaw 2024-005 Emergency Management. Carried.

**#2024-07-15**

Moved by Mayor Jan Koenraad to proceed with third reading of Bylaw 2024-05 Emergency Management. Carried.

**#2024-07-16**

Moved by Deputy Mayor Dennis Cordel to pass third reading of Bylaw 2024-005 Emergency Management. Carried.

### **7.8.2 Paintearth Regional Emergency Management Partnership Agreement**

**#2024-07-17**

Moved by Mayor Jan Koenraad to sign the Paintearth Regional Emergency Management Partnership Agreement as presented. Carried.

### **7.8.3 Paintearth Regional Emergency Advisory Committee – Terms of Reference**

**#2024-07-18**

Moved by Deputy Mayor Dennis Cordel to accept the Paintearth Regional Emergency Advisory Committee Terms of Reference as presented. Carried.

**#2024-07-19**

Moved by Ross Elsasser to appoint Dennis Cordel to the Paintearth Regional Emergency Advisory Committee, with himself – Ross Elsasser as the Alternate. Carried.

### **7.8.4 Paintearth Regional Emergency Management Agency – Terms of Reference**

**#2024-07-20**

Moved by Mayor Jan Koenraad to accept the Paintearth Regional Emergency Management Agency Terms of Reference. Carried.

**#2024-07-21**

Moved by Mayor Jan Koenraad to appoint CAO Marcy Renschler to the Paintearth Regional Emergency Management Agency. Carried.

**7.9 MPE Lagoon Repair Proposal**

**#2024-07-22**

Moved by Councilor Ross Elsasser to have MPE provide engineering services, prepare bid packages, cost estimates, assist with tendering process, provide contract administration and inspections, and provide record drawings to an upset limit of \$12,000. Carried.

**7.10 Private Mowing/Yard Cleaning:**

**#2024-07-23**

Moved by Councilor Ross Elsasser to set the Yard Cleaning rate at \$150 per hour with a minimum of a one hour charge to apply, along with \$100 grass mowing fee per yard. Carried.

**7.11 Sidewalk Repair – 115 George Street:**

The sidewalk is in need of repair in front of 115 George Street since a water repair. Jan will speak to the home owner as he was willing to fix it. The Village could cover the cost of the cement. Jan will report back at the next meeting.

**8. Reports**

**1. Council Reports:**

Mayor Jan Koenraadt reported that he had attended the PEPS and East Central Ambulance.

Deputy Mayor Dennis Cordel reported he has attended Lodge meetings.

Councilor Ross Elsasser has not attended any meetings to date.

**2. Administrator Report:**

**#2024-07-24**

Moved by Deputy Mayor Dennis Cordel to accept the CAO Report as presented. Carried.

**3. Contractor Report:**

**#2024-07-25**

Moved by Mayor Jan Koenraadt to accept J&B Kulyk Contractor Report as presented. Carried.

**9. Correspondence:**

9.1 A thank you card was received from the 2024 Grad Class for the use of the Shed.

9.2 A letter was received from Minister Ric McIver regarding the Canada Community Building Fund.

**10. Date and Time of Next Meeting:** Regular meeting August 8<sup>th</sup> @5:00pm.

**11. In Camera Session: As per FOIP requirements Section 1(r) Rights of Third Parties  
#2024-07-26**

Deputy Mayor Dennis Cordel moved the Council and Administration into Camera at 2:15pm. Carried.

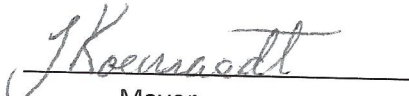
**#2024-07-27**

Moved by Mayor Jan Koenraad to come out of camera at 2:25pm. Carried.

**12. Adjournment of Meeting:**

**#2024-07-28**

Moved by Dennis Cordel to adjourn the meeting at 2:30pm. Carried.

  
\_\_\_\_\_  
Mayor

  
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CAO