

**Village of Halkirk  
Council Meeting Minutes  
Halkirk Seniors Center  
March 14<sup>th</sup>, 2024**

In attendance: Mayor Jan Koenraad, Deputy Mayor Dennis Cordel, Councilor Ross Elsasser, and Interim CAO Marcy Renschler, Administration Doris Cordel.

1. **Call to Order:** Mayor Jan Koenraad called the meeting to order at 5:00pm
2. **Adoption of Agenda:**
  - #2024-03-01:**  
Moved by Councilor Ross Elsasser the adoption of the Agenda with the additions of items: 7.6: Firemen Green Lights and In Camera 11.3 Resident Fines as per FOIP Division 2 Part 2 Sec. 40. Carried.
3. **Adoption of Minutes:**
  - #2024-03-02**
    1. Moved by Councilor Ross Elsasser to approve the February 8<sup>th</sup>, 2024 Council Meeting Minutes. Carried.
4. **Delegations:**
  - 4.1 County of Paintearth – Master Water Agreement:** County of Paintearth CAO Michael Simpson spoke to the possibility of entering into a Master Water Agreement with the Village of Halkirk and County of Paintearth. The Agreement has the potential of increasing water supply to the County Residents if they so desire and could entice potential land deals if prospective buyers are looking at property in the outlying areas of Halkirk.
  - 4.2 Paintearth Regional Waste Management Bylaw Review –** County of Paintearth CAO Michael Simpson reported on the need to update the existing corporate documents to reflect the modern financial thresholds, allocation formulas, and voting requirements. He would like to have the member Municipalities meet to review the Unanimous Members Agreement.

CAO Michael Simpson left the meeting at 5:30PM
5. **Financial Reports**
  - #2024-03-03**
    - 5.1 Moved by Deputy Mayor Dennis Cordel to approve the Accounts Payable for December 2023. Carried.

**#2024-03-04**

5.2 Moved by Councilor Ross Elsasser to approve the February 2024 Final Payments. Carried.

**#2024-03-05**

5.3 Moved by Mayor Jan Koenraadt to approve the March 2024 Payable Listing Carried.

**#2024-03-06**

5.4 Moved by Deputy Mayor Dennis Cordel to approve the corrected January Bank Reconciliation and the February Bank Reconciliation. Carried.

**6. Business From Previous Meetings:**

**6.1 Viability Review:**

Interim CAO Marcy Renschler reported that the Village of Halkirk received its extension for the 2023 Action Plan. The new date is March 31<sup>st</sup>, 2024.

**6.2 CCTIF Funding:**

Interim CAO Marcy Renschler reported that Deputy Mayor Dennis Cordel and herself met with the BREOC committee and asked that our Church project be changed to a "Main Street Revitalization" project. BREOC gave approval. A new motion is need to be made for the Project to move forward. As well, as a motion to proceed with the previous motion #373-2023 to use \$20,000 from unrestricted reserves for this Main Street Revitalization.

**#2024-03-07**

Councillor Ross Elsasser moved to proceed with the CCTIF Funding Application for a Main Street Revitalization project and that the previous motion #373-2023; and that we honor motion #373-2023 as was previously presented. Carried.

**7. New Business:**

**7.1 Paintearth Regional Waste Management**

**#2024-03-08**

Moved by Deputy Mayor Dennis Cordel that the Village of Halkirk approve the Paintearth Regional Waste Management 2023/2024 Budget expenses in excess of \$10,000, which includes the annual grant to Paintearth Economic Partnership Society.

**#2024-03-09**

Moved by Mayor Jan Koenraadt to direct Administration to meet with the Member Municipalities of Paintearth Regional Waste Management to discuss updating the terms and conditions in the Unanimous Membership Agreement, discuss the Reserves Fund and any other documents that are deemed necessary to the Corporation. Carried.

## **7.2 County of Paintearth – Master Water Agreement**

**#2024-03-10**

Moved by Councillor Ross Elsasser to direct Administration to enter into negotiations with the County of Paintearth on behalf of the Village of Halkirk to draft a Master Water Agreement for the provision of potable water services with a draft Agreement be brought back to the Village for approval. Carried.

## **7.3 Administration Payment Permissions**

**#2024-03-11**

Moved by Deputy Mayor Dennis Cordel to allow Interim CAO Marcy Renschler to pay Receiver General Payments using the ATB Can Tax portal. Carried.

## **7.4 Alberta Budget Letter**

Interim CAO Marcy Renschler included the Budget Letter from Minister McIver.

## **7.5 Campground Fee Bylaw: 2024-001**

**#2024-03-12**

Moved by Mayor Jan Koenraad to pass first reading of the 2024-001 Campground and Recreation Fees Bylaw. Carried.

**#2024-03-13**

Moved by Deputy Mayor Dennis Cordel to pass second reading of the 2024-001 Campground and Recreation Fees Bylaw. Carried.

**#2024-03-14**

Moved by Councillor Ross Elsasser to proceed with third reading of the 2024-001 Campground and Recreation Fees Bylaw. Carried Unanimously.

**#2024-03-15**

Moved by Mayor Jan Koenraad to pass third reading of the 2024-001 Campground and Recreation Fees Bylaw. Carried.

## **7.6 Firemen Green Light**

**#2024-03-16**

Moved by Deputy Mayor Dennis Cordel to approve the use of "Green Lights" on their passenger vehicles in Emergency Situations Only. Carried.

## **8. Reports**

### **1. Council Reports:**

Mayor Jan Koenraad reported that he had attended the PEPS.

Deputy Mayor Dennis Cordel reported he has attended BREOC and Hall Board meetings.

Councilor Ross Elsasser has not attended any meetings to date.

### **2. Administrator Report:**

See Attached



**9. Correspondence:**

Nothing

**10. Date and Time of Next Meeting:** Regular meeting April 11<sup>th</sup>, 2024 @ 5:00pm.

**#2024-03-16**

Moved by Mayor Jan Koenraad to take a 10 minute break @ 6:26pm. Carried.

**11. In Camera Session:** As per FOIP requirements Section 2 35 (a)(b)

**#2024-03-17**

Deputy Mayor Dennis Cordel moved the Council and Administration into Camera at 6:40pm to discuss Employment Matters as per FOIP Part 2 Section 39 & 40, Division 2 Section 16 3 (C) and Division 2 Section 40. Carried.

**#2024-03-18**

Moved by Deputy Mayor Dennis Cordel to come out of camera at 7:10pm. Carried.

**#2024-03-19**

Moved by Mayor Jan Koenraad to hire Marcy Renschler as the Chief Administrative Officer for the Village of Halkirk with a Evaluation to be completed in December 2024. Carried.

**#2024-03-20**

Moved by Mayor Jan Koenraad to direct Administration to contact Barb Kulyk regarding contract Administration services. Carried.

**#2024-03-21**

Moved by Deputy Mayor Dennis Cordel to direct Administration to contact the Halkirk Curling Club to discuss the Insurance Risk Assessment. Carried.

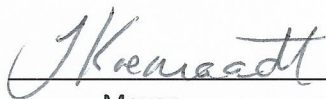
**#2024-03-22**

Moved by Councilor Ross Elsasser to write off Accounts 3 & 10 in the Accounts Receivable. Carried.

**12. Adjournment of Meeting:**

**#2024-03-22**

Moved by Dennis Cordel to adjourn the meeting at 7:20pm. Carried.

  
\_\_\_\_\_  
Mayor

  
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CAO