



Village of Halkirk
Council Meeting Minutes
Halkirk Seniors Center
January 10th, 2024 @5:00pm

In attendance: Mayor Jan Koenraadt, Deputy Mayor Dennis Cordel, Councilor Ross Elsasser, and Interim CAO Marcy Renschler, Administration Doris Cordel.

1. **Call to Order:** Mayor Jan Koenraadt called the meeting to order at 5:00pm
2. **Adoption of Agenda:**

#2024-01-01: Deputy Mayor Dennis Cordel moved the adoption of the Agenda with two additions: 7.12 Flowers for Doan Jamieson and 7.13 Seniors Center Rental Payment. Carried.
3. **Adoption of Minutes:**
#2024-01-02
3.1 Councilor Ross Elsasser moved to approve the December 19th, 2023 Carried.
#2024-01-03
3.2 Councilor Ross Elsasser moved to approve Special Meeting December 27th, 2023. Carried.
4. **Delegations:**
4.1 Paintearth Gas Coop – Scott Bagshaw attend the meeting to discuss future installments of 31 new gas meters to complete the conversion of the old meters to new meters with new AMR readers. Once installed, the Paintearth Gas Coop would be able to read the meters – likely by just driving by the Village and would then send the meter reads to the Village. He also explained the new Zone Five Emergency Services Agreement to be reviewed and signed by Council.
5. **Financial Reports**
#2024-01-04
5.1 Moved by Dennis Cordel to approve the Accounts Payable for December 31st, 2023
5.2 Interim CAO Marcy Renschler reported that the Bank Reconciliation December 31st, 2023 is in progress with assistance from Muniware and RWA.

6. Business From Previous Meetings:

6.1 Insurance Renewal:

Interim CAO Marcy Renschler reported that upon inquiring through email and files, Village insurance applications have been completed and billing should be scheduled to arrive in February. Vehicle insurances have been received and cards placed in Garbage Truck and Fire Trucks. Council, Firemen, and Volunteer insurance was not renewed by the deadline, but they have been informed we still require this insurance and they will be sending documents in the next month.

6.2 Dale Emmett Village Sign Placement:

#2024-01-05

Moved by Ross Elsasser that the Village of Halkirk Council pay Dale Emmett \$50 per month for the use of his Land to place the Village "Coming Events" sign during the 2023 year. CAO Marcy Renschler will speak with the Sign Company to find out the exact months the sign was placed on Mr. Emmett's property and make applicable payment.

7. New Business:

7.1 GST/HST Ruling on Animal and Business Licences:

#2024-01-06

Moved by Councilor Ross Elsasser to remove the GST tax on all Business and Animal Licenses for the upcoming 2024 year. Carried.

7.2 Local Government Fiscal Framework – formerly known as MSI Funding Program:

Interim CAO Marcy Renschler received an Email on Dec. 20th that the Village of Halkirk is at risk of refunding and/or forfeiting MSI capital Funding. The specific amount to be refunded or forfeited if applicable will be determined upon the submission of the 2023 Statement of Funding and Expenditures, along with our audited Financial Statements.

7.3 Paintearth Gas Coop Donation:

Interim CAO Marcy Renschler will draft a thank you to Gas Alberta Inc. and Paintearth Gas Coop with a \$1000 donation to Halkirk Fire and Rescue.

7.4 Battle River Watershed Alliance:

#2024-01-07

Moved by Deputy Mayor Dennis Cordel to have CAO reply to the BRWA Staff member for attendance at the February Village of Halkirk Council meeting to present key project updates. Carried.

7.5 Red Deer River Watershed Alliance:

#2024-01-08

Moved by Mayor Jan Koenraad to be requisitioned by The Red Deer River Watershed Alliance at a rate of \$.50c contribution per capita and to be paid annually. Carried.

7.6 Paintearth Economic Partnership Society Membership:

#2024-01-09

Moved by Deputy Mayor Dennis Cordel to have Administration send a letter to PEPS stating that the Village of Halkirk is financially committed to being a Member of PEPS for the 2024 budget year. Carried.

7.7 Shirley McClellan Regional Water Services Commission:

Interim CAO Marcy Renschler reported on an email that was received Jan. 2/2024 notifying all participating Municipalities of the SMRWSC that a price increase from 2.79/m³ to 2.83/m³ as per Bylaw 26-23 passed on December 15th, 2023 and effective Jan. 1st, 2024.

7.8 Paintearth Gas Coop:

#2024-01-10

7.8.1 Moved by Councilor Ross Elsasser to proceed with the installation of the final 31 Gas Meters as presented by Paintearth Gas Coop Manager Scott Bagshaw. Carried.

#2024-01-11

7.8.2 Moved by Mayor Jan Koenraad to sign the Gas Coop Emergency Services Agreement (Zone 5) as presented by Paintearth Gas Coop Manager Scott Bagshaw. Carried.

7.9 Quality Management Plan – Village of Halkirk Gas Utility

#2024-01-12

7.9.1 Moved by Mayor Jan Koenraad to sign the Quality Management Plan for the Village of Halkirk Gas Utility. Carried.

7.10 ATCO LED MULTIPLIER RATE CHANGE

7.10 Interim CAO Marcy Renschler reported on that the Village of Halkirk LED multiplier rate has changed from 8.42% to 7.66% resulting in a decrease to our Streetlight billing.

7.11 DROUGHT PREPAREDNESS

7.11.1 Interim CAO Marcy Renschler reported that the Government is requesting that all Municipalities be prepared for drought issues resulting from a lack of snowfall and rain in 2023.

7.12 FLOWERS FOR DOAN JAMIESON

#2024-01-13

7.12.1 Moved by Deputy Mayor Dennis Cordel to have Interim CAO purchase flowers in memory of Doan Jamieson on behalf of Mayor, Council and Administration. Doan was the husband of past Mayor Sherry Jamieson. Carried.

**7.13 SENIORS CENTER RENTAL PAYMENT
#2024-01-14**

7.13.1 Moved by Councilor Ross Elsasser to pay back the Seniors Center for the 2023 Village of Halkirk Council meetings as per signed 2023 agreement. Carried.

8. Reports

1. Council Reports:

Mayor Jan Koenraadt reported that he had attended the PEPS meeting and that funding is becoming an issue as Waste Management tonnage is down.
Our Councilors have not attended any committee meetings.

2. Administrator Report:

See attached

9. Correspondence:

9.1 Received as information the Assessment Model Review Letter.

9.2 Received as information Paintearth Wind Project 2023 year in review.

10. Date and Time of Next Meeting: Regular meeting February 8th, 2024 5:00pm.

11. In Camera Session: As per FOIP requirements Section 1(e) to discuss Employee matters.

10.1 Councilor Ross Elsasser moved the Council in to Camera at 6:00pm. Carried

Councilor Ross Elsasser moved the Council out of Camera at 6:15pm. Carried

#2024-01-15

Moved by Mayor Jan Koenraadt to sign the Interim CAO contract as presented. Carried.

12. Adjournment of Meeting:

#2024-01-16

Moved by Dennis Cordel to adjourn the meeting at 6:20pm. Carried.



Mayor



CAO