

**Village Of Halkirk**  
**Minutes of Regular Meeting**  
**January 13, 2021**

1. **Call to Order:** Mayor Dale Kent called the meeting to order at 1:05 pm. Present were Councillors: Dennis Cordel, Sherry Jamieson, Interim Administrator Doris Cordel, CAO Marcy Renschler, and Kevin Sabo.
2. **Adoption of Agenda:** Moved by Sherry Jamieson to approve the agenda as presented. Carried.
3. **Adoption of Minutes**
  1. Moved by Dale Kent to approve the minutes of the December 9<sup>th</sup>, 2020 Regular meeting of Council, as presented. Carried.
  2. Moved by Dennis Cordel to approve the minutes of the December 28<sup>th</sup>, 2020 Special meeting of Council, as presented. Carried.
4. **Financial Reports**
  1. **Accounts Payable:** Moved by Sherry Jamieson to accept as presented, the Accounts Payable Listing of January 13<sup>th</sup>, 2021 up to cheque #957. Carried.
  2. **Financial Report:** Moved by Dennis Cordel to accept as presented, the Financial Report of January 13<sup>th</sup>, 2021. Carried.
5. **Business From Previous Meeting:**
  1. **Banking:** Has been changed over to new signing authority, and credit card.
6. **New Business:**
  - 6.1 **Viability Review:** Waiting to hear from Municipal Affairs for our next steps.
  - 6.2 **Palliser - MDP:** The MDP has been delayed. New plan is to have a draft document by end of January. Council will review at special meeting in early February, with first reading at the Feb Council meeting. Public hearing will be held prior to March Council meeting, with final approval.
  - 6.3 **Snow Removal:** Administration reported that a letter was sent asking property owner to not pile snow on another property due to drainage issues and that the matter appears to be resolved. Moved by Dennis Cordel to send a letter to another property owner regarding snow removal on to village property. Carried.
  - 6.4 **Tax Sale Roll #2460:** Moved by Dale Kent to set the reserve bid for the property at assessed value of \$42,730.00. Carried.
  - 6.5 **Budget for Salaries:** Moved by Sherry Jamieson that the budget for 2021 Wages be set at \$78,600.00. Carried.
  - 6.6 **Utility Rates:** Moved by Sherry Jamieson that the water utility flat monthly rate be set at \$55.00 per month which includes 10 m3 of water consumption effective February 1<sup>st</sup>, 2021. Carried.

**7 Reports**

**7.1 Council Reports:**

Sherry has not had a PEPS meeting yet this month, but Waste Management is set for Feb. 1<sup>st</sup>, 2021.  
Dennis reported attending several BREOC meetings with the next one on Jan. 21<sup>st</sup>, 2021.  
Dale has been appointed to the Palliser Board of Directors again. He as a Shirley McClellan Water Commission meeting on January 14<sup>th</sup>, 2021.

**7.2 Interim Administrator Report:**

Worked a few days when Marcy not here as only one computer.

**7.3 Administrator Report:**

- Busy learning the ropes from my excellent teacher
- Took 6 hours of Muniware training – year end roll over, cash receipting, invoices etc.
- Processed December utility bills

- 8. Date and Time of Next Meeting:** Next Regular Council meeting will be February 10<sup>th</sup>, 2021, at 5:00 pm. As well, a Special Council Meeting will be February 3<sup>rd</sup>, 2021 @ 5:00pm to review the MDP.

At 1:45pm Kevin Sabo left the meeting.

- 9. In Camera Session:** As per FOIP requirements, and to discuss personnel and legal matters.

Moved by Dale Kent that Council go In-Camera at 1:46pm. Carried.

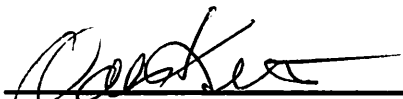
Moved by Dennis Cordel that Council come Out-of-Camera at 2:30pm. Carried.

Moved by Sherry Jamieson to investigate the status of Tax Roll #9301. Carried.

Dale Kent declared an interest in the following matter and abstained from voting.

Moved by Dennis Cordel to send a letter of reply to Warren Sinclair LLP stating the Village of Halkirk’s position in regard to the Halkirk Prairie Short Line Club. Carried.

- 10. Adjournment:** Moved by Dennis Cordel to adjourn at 2:45pm

  
 \_\_\_\_\_  
 MAYOR

  
 \_\_\_\_\_  
 ADMINISTRATOR

**Monthly Statement  
Village of Halkirk  
Month Ending January 31st, 2021**

Net Balance at End of Previous Month	\$	387,696.26
Receipts for the Month (less loans)	\$	47,237.49
Interest	\$	179.53
Loans Received		
<b>Sub Total</b>	<b>\$</b>	<b><u>435,113.28</u></b>
 <b>LESS:</b>		
Disbursements for the Month	\$	24,306.42
Loans Paid	\$	-
<b>Net Balance at End of Month</b>	<b>\$</b>	<b><u>410,806.86</u></b>
Balance at End of Month - Bank	\$	392,795.87
*Cash on Hand at End of Month	\$	-
<b>Sub Total</b>	<b>\$</b>	<b><u>392,795.87</u></b>
Less Outstanding Cheques	\$	7,898.58
<b>Net Balance at End of Month</b>	<b>\$</b>	<b><u>384,897.29</u></b>

Outstanding Cheques	
#	Amount
953	\$ 96.60
954	\$ 47.20
958	\$ 1,258.65
960	\$ 471.96
961	\$ 324.97
962	\$ 3,523.47
963	\$ 2,175.73
	<b>\$ 7,898.58</b>

This statement is submitted to the Council this the 10th day of February 2021

General Account Bank Balance Feb. 10th, 2021	\$	393,793.98
Savings Account # 1 Bank Balance Jan. 31st, 2021	\$	235,030.84
Savings Account # 2 Bank Balance Jan. 31st, 2021	\$	109,141.87
<b>Total</b>	<b>\$</b>	<b><u>737,966.69</u></b>

*MR*

**VILLAGE OF HALKIRK****FINANCIAL STATEMENT of  
January 13, 2021****BANK RECONCILIATION:**

BANK BALANCE December 31, 2020

\$ 387,696.26

## OUTSTANDING CHEQUES

\$	137.50	# 913
\$	462.50	# 916
\$	887.50	# 918
\$	700.00	# 919
\$	25.00	# 922
\$	56.00	# 926
\$	56.00	# 927
\$	8,400.85	# 929
\$	4,405.36	# 935
\$	3,889.99	# 936
\$	98.65	# 937
\$	156.14	# 938
\$	25.40	# 939
\$	276.85	# 943
\$	6,663.39	# 944
\$	1,580.36	# 946
\$	1,123.66	# 947
\$	2,364.14	# 949

Sub-Total O/S Cheques

\$ 31,309.29

Bank Balance Subtotal

\$ 356,386.97

## DEPOSITS

\$	208.26
\$	2,772.88
\$	208.26
\$	748.55
\$	490.97
\$	260.25
\$	2,964.62

Book Balance January 13, 2021

\$ 364,040.76

Cheques to: January 13, 2021

13,249.93

**BALANCE January 13, 2021****\$ 350,790.83****Savings Accounts @ December 31, 2020**

Savings Account 01

\$ 234,921.10

Savings Account 02

\$ 109,090.91

**Total in Savings Accounts**

\$ 344,012.01

**Village of Halkirk  
Accounts Payable Listing  
January 13, 2021**

Cheque #	Payable To	Description	Amount
943	Melody Kent	Salary	\$ 276.85
944	Paul Dietrich	Salary	672.92
945	VOID		\$ -
946	Doris Cordel	Salary	\$ 1,580.36
947	Receiver General	Employee Deductions	\$ 1,123.66
948	VOID		\$ -
949	Receiver General	Federal Fuel Tax for December	2,364.14
<b>TOTAL to end of December 2020</b>			<b>\$ 6,017.93</b>
950	Municipal Property Consultants	2021 Assessment Services	\$ 5,455.79
951	MuniWare	Training	\$ 630.00
952	East Central 911 Call Answer Society	Fire Dispatch	224.00
953	Canada Post	stamps	96.60
954	Doris Cordel	Office & COVID supplies	\$ 47.22
955	Kathy's Printing Service inc	printing cheques	\$ 120.75
956	Paintearth Gas Co-op	Natural Gas for December	\$ 5,727.28
957	AUMA	Membership	\$ 889.85
Dir bit	Telus	Fire Dept Cell phone	\$ 58.44
<b>TOTAL</b>			<b>\$ 13,249.93</b>

**Village Of Halkirk**  
**Minutes of Regular Meeting**  
**February 10<sup>th</sup>, 2021**

1. **Call to Order:** Mayor Dale Kent called the meeting to order at 5:15 pm. Present were Councillors: Dennis Cordel, Sherry Jamieson, Interim Administrator Doris Cordel, CAO Marcy Renschler, and Kevin Sabo.
2. **Adoption of Agenda:** Moved by Sherry Jamieson to approve the agenda as presented. Carried.
3. **Adoption of Minutes**
  1. Moved by Dale Kent to approve the minutes of the January 13<sup>th</sup>, 2021 Regular meeting of Council, as presented. Carried.
  2. Moved by Dennis Cordel to approve the minutes of the February 3<sup>rd</sup>, 2021 Special meeting of Council, as presented. Carried.
4. **Financial Reports**
  1. Accounts Payable: Moved by Sherry Jamieson to accept as presented, the Accounts Payable Listing of February 10<sup>th</sup>, 2021 up to cheque #982. Carried.
  2. Financial Report: Moved by Dennis Cordel to accept as presented, the Financial Report of February 10<sup>th</sup>, 2021. Carried.
5. **Business From Previous Meeting:**
  1. **Viability Review:**

Moved by Dennis Cordel to approve the Infrastructure Assessment and Ten Year Capital Plan RFP as part of the Viability Review process with a deadline date of April 7<sup>th</sup>, 2021 @ 2:00pm. Carried.
  2. **Bylaw 2021-01 Amendment to Bylaw 2019-1 Utility Bylaw;** to change the flat water rate to \$55.00.

Moved by Dale Kent to pass first reading of Bylaw 2021-01: Amendment to Bylaw 2019-1 Utility Bylaw. Carried.

Moved by Sherry Jamieson to pass second reading of Bylaw 2021-01: Amendment to Bylaw 2019-1 Utility Bylaw. Carried.

Moved by Dennis Cordel to proceed with third reading of Bylaw 2021-01: Amendment to Bylaw 2019-1 Utility Bylaw. Carried unanimously.

Moved by Dale Kent to pass third reading of Bylaw 2021-01: Amendment to Bylaw 2019-1 Utility Bylaw. Carried.
  3. **Bylaw 2021-02 Municipal Development Plan:**

Moved by Sherry Jamieson to pass first reading of Bylaw 2021-02: Municipal Development Plan Carried. It is required that this Bylaw be advertised, and a Public Hearing scheduled before proceeding with second reading.

Moved by Dale Kent to hold the Public Hearing for the Municipal Development Plan on March 10<sup>th</sup>, 2021 @ 4:00pm in the Village Office. Carried.
6. **New Business:**
  - 6.1 The new Generators have arrived and are being stored in the Fire Hall.
  - 6.2 **The Coronation RCMP:** Information was received on the statistical date for Halkirk and area from the last quarter – October to December 2020. As well, the Coronation RCMP is asking for Resident input on policing from Feb. 15<sup>th</sup> to Feb. 26<sup>th</sup>, 2021. Contact information was put on our Facebook page.

**6.3 Steno Support:**

Moved by Sherry Jamieson that the Village of Halkirk voluntarily contribute \$525.00 to the Steno Support position. Carried.

**6.4 In Memory of Keith Griffiths:**

Moved by Dale Kent that the Village of Halkirk make a donation to the Paintearth Lodge for \$100.00 in memory of Coronation Councillor Keith Griffiths. Carried.

**6.5 Emergency Management:**

Moved by Dennis Cordel that CAO Marcy Renschler be appointed as the Director of Emergency Management for the Village of Halkirk. Carried.

**6.6 Elections:**

Moved by Sherry Jamieson to appoint CAO Marcy Renschler as the Returning Officer and Doris Cordel as the Deputy Returning Officer for the Village of Halkirk. Carried.

**6.7 Summer Career Placement Program:**

CAO Marcy Renschler informed Council that an application was sent in for the Village of Halkirk's Summer Student. Correspondence is usually received by May if the grant application was successful. The grant was to cover July and August hours.

**6.8 Tax Collection:**

Moved by Sherry Jamieson to appoint TAXervice as our Tax Arrears Collection agency. Carried.

**6.9 Census 2021:**

Move by Sherry Jamieson that: "Be it resolved that: the Council of the Corporation of Village of Halkirk supports the 2021 Census, and encourages all residents to complete their census questionnaire online at [www.census.gc.ca](http://www.census.gc.ca)." Carried. This notice will be placed on the Facebook Page.

**6.10 Bylaw 2021-03 Subdivision and Development Appeal Board and Agreement:**

Moved by Dale Kent to pass first reading of Bylaw 2021-03: Subdivision and Development Appeal Board. Carried.

Moved by Sherry Jamieson to pass second reading of Bylaw 2021-03: Subdivision and Development Appeal Board. Carried.

Moved by Dennis Cordel to proceed with third reading of Bylaw 2021-03: Subdivision and Development Appeal Board. Carried unanimously.

Moved by Dale Kent to pass third reading of Bylaw 2021-03: Subdivision and Development Appeal Board. Carried.

Council recessed for a five minute break 6:15pm and resumed discussions at 6:20pm.

Moved by Sherry Jamieson to sign the Agreement with Palliser to serve as the Village of Halkirk's Subdivision and Development Appeal Board. Carried.

**6.11 Insurance:**

CAO Marcy Renschler reported that the 2021 Village of Halkirk insurance premiums have been renewed.

**6.12 Policing Funding Model:**

The Government will be sending invoices out for the April 1<sup>st</sup>, 2020 – March 31<sup>st</sup>, 2021 period. Other municipalities have added this expense as an extra line on tax invoices. Council will have to make a decision in the near future as to how this is to be collected.

**6.13 2021 Operations and Maintenance Gas Audit:**

CAO Marcy Renschler reported that on March 18<sup>th</sup>, 2021 there will be a Village of Halkirk Gas Audit. Paintearth Gas Coop will be involved as well.

**6.14 Capital Spending:**

Moved by Sherry Jamieson to apply \$41,000.00 of the County Fire Capital Grant to the Fire Hall Project. Carried.

**7 Reports****7.1 Council Reports:**

Sherry had Waste Management and PEPS meetings. Next PEPS meeting is March 1<sup>st</sup>.  
Dennis has attended several BREOC meetings with the next one on Feb. 11<sup>th</sup>.  
Dale has Palliser meeting on Feb. 22<sup>nd</sup> and Ambulance meeting on Feb. 27<sup>th</sup>.

**7.2 Administrator Report:**

- STILL Busy learning the ropes from my excellent teacher
- Took more Muniware training and we did payroll through the system for January
- Processed January utility bills
- Did some financials
- Helped do T4's and filing with government
- Invoicing completed
- Did some financial work on A/R and A/P
- Toured the Fire Hall
- Got our new Garage door installed
- Generator switch installed and ready for the Generator
- Spoke with Trinus about our computer program back ups etc.
- Reviewed Grants, financial audit things

8. **Date and Time of Next Meeting:** Next Regular Council meeting will be March 10<sup>th</sup>, 2021, at 5:00 pm.

9. **In Camera Session:** As per FOIP requirements, and to discuss personnel and legal matters. No in camera session was held.

10. **Adjournment:** Moved by Dennis Cordel to adjourn at 6:45pm. Carried.

  
MAYOR  
Administrator



**Monthly Statement  
Village of Halkirk  
Month Ending February 28th, 2021**

Net Balance at End of Previous Month	\$	392,795.87
Receipts for the Month	\$	32,564.41
Interest	\$	160.96
Grants Received	\$	-
<b>Sub Total</b>	<b>\$</b>	<b><u>425,521.24</u></b>
LESS:		
Disbursements for the Month	\$	63,481.05
Loans Paid	\$	-
<b>Net Balance at End of the Month</b>	<b>\$</b>	<b><u>362,040.19</u></b>
Balance at End of Month - Bank	\$	366,015.64
Cash on Hand at End of Month	\$	-
<b>Sub Total</b>	<b>\$</b>	<b><u>366,015.64</u></b>
Less Outstanding Cheques	\$	3,191.47
<b>Net Balance at End of Month</b>	<b>\$</b>	<b><u>362,824.17</u></b>

Outstanding Cheques	
	#
967	\$ 153.96
968	\$ 2,791.86
972	\$ 193.20
979	\$ 52.45
	<b>\$ 3,191.47</b>

This Statement is submitted to the Council this the 10th day of March, 2021

General Account Bank Balance March 10th, 2021	\$	360,317.68
Savings Account #1 Bank Balance Feb. 28th, 2021	\$	235,130.00
Savings Account #2 Bank Balance February 28th, 2021	\$	109,187.92
<b>Total</b>	<b>\$</b>	<b><u>704,635.60</u></b>

*MR*

Village of Halkirk  
Accounts Payable Listing  
March 10th, 2021

Cheque #	Payable To	Description	Amount
983	Castor & District Housing Authority	In Memory of Keith Griffiths	\$ 100.00
984	AMSC	Power bill	3,292.49
985	Paul Dietrich	Wages	\$ 581.01
986	Melody Kent	Wages	\$ 285.13
987	Doris Cordel	Wages	3,240.50
988	Marcy Renschler	Wages	\$ 2,454.63
989	Receiver General	Payroll Remittance	\$ 1,983.47
Dir Debit	Telus Mobility	Phone bill	\$ 299.35
	<b>TOTAL to end of February 2021</b>		<b>\$ 12,236.58</b>
990	Receiver General	Carbon Levy Remittance	\$ 3,247.69
991	Action Plumbing	Water Break	\$ 5,148.62
992	ATB Financial Mastercard	Dev. Permit, Office Sup., Council meal	\$ 1,235.46
993	Barchard	Service Gas meters	\$ 497.70
994	C4 Bobcat & Mulching	Water Break	\$ 162.75
995	Cordel, Dennis	Meetings/Mileage	\$ 113.00
996	Digital Connection Office Systems	Photocopier	\$ 55.42
997	East Central Review	MDP Ad for Public Hearing	\$ 594.13
998	Federation of Gas Coops	One Call	\$ 9.00
999	Filipenko Bros.	Water Break	\$ 635.25
1000	Hydrodig	Water Break	\$ 2,110.50
1001	Muniware	Support/training	\$ 469.00
1002	OK Tire	Fire Truck Annual CVIP and services	\$ 1,996.55
1003	Paintearth Gas Coop	Gas Billing for Feb	\$ 7,585.63
1004	Palliser	MDP Development	\$ 20,000.00
1005	Receiver General	Fire Radio Renewal - Federal	\$ 604.41
1006	Red Deer River Municipal Users Group	Annual membership	\$ 28.00
1007	Renschler, Jim Construction	Booth (\$24,150 & Shop door (\$2814)	\$ 26,964.00
1008	Renschler, Marcy	Fire Truck mileage & Petty Cash(\$71.42)	\$ 91.42
1009	Syban	Internet	\$ 52.45
1010	Taxervice	Discharge of property and tax sales	\$ 435.00
Dir Debit	Telus	Office Phone	\$ 299.35
Dir Debit	Telus	Fire Cell Phone	\$ 70.54
1011	Trinus	Computer Protection	\$ 156.14
1012	UFA	Fuel for Generators and Fire Trucks	\$ 664.84
1013	Wholesale Fire and Rescue	Firemen gloves and tools	\$ 924.76
	<b>TOTAL</b>		<b>\$ 74,151.61</b>

MR

Village of Halkirk  
Accounts Payable Listing  
February 10, 2021

Cheque #	Payable To	Description	Amount
958	Palliser	Membership	\$ 1,258.65
959	AMSC	Power	3,002.36
960	Paul Dietrich	Wages	\$ 471.96
961	Melody Kent	Wages	\$ 324.97
962	Doris Cordel	Wages	3,523.47
963	Marcy Renschler	Wages	\$ 2,175.73
Dir Debit	Telus Jan 25th	Land Line	\$ 299.35
	<b>TOTAL to end of January 2021</b>		<b>\$ 11,056.49</b>
964	Receiver General	Payroll Deductions	\$ 2,020.44
965	Receiver General	Carbon Levy Remittance	\$ 2,571.99
966	Town of Castor	Fire Radio Group	\$ 1,624.38
967	SMRWSC	Debenture	\$ 153.96
968	County of Paintearth	Dec Water Invoice/ BRIC Center Expenses	\$ 2,791.86
969	Sirrom Wiring	Generators	\$ 4,879.35
970	AMSC	Village Insurance	\$ 28,540.41
971	ATB Mastercard	Postage to Palliser	\$ 16.12
972	Canada Post	Stamps	\$ 193.20
973	Castor Home Hardware	Keys and cleaning supplies	\$ 18.12
974	Digital Connection Office Systems	Photocopier	\$ 37.84
975	Legacy Meadow Stables Inc.	Wiring Switch for Generator @ Office	\$ 735.00
976	Muniware	Training and support	\$ 495.25
977	OK Tire	Truck Tire Repair	\$ 30.00
978	Paintearth Gas Coop	Gas billing	\$ 6,187.44
979	Syban	Internet	\$ 52.45
980	Tax Service	Initate Tax Sale	\$ 346.50
Dir Debit	Telus	Fire Dept Cell phone	\$ 50.85
981	Trinus	Support/Repairs	\$ 408.14
982	UFA	Diesel	\$ 91.17
	<b>TOTAL</b>		<b>\$ 51,244.47</b>

MR

**Village Of Halkirk**  
**Minutes of Special Meeting**  
**February 3, 2021**

1. **Call to Order:** Mayor Dale Kent called the meeting to order at 4:55 pm. Present were Councillors: Dennis Cordel, Sherry Jamieson, Interim Administrator Doris Cordel, and CAO Marcy Renschler.
2. **Adoption of Agenda:** Moved by Sherry Jamieson to approve the agenda as presented. Carried.
3. **MDP Review:**
  1. Moved by Sherry Jamieson to return the document to Palliser with the suggested changes from Council. Carried.
4. **Date and Time of Next Meeting:** Next Regular Council meeting will be February 10<sup>th</sup>, 2021, at 5:00 pm.
5. **Adjournment:** Moved by Dennis Cordel to adjourn at 5:30pm.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
ADMINISTRATOR

**Village Of Halkirk**  
**Minutes of Regular Meeting**  
**March 10<sup>th</sup>, 2021**

1. **Call to Order:** Mayor Dale Kent called the meeting to order at 4:00 pm. Present were Councillors: Dennis Cordel, Sherry Jamieson, Interim Administrator Doris Cordel, CAO Marcy Renschler. Kevin Sabo sent regrets.
  
2. **Public Hearing on Bylaw 2021-02 Municipal Development Plan:**  
Mayor Dale Kent called the Public Hearing open on March 10<sup>th</sup>, 2021 at 4:00pm for Municipal Development Plan Bylaw 2021-02. CAO Marcy Renschler provided a brief summary on its purpose to Council. No written correspondence and no one booked an appointment to speak to the Bylaw. Bookings had to be by appointment due to COVID restrictions.
  1. Moved by Dennis Cordel to pass second reading of Bylaw 2021-02 Municipal Development Plan. Carried.
  2. Moved by Sherry Jamieson to proceed with third reading of Bylaw 2021-02 Municipal Development Plan. Carried Unanimously.
  3. Moved by Dale Kent to pass third reading of Bylaw 2021-02 Municipal Development Plan. Carried.Mayor Dale Kent closed the Public Hearing @ 4:20pm.
  
3. **Adoption of Agenda:** Moved by Sherry Jamieson to approve the agenda with the addition of 6.1 Mini Arena. Carried.
  
4. **Adoption of Minutes**
  1. Moved by Sherry Jamieson to approve the minutes of the February 10<sup>th</sup>, 2021 meeting of Council, as presented. Carried.  
Sherry Jamieson stepped out of the meeting at 4:25pm.
  
5. **Financial Reports**
  1. Accounts Payable: Moved by Dale Kent to accept as presented, the Accounts Payable Listing of March 10<sup>th</sup>, 2021. Carried.
  2. Financial Report: Moved by Dennis Cordel to accept as presented, the Financial Report of March 10<sup>th</sup>, 2021. Carried.Council took a break at 4:40pm.  
Council resumed meeting at 5:15pm.
  
6. **Business From Previous Meeting:**
  1. **Viability Review:**  
Roy Bedford joined the meeting by ZOOM. He is hoping to host a Town Hall Teleconference in April to discuss the Viability Review and answer everyone's questions. He is expecting to have a Draft report by early June for Council to review. After June, things will be on hold until after the October election.
  2. **Mini Arena:**  
Moved by Dennis Cordel to speak to Brownlee about how best to proceed with the Mini Arena situation. Carried.

**7. New Business:****7.1 Halkirk Community Hall Transfer Switch**

Moved by Sherry Jamieson to proceed with the installation of a new Generator Transfer Switch for the Community Hall and to pay Legacy Meadow Stables Inc. initial costs of \$1,909.86 . Carried.

**7.2 PEPS Request for Grant Funding:**

Moved by Sherry Jamieson that the Village of Halkirk use its 2021/2022 BREOC Community Demonstration Project Application towards creating a business model that focuses on getting better fiber internet to each contributing community – Town of Castor, Town of Coronation, and Village of Halkirk. Carried.

**7.3 Alberta Government Budget 2021:**

CAO Marcy Renschler presented information on the newly released budget funding for the Village. We will receive MSI Operating Grant Funding of \$25,419 and MSI Capital Grant Funding of \$135,352 with Gas Tax Fund remaining the same at \$50,000.

**7.4 Quality Management Plan (QMP) for Village of Halkirk Gas Utility**

Dale Kent moved to accept the Quality Management Plan for the Village of Halkirk Gas Utility. Carried

**7.5 MOST Grant:**

Sherry Jamieson moved that the Village of Halkirk distribute the MOST Grant of \$16,341 to the following local groups – Halkirk Hall Association \$13,000 and Halkirk and District Senior Centre \$3,000. Carried.

**7.6 Village Office/Shop renovations:**

Dale Kent moved that CAO Marcy Renschler apply for \$100,00 in MSI Funding to renovate and repair the Office and Shop. Carried.

**7.7 Water Reserves:**

Sherry Jamieson moved that we put \$12,000 into Reserves to cover off the replacement of new water meters and repairs. Carried.

**7.8 Doubtful Accounts:**

Dennis Cordel moved that we have Doubtful Account Amounts totally \$3,926.38 from unpaid taxes and utilities. Carried.

**7.9 Gas Reserves:**

Sherry Jamieson moved that Village of Halkirk set aside \$4,875.00 in Gas Reserves. Carried.

**7.10 2020 Trinus Expenses:**

Dale Kent moved that the 2020 Trinus Expenses of \$3,704.75 be taken from Reserves. Carried.

**7.11 Development Permit:**

Sherry Jamieson moved that we ask for further information from Thomas and Stephanie Schmidt before approval can be granted. Carried.

**7.12 Fire Hall Doors:**

Dennis Cordel moved that Red Deer Overdoor come and repair the Fire Hall overhead doors. Carried.

**7.13 Berry Street Paving Project:**

Dale Kent moved that CAO Marcy Renschler proceed with applying for MSI Grant Funding to pave Berry Street North and South, to supplement the already applied for Red Tape Reduction Grant of \$50,000. Carried.

**7.14 Auditor:**

CAO Marcy Renschler notified Mayor and Council that Kendra Walgenbach will be in attendance to present the 2020 Financial Audit.

**8 Reports**

**8.1 Council Reports:**

Sherry had PEPS meetings. Next PEPS meeting is April 7<sup>th</sup>.

Dennis has attended several BREOC meetings with the next one on March 11<sup>th</sup>.

Dale has Palliser meeting on March 12<sup>th</sup>, Ambulance meeting on March 18<sup>th</sup>, attended the Shirley McClellan Water Meeting and has a CDHA meeting on March 23<sup>rd</sup>.

**8.2 Administrator Report:**

CAO Marcy Renschler reported on what she has been doing for Feb/March

**9. Correspondence:**

Nothing to report

**10. Date and Time of Next Meeting:** Next Regular Council meeting will be April 14<sup>th</sup>, at 5:00 pm.

**11. In Camera Session:** As per FOIP requirements, and to discuss personnel and legal matters.

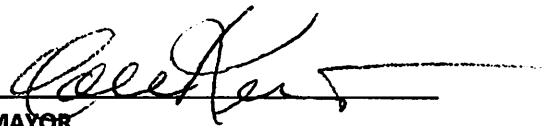
**11.1 Fire Hall:**


Sherry Jamieson moved Council into camera at 8:05pm. Carried.

Sherry Jamieson moved Council out of camera at 8:08pm. Carried.

Dale Kent made a motion to have Dennis Cordel contact with Filipenko Brothers to look at the cement. Carried.

**10. Adjournment:** Moved by Dennis Cordel to adjourn at 8:15pm. Carried.

  
MAYOR

  
Administrator

**Monthly Statement  
Village of Halkirk  
Month Ending March 31st, 2021**

Net Balance at End of Previous Month	\$ <b>366,015.64</b>
Receipts for the Month	\$ 23,356.71
Interest	\$ 156.41
Grants Received	\$ -
<b>Sub Total</b>	<b>\$ 389,528.76</b>

LESS:	
Disbursements for the Month	\$ 91,036.65
Loans Paid	\$ -
<b>Net Balance at End of the Month</b>	<b>\$ 298,492.11</b>

Balance at End of Month - Bank	\$ 298,492.11
Cash on Hand at End of Month	\$ -
<b>Sub Total</b>	<b>\$ 298,492.11</b>

Less Outstanding Cheques	\$ 27,731.69
<b>Net Balance at End of Month</b>	<b>\$ 270,760.42</b>

Outstanding Cheques	
983	\$ 100.00
992	\$ 1,235.46
1004	\$ 20,000.00
1019	\$ 530.99
1020	\$ 263.94
1021	\$ 518.49
1022	\$ 2,315.18
1023	\$ 600.00
1024	\$ 394.10
1025	\$ 1,000.00
1026	\$ 773.53
<b>Total</b>	<b>\$ 27,731.69</b>

This Statement is submitted to the Council this the 14th day of April, 2021

General Account Bank Balance March 31st, 2021	\$ 298,492.11
Savings Account #1 Bank Balance March 31st, 2021	\$ 235,239.83
Savings Account #2 Bank Balance March 31st, 2021	\$ 109,238.92
<b>Total</b>	<b>\$ 642,970.86</b>

*Mary Ransche*  
\_\_\_\_\_  
Administrator

*MR*



# Village of Halkirk

501

April Payables  
Page 1 of 2 2021

## Cheque Listing For Council

2021-Apr-14  
10:01:14AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20211056	2021-04-06	RECEIVER GENERAL FOR CANADA - FUEL CHAI		PAYMENT		
			Mar	MARCH CARBON LEVY	1,811.36	1,811.36
20211058	2021-04-13	ATB Financial	REPL-20211057	Replacement Cheque	1,235.46	1,235.46
			REPL-20211057	Replacement Cheque		
20211059	2021-04-13	ATB Financial	041421	PAYMENT		
				MASTERCARD	4,426.37	4,426.37
20211060	2021-04-13	Castor Home Hardware	mar 21	PAYMENT		
				FIRE TRUCK GAS JUG	20.99	20.99
20211061	2021-04-13	Cordel, Dennis	041321	PAYMENT		
				FUEL FOR FIRE TRUCKS	468.45	468.45
20211062	2021-04-13	County of Paintearth	Feb 21	PAYMENT		
			Jan & Feb 21	CHEMICAL ANALYSIS	118.65	8,390.18
				WATER MANAGEMENT ETC	8,271.53	
20211063	2021-04-13	Dietrich, Paul	April 21	PAYMENT		
				MILEAGE FOR PARTS	40.00	40.00
20211064	2021-04-13	Digital Connection Office Systems	315313	PAYMENT		
				PHOTOCOPIER	35.37	35.37
20211065	2021-04-13	Federation of Gas Coops	40092	PAYMENT		
				ONE CALL	3.15	3.15
20211066	2021-04-13	Hydrodig Canada Inc.	203316	PAYMENT		
				WATER BREAK	661.50	661.50
20211067	2021-04-13	Jackson, Levi	April 21	PAYMENT		
				FUEL FOR FIRE TRUCK	29.94	29.94
20211068	2021-04-13	Jordahl Enterprises	173604	PAYMENT		
				BUSH BUGGY REPAIR	440.75	440.75
20211069	2021-04-13	Kathy's Printing Service	5479	PAYMENT		
				COMPUTER CHEQUES	198.45	198.45
20211070	2021-04-13	Legacy Meadow Stables Inc.	2020021	PAYMENT		
				HALL GENERATOR SWITCH	655.20	655.20
20211071	2021-04-13	Municipal Information Systems Inc.	20202386	PAYMENT		
				COMPUTER SOFTWARE ASSIST	495.25	495.25
20211072	2021-04-13	OK Tire	95523	PAYMENT		
				GARBAGE TRUCK TIRE	242.51	242.51
20211073	2021-04-13	Paintearth Economic Partnership Societ	mar 21	PAYMENT		
				REQUISTION	3,105.00	3,105.00
20211074	2021-04-13	Paintearth Gas Coop Ltd.	march/21	PAYMENT		
				GAS CONSUMPTION	5,779.57	5,779.57
20211075	2021-04-13	Syban Systems Ltd.	April	PAYMENT		
				INTERNET	52.45	52.45
20211076	2021-04-13	Town of Castor	4614	PAYMENT		
				FIRE MEN FOOD	182.93	182.93
20211077	2021-04-13	Transcend Safety Services Ltd.	7817	PAYMENT		
				FIRE EXTINGUISHER INSPECTIC	447.30	447.30
20211079	2021-04-13	UFA Cooperative Ltd.	march 21	PAYMENT		
				FUEL	213.94	213.94
20211080	2021-04-13	Workers Compensation Board	24620740	PAYMENT		
				WCB	760.43	760.43
20211081	2021-04-14	Castor & District Housing Authority	March 2021	PAYMENT		
				SENIOR REQUISITION	3,781.00	3,781.00
20211082	2021-04-14	Trinus Technologies Inc.		PAYMENT		
						156.14

MK

# Village of Halkirk

## Cheque Listing For Council

2021-Apr-14  
10:01:14AM

### Cheque

Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20211082	2021-04-14	Trinus Technologies Inc.	March 21	INTERNET SECURITY	156.14	156.14

**Total 33,633.69**

\*\*\* End of Report \*\*\*

MR

# Village of Halkirk

Final March 21  
Page 1 of 2

## Cheque Listing For Council

2021-Apr-14  
8:18:36AM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20211017	2021-03-10	Action Plumbing & Escavating	W35285	PAYMENT WATER BREAK FEB	5,148.62	5,148.62
20211019	2021-03-10	Barchard Engineering Ltd.	210476	PAYMENT GAS METER REPAIR	497.70	497.70
20211020	2021-03-10	C4 Bobcat & Mulching Ltd	487395	PAYMENT REPLACE DIRT FROM WATER BF	162.75	162.75
20211021	2021-03-10	Cordel, Dennis	FEB/March	PAYMENT MEETING AND FIRE TRUCK MILE	113.00	113.00
20211022	2021-03-10	Digital Connection Office Systems	308956	PAYMENT PHOTOCOPIER	55.42	55.42
20211023	2021-03-10	East Central Alberta Review	2150852A	PAYMENT MDP ADVERTISING	594.13	594.13
20211024	2021-03-10	Federation of Gas Coops	39961	PAYMENT ONE CALL	9.45	9.45
20211025	2021-03-10	Filipenko Brothers Construction	32269	PAYMENT WATER MAIN BREAK GRAVEL	635.25	635.25
20211026	2021-03-10	Hydrodig Canada Inc.	279911	PAYMENT WATER MAIN BREAK	2,110.50	2,110.50
20211027	2021-03-10	Jim Renschler Construction Ltd	2288/2287	PAYMENT BOOTH AND SHOP DOOR	26,964.00	26,964.00
20211028	2021-03-10	Legacy Meadow Stables Inc.	2020-020	PAYMENT HALL GENERATOR SWITCH	1,909.87	1,909.87
20211029	2021-03-10	Municipal Information Systems Inc.	Feb/21	PAYMENT MUNIWARE ACCOUNTING	469.00	469.00
20211030	2021-03-10	OK Tire	Feb/21	PAYMENT FIRE TRUCK CVIP AND SERVICE	1,996.55	1,996.55
20211031	2021-03-10	Paintearth Gas Coop Ltd.	Feb/21	PAYMENT GAS CONSUMPTION FEB	7,585.63	7,585.63
20211032	2021-03-10	Palliser Regional Municipal Services	2149	PAYMENT MDP DEVELOPMENT	20,000.00	20,000.00
20211033	2021-03-10	RECEIVER GENERAL FOR CANADA - FUEL CHAI	202110020637	PAYMENT FIRE RADIO LICENSE	604.41	604.41
20211034	2021-03-10	Red Deer River Municipal Users Group	Feb/21	PAYMENT REQUISITION	28.00	28.00
20211035	2021-03-10	Renschler, Marcy	Feb/21	PAYMENT PETTY CASH AND MILEAGE	91.42	91.42
20211036	2021-03-10	Syban Systems Ltd.	March/21	PAYMENT INTERNET	52.45	52.45
20211037	2021-03-10	TAXervice	2372314-237298	PAYMENT TAX ARREARS AND CLOSURES	435.00	435.00
20211038	2021-03-10	Telus Mobility	feb 21	PAYMENT FIRE CELL PHONE	70.54	70.54
20211039	2021-03-10	Trinus Technologies Inc.	R133660566	PAYMENT INTERNET SECURITY	156.14	156.14
20211040	2021-03-10	UFA Cooperative Ltd.	Feb21	PAYMENT FUEL FOR FIRE TRUCKS	664.84	664.84
20211041	2021-03-10	Wholesale Fire & Rescue Ltd.	20210469	PAYMENT FIRE GEAR	924.76	924.76
20211042	2021-03-11	Halkirk Hall Association	Mar 10	PAYMENT MOST GRANT	13,000.00	13,000.00

MR

# Village of Halkirk

## Cheque Listing For Council

2021-Apr-14  
8:18:36AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20211043	2021-03-11	Halkirk Senior Centre	mar 10	PAYMENT MOST GRANT	3,000.00	3,000.00
20211044	2021-03-18	AMSC Insurance Services Ltd.	Mar 21	PAYMENT POWER BILL	3,125.45	3,125.45
20211045	2021-03-18	Government of Alberta	10972-01	PAYMENT EDUCATION TAX	5,060.72	5,060.72
20211046	2021-03-02	RECEIVER GENERAL FOR CANADA - FUEL CHAI	Feb Carbon	PAYMENT FEB CARBON LEVY	3,247.69	3,247.69
20211047	2021-03-31	Dietrich, Paul				
20211048	2021-03-31	Kent, Melody				
20211049	2021-03-31	Cordel, Doris				
20211050	2021-03-31	Renschler, Marcy E				
20211051	2021-03-31	Kent, Dale				
20211052	2021-03-31	Jamieson, Sherry				
20211053	2021-03-31	Cordel, Dennis				
20211054	2021-03-31	Receiver General for Canada - PAYROLL DEDUCT.	march	PAYMENT MARCH PAYROLL DEDUCTIONS	773.53	773.53
20211055	2021-03-31	Telus Communications - Office	March	PAYMENT OFFICE PHONE	299.35	299.35

**Total 105,408.87**

\*\*\* End of Report \*\*\*

MR



**Village Of Halkirk**  
**Minutes of Regular Meeting**  
**April 14<sup>th</sup>, 2021**

1. **Call to Order:** Mayor Dale Kent called the meeting to order at 5:25 pm. Present were Councillors: Dennis Cordel, Sherry Jamieson, Interim Administrator Doris Cordel, CAO Marcy Renschler, and Media personnel Kevin Sabo.
2. **Adoption of Agenda:** Moved by Sherry Jamieson to approve the agenda with the addition of 7.11 Church. Carried.
3. **2020 Village of Halkirk Financial Audit:**  
See Below
4. **Adoption of Minutes**
  1. Moved by Dennis Cordel to approve the minutes of the March 10<sup>th</sup>, 2021 meeting of Council, as presented. Carried.
5. **Financial Reports**
  1. Moved by Dale Kent to accept as presented, the Accounts Payable, Final Payment March 31<sup>st</sup>, 2021, and Bank Reconciliation. Carried.
6. **Business From Previous Meeting:**
  1. **Viability Review:**  
The Town Hall Zoom meeting held on April 13<sup>th</sup>, 2021 from 6:30pm to 7:30pm had 19 participants, including Council. See 11.1 'In Camera' for further information regarding the Viability Review RFP.
  2. **Mini Arena:**  
See 11.2 'In Camera' for further information regarding the Mini Arena.
  3. **Development Permit: Schmidt**  
Council acting as the Development Authority: Thomas and Stephanie Schmidt – 306 Alberta Ave. Halkirk, AB. "Fence." Motion: Moved by Sherry Jamieson that, based on the information presented in the Application, the development Permit be approved. Carried.
  4. **Fire Hall Doors and Cement:**  
CAO Marcy Renschler reported that Filipenko Bros. is looking into a sealer for the cement and the overhead doors were fixed under Warranty by OVERdoors.

Kendra Walgenbach joined the meeting at 5:45pm to present the 2020 Financial Audit.

Moved by Dennis Cordel to accept the 2020 Village of Halkirk Financial Audit as presented by Auditor Kendra Walgenbach. Carried.

Kendra Walgenbach left the meeting at 6:30pm.

5. **Berry Street Paving:**

CAO Marcy Renschler met with Greg Sentis from MPE regarding the paving of Berry Street.

Motion made by Dale Kent to accept the proposal to complete the Preliminary Engineering for Berry Street. Carried.

**7. New Business:****1. New Council Orientation:**

CAO Marcy Renschler presented for information the proposal for New Council Orientation Session in October in partnership with the County and Towns.

**2. Roof Repairs –**

Moved by Dennis Cordel to put Tin on the Ball Shack walls and a new door, as well as put tin on the roof of the Shed on the Clarke property. Carried.

**3. RCMP Report –** Sgt. John Pike joined the meeting at 6:55pm and presented the RCMP Quarterly report. Sgt. John Pike left the meeting at 7:30pm.**4. Bullarama Fence Repairs:**

Moved by Dale Kent to price the Bullarama Fence along the road and bring quotes back to next meeting. Carried.

**5. Fee Schedule:**

Moved by Dennis Cordel to increase the Berry Street Campground fee to \$35.00 per night and \$200 per week. Carried.

**6. Hotel Request:**

Moved by Dale Kent to grant the Halkirk Hotel picnic tables from the Beer Gardens shed to use while COVID restrictions are in place. Carried.

**7. Development Permit:**

Council acting as the Development Authority: John and Patsy Kirk – 207 George Street, Halkirk, AB – “Fence”. Moved by Dennis Cordel that, based on the information presented in the Application, the development Permit be approved. Carried.

**8. Village Property:**

CAO Marcy Renschler There has been some calls and visits from people wondering about property for sale. As well, some calls have been received about unsightly property.

**9. Public Works:**

a.) Sherry Jamieson moved that the Public Works trailer lights and hitch have repairs completed. Carried.

b.) CAO Marcy Renschler will order new signs to replace the stolen ones.

c.) Sherry Jamieson moved that we have garage sale in May to sell the Clarke Shed items. Carried.

**10. Assessment Review Board:**

CAO Marcy Renschler presented information on the Assessment Review Board Training requirements. Council is not interested at this time to take the 21 hours of training. CAO Marcy Renschler will take the Clerk training and bring a Assessment Review Board Bylaw to the next meeting.

**11. Church :**

Dale Kent will look into costs associated with repairing the roof, exterior painting, repairs to the steeple, and bathroom addition to the Village Church.

**8. Reports****8.1 Council Reports:**

Sherry attended PEPS meetings and they are working on broadband internet. Next PEPS meeting is May 4<sup>th</sup> and Waste Management is May 3<sup>rd</sup>. Waste Management is working on getting a new Bob Cat.

Dennis attended a Fire Radio meeting and has a BREOC meeting on April 19<sup>th</sup>.

Dale had a Palliser meeting, two Lodge meetings with the next Lodge meeting on April 20, and attended the Shirley McClellan Water Meeting.

**8.2 Administrator Report:**

CAO Marcy Renschler reported on what she has been doing for March/April

Dennis Cordel moved that the Village purchase a new laptop, new monitor and speaker to be used for meetings etc. Carried.

**9. Correspondence:**

Nothing to report

**10. Date and Time of Next Meeting:** Next Regular Council meeting will be May 12<sup>th</sup>, 2021 at 5:00 pm.

Special Budget meeting to discuss Budget on May 5<sup>th</sup> @ 4:00pm.

June Village Council meeting to be held on June 16<sup>th</sup>, 2021 @ 5:00pm.

**11. In Camera Session:** As per FOIP requirements, and to discuss personnel and legal matters.

Sherry Jamieson moved the Council into camera at 8:51pm

Dennis Cordel moved the Council out of camera at 9:30pm.

**11.1 Viability Assessment Tenders**

Moved by Dale Kent that Council take the Tender packages home to review and meet on April 20<sup>th</sup> @ 9:00am to award tender. Carried.

**11.2 Mini Arena**

Moved by Sherry Jamieson that CAO Marcy Renschler send the Brownlee letter to the Halkirk Short Line Club and Mr. Nicholas Teekman via Registered Mail. Carried.

**11.3 Property Clean up**

Nothing to report

**11.4 CAO Evaluation**

Moved by Sherry Jamieson to move CAO Marcy Renschler out of her three month probationary period as per the CAO contract. Carried.

**10. Adjournment:** Moved by Dennis Cordel to adjourn at 9:40pm. Carried.  
MAYOR  
Administrator



**Village Of Halkirk**  
**Minutes of Special Meeting**  
**April 20<sup>th</sup>, 2021**

1. **Call to Order:** Mayor Dale Kent called the meeting to order at 9:08am. Present were Councillors: Dennis Cordel, Sherry Jamieson, Interim Administrator Doris Cordel, and CAO Marcy Renschler.
2. **Adoption of Agenda:** Moved by Sherry Jamieson to approve the agenda. Carried.
3. **Business From Previous Meeting:**
  1. **Viability Review Tender:**

Dale Kent moved that the Village of Halkirk accept the Infrastructure Assessment and Ten Year Capital Plan proposal from MPE as presented for \$123,200 which includes the three options. Dennis Cordel moved that CAO Marcy Renschler request \$3,200 from the County of Paintearth to offset the excess the \$120,000 ACP Grant does not cover for the Infrastructure Assessment and Ten Year Capital Plan and if the County of Paintearth declines the request, the Village will apply for MSI funding. Carried.
  2. **Garage Sale Date:**

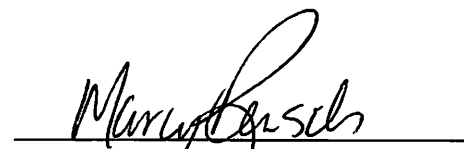
Council will set the Garage Sale date of May 15<sup>th</sup>, 2021 from 10:00am to 4:00pm.
  3. **Mini Arena:**

Council and CAO Marcy Renschler toured the Mini Arena.
4. **New Business:**
  1. **Bullarama Grounds Rental**

Moved by Sherry Jamieson that the Forestburg Rank Riders be granted use of the Bullarama Grounds for one day in May as well as July 10<sup>th</sup> and July 11<sup>th</sup> 2021 with COVID rules and restrictions in place and with the knowledge that the Booth and Washrooms may not be fully operational due to renovations. Carried.
5. **Date and Time of Next Meeting:**

Special Budget meeting to discuss Budget on May 5<sup>th</sup> @ 4:00pm.  
Next Regular Council meeting will be May 12<sup>th</sup>, 2021 at 5:00 pm.  
June Village Council meeting to be held on June 16<sup>th</sup>, 2021 @ 5:00pm.
6. **Adjournment:** Moved by Dennis Cordel to adjourn at 10:00am. Carried.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
Administrator



**Monthly Statement  
Village of Halkirk  
Month Ending April 30th, 2021**

Net Balance at End of Previous Month	\$ 366,015.64
Receipts for the Month	\$ 93,868.04
Interest	\$ 128.22
Grants Received	\$ -
<b>Sub Total</b>	<b>\$ 460,011.90</b>

LESS:	
Disbursements for the Month	\$ 56,839.82
Loans Paid	\$ -
<b>Net Balance at End of the Month</b>	<b>\$ 403,172.08</b>

Balance at End of Month - Bank	\$ 326,221.35
Cash on Hand at End of Month	\$ -
<b>Sub Total</b>	<b>\$ 326,221.35</b>

Less Outstanding Cheques	\$ 14,143.33
<b>Net Balance at End of Month</b>	<b>\$ 312,078.02</b>

Outstanding Cheques	
1001	\$ 100.00
1075	\$ 52.45
1077	\$ 447.30
1081	\$ 3,781.00
1084	\$ 1,475.25
1086	\$ 1,922.00
1089	\$ 68.14
1090	\$ 785.26
1092	\$ 636.75
1093	\$ 2,710.53
1094	\$ 1,010.67
1095	\$ 1,153.98
<b>Total</b>	<b>\$ 14,143.33</b>

This Statement is submitted to the Council this the 12th day of May, 2021

General Account Bank Balance April 30th, 2021	\$ 326,221.35
Savings Account #1 Bank Balance April 30th, 2021	\$ 235,346.17
Savings Account #2 Bank Balance April 30th, 2021	\$ 109,288.30
<b>Total</b>	<b>\$ 670,855.82</b>

*Mary Lynscl*  
\_\_\_\_\_  
Administrator

*MR*

## Village of Halkirk

## Cheque Listing For Account Payable

2021-May-11  
5:13:21PM

Cheque #	Cheque Date	CEO CAO	Vendor #	Vendor Name	Amount	Batch #
						<b>354</b>
20211096	2021-05-12		180	Accu-Flo Meter Service Ltd.	1,602.51	
20211097	2021-05-12		288	Alberta Municipal Services Corporation	2,886.29	
20211098	2021-05-12		54	AMSC Insurance Services Ltd.	2,034.00	
20211099	2021-05-12		94	ATB Financial	1,037.59	
20211100	2021-05-12		138	Brownlee LLP	1,546.65	
20211101	2021-05-12		267	C4 Bobcat & Mulching Ltd	2,467.50	
20211102	2021-05-12		81	Castor Home Hardware	12.59	
20211103	2021-05-12		303	Castor Value Drug Mart	18.88	
20211104	2021-05-12		156	Compass Sign & Safety	678.33	
20211105	2021-05-12		51	County of Paintearth	80.09	
20211106	2021-05-12		263	Digital Connection Office Systems	47.75	
20211107	2021-05-12		105	Federation of Gas Coops	12.60	
20211108	2021-05-12		111	Filipenko Brothers Construction	1,201.20	
20211109	2021-05-12		98	Horseshoe Trailer Manufacturing	791.73	
20211110	2021-05-12		106	Jordahl Enterprises	386.30	
20211111	2021-05-12		199	MPE Engineering Ltd.	1,114.58	
20211112	2021-05-12		291	Municipal Information Systems Inc.	547.75	
20211113	2021-05-12		112	OK Tire	26.68	
20211114	2021-05-12		55	Paintearth Gas Coop Ltd.	3,055.78	
20211115	2021-05-12		178	Syban Systems Ltd.	52.45	
20211116	2021-05-12		295	Trinus Technologies Inc.	240.14	
20211117	2021-05-12		65	UFA Cooperative Ltd.	355.32	
					20,196.71	
<b>Total</b>					<b>20,196.71</b>	

\*\*\* End of Report \*\*\*

MR

# Village of Halkirk

## Cheque Listing For Council

2021-May-10  
3:27:00PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
4	2021-04-08	Telus Mobility	April 2021	PAYMENT FIRE CELL PHONE BILL APRIL	66.33	66.33
20211056	2021-04-06	RECEIVER GENERAL FOR CANADA - FUEL CHAI	Mar	PAYMENT MARCH CARBON LEVY	1,811.36	1,811.36
20211058	2021-04-13	ATB Financial	REPL-20211057 REPL-20211057	Replacement Cheque Replacement Cheque	1,235.46	1,235.46
20211059	2021-04-13	ATB Financial	041421	PAYMENT MASTERCARD	4,426.37	4,426.37
20211060	2021-04-13	Castor Home Hardware	mar 21	PAYMENT FIRE TRUCK GAS JUG	20.99	20.99
20211061	2021-04-13	Cordel, Dennis	041321	PAYMENT FUEL FOR FIRE TRUCKS	468.45	468.45
20211062	2021-04-13	County of Paintearth	Feb 21 Jan & Feb 21	PAYMENT CHEMICAL ANAYLSIS WATER MANAGEMENT ETC	118.65 8,271.53	8,390.18
20211063	2021-04-13	Dietrich, Paul	April 21	PAYMENT MILEAGE FOR PARTS	40.00	40.00
20211064	2021-04-13	Digital Connection Office Systems	315313	PAYMENT PHOTOCOPIER	35.37	35.37
20211065	2021-04-13	Federation of Gas Coops	40092	PAYMENT ONE CALL	3.15	3.15
20211066	2021-04-13	Hydrodig Canada Inc.	203316	PAYMENT WATER BREAK	661.50	661.50
20211067	2021-04-13	Jackson, Levi	April 21	PAYMENT FUEL FOR FIRE TRUCK	29.94	29.94
20211068	2021-04-13	Jordahl Enterprises	173604	PAYMENT BUSH BUGGY REPAIR	440.75	440.75
20211069	2021-04-13	Kathy's Printing Service	5479	PAYMENT COMPUTER CHEQUES	198.45	198.45
20211070	2021-04-13	Legacy Meadow Stables Inc.	2020021	PAYMENT HALL GENERATOR SWITCH	655.20	655.20
20211071	2021-04-13	Municipal Information Systems Inc.	20202386	PAYMENT COMPUTER SOFTWARE ASSIST	495.25	495.25
20211072	2021-04-13	OK Tire	95523	PAYMENT GARBAGE TRUCK TIRE	242.51	242.51
20211073	2021-04-13	Paintearth Economic Partnership Societ	mar 21	PAYMENT REQUISTION	3,105.00	3,105.00
20211074	2021-04-13	Paintearth Gas Coop Ltd.	march/21	PAYMENT GAS CONSUMPTION	5,779.57	5,779.57
20211075	2021-04-13	Syban Systems Ltd.	April	PAYMENT INTERNET	52.45	52.45
20211076	2021-04-13	Town of Castor	4614	PAYMENT FIRE MEN FOOD	182.93	182.93
20211077	2021-04-13	Transcend Safety Services Ltd.	7817	PAYMENT FIRE EXTINGUISHER INSPECTIC	447.30	447.30
20211079	2021-04-13	UFA Cooperative Ltd.	march 21	PAYMENT FUEL	213.94	213.94
20211080	2021-04-13	Workers Compensation Board	24620740	PAYMENT WCB	760.43	760.43
20211081	2021-04-14	Castor & District Housing Authority		PAYMENT		3,781.00

MR

Cheque Listing For Council

2021-May-10  
3:27:00

Cheque						
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20211081	2021-04-14	Castor & District Housing Authority	March 2021	SENIOR REQUISITION	3,781.00	3,781.00
20211082	2021-04-14	Trinus Technologies Inc.	March 21	PAYMENT INTERNET SECURITY	156.14	156.14
20211083	2021-04-22	Alberta Municipal Services Corporation	March 21	PAYMENT MARCH POWER BILLS	2,783.80	2,783.80
20211084	2021-04-22	Boxma Plumbing & Heating	3391	PAYMENT FIRE HALL WAT HEATER/TOILET	1,475.25	1,475.25
20211085	2021-04-22	Compass Sign & Safety	20210186	PAYMENT STOP SIGN REPLACEMENT	163.80	163.80
20211086	2021-04-22	Government of Alberta	1800012760	PAYMENT POLICE TAX FUNDING	1,922.00	1,922.00
20211087	2021-04-22	Jamieson, Sherry	April	PAYMENT COUNCIL MEETING SUPPER	51.87	51.87
20211088	2021-04-22	RWA Chartered Professional Accountants LLP	April	PAYMENT ACCOUNTANT FEES	9,975.00	9,975.00
20211089	2021-04-22	Town of Castor	4628	PAYMENT WATER MAIN BREAK FEB	68.14	68.14
20211090	2021-04-30	Dietrich, Paul				
20211091	2021-04-30	Kent, Melody				
20211092	2021-04-30	Cordel, Doris				
20211093	2021-04-30	Renschler, Marcy E				
20211094	2021-04-30	Receiver General for Canada - PAYROLL DEDUCT.	April 2021	PAYMENT PAYROLL APRIL	1,010.67	1,010.67
20211095	2021-04-30	RECEIVER GENERAL FOR CANADA - FUEL CHAI	April 2021	PAYMENT CARBON LEVY APRIL	1,153.98	1,153.98

**Total 56,839.82**

\*\*\* End of Report \*\*\*



**Village Of Halkirk**  
**Minutes of Special Meeting**  
**May 5<sup>th</sup>, 20201**

1. **Call to Order:** Mayor Dale Kent called the meeting to order at 4:00pm. Present were Councillors: Dennis Cordel, Sherry Jamieson, Interim Administrator Doris Cordel, and CAO Marcy Renschler.

2. **Adoption of Agenda:** Moved by Sherry Jamieson to approve the agenda. Carried.

3. **Budget:**

Moved by Sherry Jamieson that the Minimum Tax Rate be set at \$475 with the requisitions for Education, Seniors, and Police added on top of the Minimum tax rate. Carried.

Moved by Dale Kent that Farmland will be exempt from the Minimum Tax Rate and that if the Residents that have separate lots under Land Titles consolidate their lots by Dec. 31<sup>st</sup>, 2021, they will be exempted from the Minimum Tax Rate. Carried.

Moved by Dennis Cordel prepare a 2021 Budget using Example 3 Tax Rates of 11.2 Residential and 12.2 Non-Residential. Budget to be presented at next meeting. Carried.

Moved by Sherry Jamieson that the 2021 Draft Budget and Capital Budget be approved with the considerations to above motions, for final review at the May 12<sup>th</sup>, 2021 Council meeting. Carried.

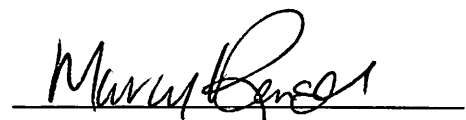
4. **Date and Time of Next Meeting:**

Next Regular Council meeting will be May 12<sup>th</sup>, 2021 at 5:00 pm.

June Village Council meeting to be held on June 16<sup>th</sup>, 2021 @ 5:00pm.

5. **Adjournment:** Moved by Dennis Cordel to adjourn at 5:00pm. Carried.

  
MAYOR

  
Administrator

**Village Of Halkirk**  
**Council Meeting Minutes**  
**May 12<sup>th</sup>, 2021**

1. **Call to Order:** Mayor Dale Kent called the meeting to order at 5:10 pm. Present were Councillors: Dennis Cordel, Sherry Jamieson, Interim Administrator Doris Cordel, CAO Marcy Renschler, and Media personnel Kevin Sabo.
2. **Adoption of Agenda:** Moved by Sherry Jamieson to approve the agenda. Carried.
3. **Adoption of Minutes**
  1. Moved by Dale Kent to approve the minutes of the April 14<sup>th</sup>, 2021, Special meeting on April 20<sup>th</sup>, 2021, and Special Meeting May 5<sup>th</sup>, 2021 of Council, as presented. Carried.
4. **Financial Reports**
  1. Moved by Dennis Cordel to approve the Accounts Payable, Final April Payable, and the Bank Reconciliation, for May 12<sup>th</sup>, 2021.
  2. Moved by Dale Kent to approve the 2021 Five Year Capital Budget. Carried.
  3. Moved by Sherry Jamieson to approve the 2021 Three Year Operating Budget. Carried.
5. **Business From Previous Meeting:**
  1. **Viability Review:**

CAO Marcy Renschler reported that the Contract with MPE has been signed and kick off meeting will be May 18<sup>th</sup>, 2021 by Zoom. Roy is checking into the ACP grant agreement as we haven't received it yet but assures me the funding has been approved.
  2. **Mini Arena:**

In Camera Discussion
  3. **Berry Street Paving:**

CAO Marcy Renschler reported that the contract has been signed to start the Street review process and they will be doing Bore Holes on May 14<sup>th</sup>, 2021
  4. **New Business:**
    1. **Bullarama Waste Management Grant application** – CAO Marcy Renschler reported that the Waste Management Grant application was successful in receiving \$8,000.
    2. **Firemen Equipment** – CAO Marcy Renschler reported that the Waste Management for Leaf Blowers and water back packs grant was successful for \$2,250.
    3. **RCMP Report** – CAO Marcy Renschler reported that a file was started with the RCMP for the stolen street and stop sign.
    4. **Integrity Management Plan**

Moved by Sherry Jamieson to accept the Integrity Management Plan as presented.  
Carried.

Village of Halkirk

- 5. Bylaw 2021-04 Assessment Review Board Bylaw:**  
Motion by Dennis Cordel to pass first reading of Bylaw 2021-04 Assessment Review Board. Carried.  
Motion by Dale Kent to pass second reading of Bylaw 2021-04 Assessment Review Board. Carried.  
Motion by Sherry Jamieson to proceed with third reading of Bylaw 2021-04 Assessment Review Board. Carried Unanimously.  
Motion by Dennis Cordel to pass third reading of Bylaw 2021-04 Assessment Review Board. Carried.  
Moved by Dale Kent to appoint Terry Vockeroth, Tyrrill Hewitt, and Tony Nichols, with Marilyn Weber(when trained) to the Assessment Review Board. Carried.
- 6. Bylaw 2021-05 Tax Bylaw:**  
Motion by Dale Kent to pass first reading of Bylaw 2021-05 Tax Bylaw. Carried.  
Motion by Sherry Jamieson to pass second reading of Bylaw 2021-05 Tax Bylaw. Carried.  
Motion by Dennis Cordel to proceed with third reading of Bylaw 2021-05 Tax Bylaw. Carried Unanimously.  
Motion by Dale Kent to pass third reading of Bylaw 2021-05 Tax Bylaw . Carried.
- 7. Bylaw 2021-06 Tax Penalty Bylaw:**  
Motion by Sherry Jamieson to pass first reading of Bylaw 2021-06 Tax Penalty Bylaw. Carried.  
Motion by Dennis Cordel to pass second reading of Bylaw 2021-06 Tax Penalty Bylaw. Carried.  
Motion by Dale Kent to proceed with third reading of Bylaw 2021-06 Tax Penalty Bylaw. Carried Unanimously.  
Motion by Sherry Jamieson to pass third reading of Bylaw 2021-06 Tax Penalty Bylaw . Carried.
- 8. Village Signage Quote:**  
Moved by Dale Kent to accept the Compass Signs and Safety Quote for the replacement of the Village signs as well as ordering "NEW" signs to be placed at the new speed bump areas. Carried.
- 9. MG30 Letter to County of Paintearth:**  
Moved by Sherry Jamieson to send a letter to the County of Paintearth requesting MG30 be applied to RR 16-O on the East side of the Village. Carried.
- 10. Development Permit: 2021-03**  
Council acting as the Development Authority: Jan and Rose Koenraadt – "Home".  
Motion: Moved by Dennis Cordel that, based on the information presented in the Application, the development Permit be approved with the following conditions:  
a.) Applicant to obtain Building Permit and Inspections from Palliser Regional Municipal Services;  
b.) Municipal set backs be maintained;  
c.) Application to obtain Approved Plumbing and/or Sewage Disposal permit from Palliser Regional Municipal Services;  
d.) Application to obtain Approved Electrical Permit and Inspection permit from Palliser Regional Municipal Services;  
e.) Application to obtain approved Gas or Propane hook up permit and Inspection from Palliser Regional Municipal Services;  
f.) Provide proper drainage to streets, sidewalks, neighboring properties, and alley ways.  
Carried.

**11. Reports**

**1. Council Reports:**

Sherry Jamieson reported that Waste Management gave away grant money and also purchased a new Skid Steer. PEPS – have hired VALO to look into getting fiber internet to Castor, Coronation and Halkirk.

Moved by Dennis Cordel to appoint Sherry Jamieson to the PEPS Valo Committee.

Carried.

Dennis Cordel reported on BREOC meetings – they are hiring a new Project Manager.

Dale Kent attended a Lodge meeting.

**2. Administrator Report:**

CAO gave her monthly report.

**12. Correspondence:**

Moved by Dale Kent to write a letter to Minister Kaycee Madu in support of keeping the RCMP.

Carried.

**13. Date and Time of Next Meeting:** Regular meeting June 16<sup>th</sup>, 2021 @ 5:00pm

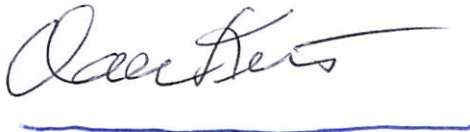
**14. In Camera Session:** As per FOIP requirements to discuss legal matters.


10.1 Moved by Sherry Jamieson to move Council into Camera at 6:38pm. Carried.

Moved by Dennis Cordel to move Council out of Camera @ 6:56pm. Carried.

Moved by Dennis Cordel to change the locks on the Mini Arena effective May 16<sup>th</sup>, 2021. Carried.

**15. Adjournment of Meeting:** Time of Adjourn: 7:15pm Moved by: Dennis Cordel

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
CAO



**Monthly Statement  
Village of Halkirk  
Month Ending May 31st, 2021**

GL Net Balance at End of Previous Month	\$	312,078.02
Receipts for the Month	\$	23,872.87
Interest	\$	148.62
Grants Received	\$	-
<b>Sub Total</b>	<b>\$</b>	<b>336,099.51</b>

<b>LESS:</b>		
Disbursements for the Month	\$	69,764.17
Loans Paid	\$	-
<b>Net Balance at End of the Month</b>	<b>\$</b>	<b>266,335.34</b>

Balance at End of Month - Bank	\$	308,121.07
Cash on Hand at End of Month	\$	-
<b>Sub Total</b>	<b>\$</b>	<b>308,121.07</b>

Less Outstanding Cheques	\$	41,497.73
<b>Net Balance at End of Month</b>	<b>\$</b>	<b>266,623.34</b>

Outstanding Cheques	
1099	\$ 1,037.59
1108	\$ 1,201.20
1118	\$ 5,536.01
1121	\$ 295.33
1122	\$ 597.45
1123	\$ 252.00
1124	\$ 13,275.15
1126	\$ 16,770.60
1127	\$ 152.69
1128	\$ 2,379.71
<b>Total</b>	<b>\$ 41,497.73</b>

This Statement is submitted to the Council this the 16th day of June, 2021

General Account Bank Balance May 31st, 2021	\$	308,121.07
Savings Account #1 Bank Balance May 31st, 2021	\$	235,456.11
Savings Account #2 Bank Balance May 31st, 2021	\$	109,339.35
<b>Total</b>	<b>\$</b>	<b>652,916.53</b>

Mary Renschler June 16/21  
Administrator

# Village of Halkirk

## Cheque Listing For Account Payable

2021-Jun-15  
5:04:41PM

<b>Cheque #</b>	<b>Cheque Date</b>	<b>CEO CAO</b>	<b>Vendor #</b>	<b>Vendor Name</b>	<b>Amount</b>
				<b>Batch #</b>	<b>392</b>
20211138	2021-06-15		54	AMSC Insurance Services Ltd.	2,505.57
20211139	2021-06-15		94	ATB Financial	2,783.35
20211140	2021-06-15		267	C4 Bobcat & Mulching Ltd	341.25
20211141	2021-06-15		81	Castor Home Hardware	388.17
20211142	2021-06-15		51	County of Paintearth	157.38
20211143	2021-06-15		263	Digital Connection Office Systems	55.40
20211144	2021-06-15		170	East Central Alberta Review	125.58
20211145	2021-06-15		105	Federation of Gas Coops	15.75
20211146	2021-06-15		179	Government of Alberta	5,050.07
20211147	2021-06-15		49	Kent, Melody	90.80
20211148	2021-06-15		290	Legacy Meadow Stables Inc.	982.80
20211149	2021-06-15		199	MPE Engineering Ltd.	18,112.20
20211150	2021-06-15		291	Municipal Information Systems Inc.	491.75
20211151	2021-06-15		292	NUTRIEN AG SOLUTIONS	420.00
20211152	2021-06-15		112	OK Tire	217.60
20211153	2021-06-15		55	Paintearth Gas Coop Ltd.	2,150.55
20211154	2021-06-15		295	Trinus Technologies Inc.	324.14
20211155	2021-06-15		82	Wholesale Fire & Rescue Ltd.	520.21
					<hr/>
					34,732.57
<hr/>					
<b>Total</b>					<b>34,732.57</b>

\*\*\* End of Report \*\*\*

# Village of Halkirk

## Cheque Listing For Council

2021-Jun-2  
1:41:11PM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20211096	2021-05-12	Accu-Flo Meter Service Ltd.	96708	PAYMENT WATER METERS	1,602.51	1,602.51
20211097	2021-05-12	Alberta Municipal Services Corporation	April	PAYMENT POWER BILLS	2,886.29	2,886.29
20211098	2021-05-12	AMSC Insurance Services Ltd.	2021vfis 152	PAYMENT FIREMEN/VOL/COUNCIL INSURA	2,034.00	2,034.00
20211099	2021-05-12	ATB Financial	April	PAYMENT PHONE/POSTAGE/FLAGS/REP/SI	1,037.59	1,037.59
20211100	2021-05-12	Brownlee LLP	514105	PAYMENT LAWYER FEES	1,546.65	1,546.65
20211101	2021-05-12	C4 Bobcat & Mulching Ltd	487336	PAYMENT PLAYGROUND BORDER	2,467.50	2,467.50
20211102	2021-05-12	Castor Home Hardware	April	PAYMENT FIREMEN HOSE	12.59	12.59
20211103	2021-05-12	Castor Value Drug Mart	April	PAYMENT COIN ROLLERS	18.88	18.88
20211104	2021-05-12	Compass Sign & Safety	20210207	PAYMENT SIGN REPLACEMENT	678.33	678.33
20211105	2021-05-12	County of Paintearth	004422	PAYMENT WATER REPAIR AND FREIGHT	80.09	80.09
20211106	2021-05-12	Digital Connection Office Systems	322122	PAYMENT PHOTOCOPIER	47.75	47.75
20211107	2021-05-12	Federation of Gas Coops	40268	PAYMENT ONE CALLS	12.60	12.60
20211108	2021-05-12	Filipenko Brothers Construction	32403	PAYMENT GRAVEL/TOP SOIL	1,201.20	1,201.20
20211109	2021-05-12	Horseshoe Trailer Manufacturing	2021-69	PAYMENT TRAILER REPAIR	791.73	791.73
20211110	2021-05-12	Jordahl Enterprises	April	PAYMENT FIRE REPAIR - HOSES	386.30	386.30
20211111	2021-05-12	MPE Engineering Ltd.	4460004 & 005	PAYMENT BERRY ST AND VIABILITY STUDY	1,114.58	1,114.58
20211112	2021-05-12	Municipal Information Systems Inc.	April St.	PAYMENT SOFTWARE SUPPORT	547.75	547.75
20211113	2021-05-12	OK Tire	April	PAYMENT TRACTOR TIRE REPAIR	26.68	26.68
20211114	2021-05-12	Paintearth Gas Coop Ltd.	April	PAYMENT 3 GAS SHUT OFFS/GAS USAGE	3,055.78	3,055.78
20211115	2021-05-12	Syban Systems Ltd.	050521	PAYMENT INTERNET	52.45	52.45
20211116	2021-05-12	Trinus Technologies Inc.	R63130-31376	PAYMENT INTERNET SECURITY	240.14	240.14
20211117	2021-05-12	UFA Cooperative Ltd.	April	PAYMENT BULK DELIVERY FOR SUMMER F	355.32	355.32
20211118	2021-05-27	Bashaw Concrete	AG19725	PAYMENT PLAYGROUND PEA GRAVEL	5,536.01	5,536.01
20211119	2021-05-27	Compass Sign & Safety	20210256	PAYMENT "NEW" SIGNS FOR SPEED BUMP	191.10	191.10
20211120	2021-05-27	County of Paintearth	1nv4533	PAYMENT WATER BILLING APRIL 2021	4,727.14	6,994.76

# Village of Halkirk

## Cheque Listing For Council

2021-Jun-2  
1:41:11PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20211120	2021-05-27	County of Paintearth	IVC4530	WATER BILLING	2,267.62	6,994.76
20211121	2021-05-27	East Central Alberta Review	2151310	PAYMENT AD IN BOOKLET AND GARAGE S.	295.33	295.33
20211122	2021-05-27	Fine Line Locating	21-329	PAYMENT WATER LINE LOCATE	597.45	597.45
20211123	2021-05-27	Howe's Greenhouse	323	PAYMENT FLOWERS FOR VILLAGE	252.00	252.00
20211124	2021-05-27	Jim Renschler Construction Ltd	2309/2308	PAYMENT BALL SHACK ROOF/OFFICEPW T	13,275.15	13,275.15
20211125	2021-05-27	Legacy Meadow Stables Inc.	2020-022	PAYMENT BOOTH ELECTRICAL WIRING	2,834.66	2,834.66
20211126	2021-05-27	Roy's Concrete Service	493215	PAYMENT CONCRETE WORK AT BOOTH/CC	16,770.60	16,770.60
20211127	2021-05-27	Shirley McClellan Water Commission	001643	PAYMENT 2021 DEBENTURE	152.69	152.69
20211128	2021-05-27	Vallen	30229529-00	PAYMENT BA INSPECTION	2,379.71	2,379.71

**Total 69,476.17**

\*\*\* End of Report \*\*\*

**Village of Halkirk  
May 31st, 2021**

**REVENUES**

Account	2020		2021	
	Budget	Actual	Budget	Actual
General Government	\$ 143,500.00	\$ 144,770.22	\$ 272,700.00	\$ 198,874.52
Protective Services	\$ 22,500.00	\$ 92,264.14	\$ 32,100.00	\$ 7,362.50
Transportation	\$ 25,000.00	\$ 165,437.30	\$ 23,000.00	\$ -
Water/Wastewater	\$ 71,000.00	\$ 72,605.59	\$ 83,300.00	\$ 29,023.49
Waste Management	\$ 15,000.00	\$ 15,135.60	\$ 15,000.00	\$ 5,022.00
Public Health & Welfare	\$ 5,050.00	\$ 5,790.00	\$ 5,150.00	\$ 1,380.00
Planning & Development	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
Recreation & Culture	\$ 38,000.00	\$ 50,110.36	\$ 35,600.00	\$ 225.00
Natural Gas Utility	\$ 79,000.00	\$ 78,631.46	\$ 80,000.00	\$ 36,344.25
<b>TOTAL REVENUE</b>	<b>\$ 419,050.00</b>	<b>\$ 644,744.67</b>	<b>\$ 566,850.00</b>	<b>\$ 298,231.76</b>

**EXPENDITURES**

Account	2020		2021	
	Budget	Actual	Budget	Actual
General Government	\$ 104,700.00	\$ 103,725.26	\$ 237,530.00	\$ 60,162.07
Protective Services	\$ 36,200.00	\$ 33,999.33	\$ 42,300.00	\$ 19,681.14
Transportation	\$ 49,000.00	\$ 31,789.67	\$ 51,700.00	\$ 29,772.96
Water/Wastewater	\$ 61,450.00	\$ 44,343.02	\$ 70,850.00	\$ 32,119.55
Waste Management	\$ 7,800.00	\$ 9,586.08	\$ 7,000.00	\$ 2,509.59
Public Health & Welfare	\$ 12,400.00	\$ 10,184.74	\$ 21,150.00	\$ 122.54
Planning & Development	\$ 32,000.00	\$ 4,687.12	\$ 28,570.00	\$ 26,720.72
Recreation & Culture	\$ 52,200.00	\$ 31,225.69	\$ 49,900.00	\$ 85,007.16
Natural Gas Utility	\$ 56,300.00	\$ 47,884.81	\$ 57,850.00	\$ 22,559.56
<b>TOTAL EXPENDITURES</b>	<b>\$ 412,050.00</b>	<b>\$ 317,425.72</b>	<b>\$ 566,850.00</b>	<b>\$ 278,655.29</b>

**Village Of Halkirk**  
**Council Meeting Minutes**  
**June 16<sup>th</sup>, 2021**

- 1. Call to Order:** Mayor Dale Kent called the meeting to order at 5:28pm. Present were Councillors: Dennis Cordel, Sherry Jamieson, CAO Marcy Renschler, and Media personnel Kevin Sabo.
- 2. Adoption of Agenda:** Moved by Sherry Jamieson to approve the agenda. Carried.
- 3. Adoption of Minutes**
  1. Moved by Dennis Cordel to approve the minutes of the May 12<sup>th</sup>, 2021 Council meeting. Carried.
- 4. Financial Reports**
  1. Moved by Dale Kent to approve the Accounts Payable for June 16<sup>th</sup>, 2021. Carried.
  2. Moved by Sherry Jamieson to approve the Final May 2021 Payables. Carried.
  3. Moved by Dennis Cordel to approve the May 31<sup>st</sup>, 2021 Bank Reconciliation. Carried.
  4. Moved by Dale Kent to approve the Jan. 1<sup>st</sup> – May 31<sup>st</sup>, 2021 Budget Statement. Carried.
- 5. Business From Previous Meeting:**
  - 1. Viability Review:**

CAO Marcy Renschler reported on the Kick Off Meeting for the Infrastructure Review and the timelines agreed upon.
  - 2. Mini Arena:**

In Camera Discussion
  - 3. Berry Street Paving:**

CAO Marcy Renschler reported that the Street Analysis has been completed. Waiting for reports and numbers from Greg at MPE.
  - 4. Assessment Review Board - Appointment of Clerk;**

Sherry Jamieson moved to appoint Marcy Renschler as the ARB Clerk for the Village of Halkirk. Carried.
  - 5. MG30 Letter to County of Paintearth:**

CAO Marcy Renschler reported that the road has had MG30 applied.
  - 6. Church:**

Dale is looking into pricing – CAO Marcy Renschler is looking into grant funding.
  - 7. Garage Sale date:**

Dennis Cordel moved that the Garage Sale be held July 17<sup>th</sup>, 2021 10:00am to 3:00pm. Carried.  
Dale Kent moved to close Main Street from Railway to Alberta Ave. on July 24<sup>th</sup>, 2021 from 11:00am to 8:00pm for the Elks Car Rally and Supper. Carried
  - 8. Fiber Working Group:**

CAO reported that the Letter was sent to PEPS appointing Sherry Jamieson to the Fiber Working Group as per motion at the May 12<sup>th</sup>, 2021 Council meeting.
- 6. New Business :**
  - 1. Quality Management Plan Fire**

Sherry Jamieson moved to accept the Quality Management Plan – Fire as information. Carried.

2. **Bylaw 2021-07 Emergency Management Bylaw:**  
Sherry Jamieson moved to pass first reading of Bylaw 2021-07 Emergency Management. Carried.  
Dale Kent moved to pass second reading of Bylaw 2021-07 Emergency Management. Carried.  
Dennis Cordel moved to proceed with third reading of Bylaw 2021-07 Emergency Management. Carried.  
Sherry Jamieson moved to pass third reading of Bylaw 2021-07 Emergency Management. Carried.  
Dale Kent moved to appoint Council to the Board and take the training. Carried.
3. **Emergency Preparedness Plan:**  
CAO Marcy Renschler presented the draft Emergency Preparedness Plan for information only.
4. **Recreation and Parks Month Proclamation:**  
Dennis Cordel moved to proclaim June as Recreation and Parks month. Carried.
5. **H2Safety:**  
As part of our Emergency Management Plan I looked into an APP for the Village for notifications of Emergencies. Council directed CAO Marcy Renschler to speak with the County of Paintearth about the VOYENT APP they use and see if we can be part of it.
6. **Cemetery Fence Quotes:**  
Received a quote from TruFence – Verly Klassen – Council directed CAO Marcy to look further into the Cemetery Funds.
7. **Old Playground Slide:**  
CAO Marcy Renschler will contact the interested individual about taking the slide.
8. **Clarke Shed Tools:**  
Council directed CAO Marcy Renschler to get the tools valued.
9. **Village Scrap:**  
Sherry Jamieson moved to send a letter to Residents to move their items off of Village Property. Carried. CAO Marcy Renschler will look into getting a scrap dealer here to get rid of unnecessary items.
10. **Summer Student:**  
CAO Marcy Renschler reported that we had four great applicants that interviewed last Thursday. Landon Slemp was hired and he will start Thursday June 17<sup>th</sup>, 2021. CAO Marcy Renschler reported that she hasn't received any information on the Summer Student Application that was applied for in January.
11. **BREOC Grant - \$20,000:**  
Dale Kent moved to look into an electric sign to promote the Local Businesses and events as we will have a new entrance to the Village this year. Carried.
12. **GWS Grad Request Letter:**  
Sherry Jamieson moved that the Gus Wetter Grad Class use the Bullarama Beer Garden Shed for Safe Grad Party and that CAO Marcy Renschler meet with the Group to discuss the Rules. Carried.
13. **Mowing Fee for Residential Lots:**  
Dale Kent moved that we increase the fee to mow unattended Resident lawns to \$100 per mowing. Carried.
14. **Gravelling Back Alleys:**  
Dale Kent moved to proceed with the Gravelling of the Villages back alleys. Carried.
15. **Assessment Audit:**  
CAO Marcy Renschler reported that a Detailed Assessment Audit with the Grants and Education Property Tax Branch will be happening soon.

**16. Palliser ISDAB Board:**

Dale Kent moved to receive the Palliser ISDAB Board letter as information. Carried.

**7. Reports**

**1. Council Reports:**

Sherry Jamieson had a PEPS meeting.

Dennis Cordel attended a BREOC meeting. They have narrowed it down to two for the hiring of a Project Manager. WD funding will be ending shortly.

**2. Administrator Report:**

CAO gave her monthly report.

Dennis Cordel moved the CAO report has received. Carried.

**8. Correspondence:**

**9. Date and Time of Next Meeting:** Regular meeting July 14<sup>th</sup>, 2021 @ 5:00pm

Kevin Sabo left the meeting at 7:12pm.

**10. In Camera Session:** As per FOIP requirements to discuss legal matters.

**10.1 Viability Report:**

Moved by Sherry Jamieson to move Council into Camera at 7:15pm. Carried.

**10.2 Mini Arena:**

Moved by Dennis Cordel to move Council out of Camera @ 8:20pm. Carried.

**11. Adjournment of Meeting:** Time of Adjourn: 8:30pm. Moved by: Dennis Cordel

  
MAYOR

  
Administrator



**Monthly Statement  
Village of Halkirk  
Month Ending June 30th, 2021**

GL Net Balance at End of Previous Month	\$	266,623.34
Receipts for the Month	\$	88,395.69
Interest	\$	132.44
Grants Received	\$	-
<b>Sub Total</b>	<b>\$</b>	<b>355,151.47</b>

LESS:		
Disbursements for the Month	\$	131,929.00
Loans Paid	\$	-
<b>Net Balance at End of the Month</b>	<b>\$</b>	<b>223,222.47</b>


Balance at End of Month - Bank	\$	351,521.94
Cash on Hand at End of Month	\$	-
<b>Sub Total</b>	<b>\$</b>	<b>351,521.94</b>

Less Outstanding Cheques	\$	10,331.70
<b>Net Balance at End of Month</b>	<b>\$</b>	<b>341,190.24</b>

Outstanding Cheques	
1156	\$ 355.64
1157	\$ 2,946.72
1158	\$ 333.84
1159	\$ 234.73
1160	\$ 2,501.12
1161	\$ 700.00
1162	\$ 583.20
1163	\$ 200.00
1164	\$ 951.92
1165	\$ 1,524.53
<b>Total</b>	<b>\$ 10,331.70</b>

This Statement is submitted to the Council this the 14th day of July, 2021

General Account Bank Balance June 30th, 2021	\$	351,521.94
Savings Account #1 Bank Balance June 30th, 2021	\$	235,562.55
Savings Account #2 Bank Balance June 30th, 2021	\$	109,388.78
<b>Total</b>	<b>\$</b>	<b>696,473.27</b>

  
 \_\_\_\_\_  
 Administrator

# Village of Halkirk

## Cheque Listing For Account Payable

2021-Jul-13  
4:16:19PM

<b>Cheque #</b>	<b>Cheque Date</b>	<b>CEO CAO</b>	<b>Vendor #</b>	<b>Vendor Name</b>	<b>Batch #</b>	<b>Amount</b>
20211166	2021-07-14		180	Accu-Flo Meter Service Ltd.		3,202.92
20211167	2021-07-14		54	AMSC Insurance Services Ltd.		2,852.48
20211168	2021-07-14		94	ATB Financial		2,151.76
20211169	2021-07-14		86	Castor & District FCSS		5,175.00
20211170	2021-07-14		25	Castor Halkirk Community Van		500.00
20211171	2021-07-14		81	Castor Home Hardware		9.35
20211172	2021-07-14		51	County of Paintearth		3,319.43
20211173	2021-07-14		307	CSN Brennan		354.78
20211174	2021-07-14		263	Digital Connection Office Systems		34.36
20211175	2021-07-14		91	DuraBull Projects LTD		354.69
20211176	2021-07-14		71	East Central Alberta Catholic Separate School Divi		791.32
20211177	2021-07-14		170	East Central Alberta Review		49.56
20211178	2021-07-14		105	Federation of Gas Coops		15.75
20211179	2021-07-14		106	Jordahl Enterprises		23.31
20211180	2021-07-14		199	MPE Engineering Ltd.		18,932.49
20211181	2021-07-14		291	Municipal Information Systems Inc.		311.50
20211182	2021-07-14		112	OK Tire		27.36
20211183	2021-07-14		55	Paintearth Gas Coop Ltd.		1,335.38
20211184	2021-07-14		301	Renschler, Marcy		458.59
20211185	2021-07-14		245	Silver Spring Farming Company		100.04
211186	2021-07-14		76	Town of Castor		525.00
20211187	2021-07-14		295	Trinus Technologies Inc.		156.14
20211188	2021-07-14		65	UFA Cooperative Ltd.		437.36
20211189	2021-07-14		62	Workers Compensation Board		501.60
						<b>41,620.17</b>

**Total**

**41,620.17**

\*\*\* End of Report \*\*\*

**Payables to Marcy Renschler**

Petty Cash		\$ 80.15
Canada Post	\$ 43.15	
Council pop/water/cookies	\$ 37.00	
Float for Garage Sale		\$ 300.00
Gas for Leaf Blowers		\$ 78.44
<b>Total</b>		<b>\$ 458.59</b>

**ATB MASTERCARD ACCOUNTING**

<b>PAID TO:</b>	<b>AMOUNT:</b>	<b>COMMENT:</b>
Telus	\$ 299.49	May Office phone
Best Buy	\$ 1,023.93	Laptop/monitor
CPC	\$ 289.80	Stamps
Syban	\$ 52.45	Internet
Telus	\$ 29.28	Fire Cell Phone
Halkirk Hotel	\$ 60.50	Council Supper
Telus	\$ 299.71	June Office phone
CPC	\$ 96.60	Stamps
<b>Total</b>	<b>\$ 2,151.76</b>	

# Village of Halkirk

## Cheque Listing For Council

2021-Jul-8  
9:20:22AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20211129	2021-06-01					1,831.19
20211130	2021-06-01					463.89
20211131	2021-06-01					472.01
20211132	2021-06-01					2,570.84
20211133	2021-06-01					1,100.00
20211134	2021-06-01		May	PAYMENT MAY CARBON LEVY	695.42	695.42
20211135	2021-06-01		May payroll	PAYMENT MAY PAYROLL	1,099.34	1,099.34
20211136	2021-06-01		May #2	PAYMENT CARBON LEVY MAY PRICE CHAN	232.20	232.20
20211137	2021-06-15		REPL-20211099 REPL-20211099	Replacement Cheque Replacement Cheque	1,037.59	1,037.59
20211138	2021-06-15		June 7/21	PAYMENT POWER BILLS	2,505.57	2,505.57
20211139	2021-06-15		June 21	PAYMENT STAMPS/PHONE/SUPPER/LEAF	2,783.35	2,783.35
20211140	2021-06-15		487337	PAYMENT MULCHING/GRAVEL LEVEL/SPEE	341.25	341.25
20211141	2021-06-15		May 21	PAYMENT KEYS/LOCKS/GAR BAGS/SOIL/W	388.17	388.17
20211142	2021-06-15		IVC004599	PAYMENT WATER SADDLE REPAIR	157.38	157.38
20211143	2021-06-15		330732	PAYMENT PHOTOCOPIER	55.40	55.40
20211144	2021-06-15		2150990A	PAYMENT SUMMER STUDENT AD	125.58	125.58
20211145	2021-06-15		40444	PAYMENT 5 ONE CALLS	15.75	15.75
20211146	2021-06-15		11325	PAYMENT ALBERTA EDUCATION PROPERT	5,050.07	5,050.07
20211147	2021-06-15		June 21	PAYMENT FLOWERS	90.80	90.80
20211148	2021-06-15		2020-023	PAYMENT CONCESSION ELECTRICAL	982.80	982.80
20211149	2021-06-15		4460004/005-02	PAYMENT BERRY STREET AND VIABILITY	18,112.20	18,112.20
20211150	2021-06-15		2021106185617:	PAYMENT ACCOUNTING PROGRAM	491.75	491.75
20211151	2021-06-15		900518800	PAYMENT GRASS SEED	420.00	420.00
20211152	2021-06-15		May /21	PAYMENT TRUCK REPAIR	217.60	217.60
20211153	2021-06-15		1295/May 21	PAYMENT GAS BILL/CONNECTION FEE	2,150.55	2,150.55
20211154	2021-06-15		R6313131454	PAYMENT INTERNET SECURITY	324.14	324.14
20211155	2021-06-15			PAYMENT		520.21

# Village of Halkirk

## Cheque Listing For Council

2021-Jul-8  
9:20:22AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheq. Amount
Cheque #	Date					
20211155	2021-06-15		2021/1570	WATER BACK PACKS FIRE MEN	520.21	520.21
20211156	2021-06-30		June 21	PAYMENT JUNE CARBON LEVY	355.64	355.64
20211157	2021-06-30					2,946.72
20211158	2021-06-30					333.84
20211159	2021-06-30					234.73
20211160	2021-06-30					2,501.12
20211161	2021-06-30					700.00
20211162	2021-06-30					583.20
20211163	2021-06-30					200.00
20211164	2021-06-30					951.92
20211165	2021-06-30		June 21	PAYMENT JUNE PAYROLL	1,524.53	1,524.53

**Total 54,566.75**

\*\*\* End of Report \*\*\*



**Village Of Halkirk**  
**Minutes of Regular Meeting**  
**July 14<sup>th</sup>, 2021**

1. **Call to Order:** Mayor Dale Kent called the meeting to order at 5:10pm. Present were Councillors: Dennis Cordel, Sherry Jamieson, CAO Marcy Renschler, and Media personnel Kevin Sabo.
2. **Adoption of Agenda:** Moved by Sherry Jamieson to approve the agenda with the addition of 6.10 – Fire Ban. Carried.
3. **Adoption of the Minutes:** Moved by Dennis Cordel to approve the Minutes from the June 16<sup>th</sup>, 2021 meeting of the Council. Carried.

**GUEST DELEGATIONS:**

1. Mr. Larry Strom entered the meeting at 5:15pm to discuss the potential purchase of lots in Halkirk. Mr. Strom left the meeting at 5:25pm.
2. Mr. Dahmer did not attend the meeting.
4. **Financial Reports**
  1. Moved by Sherry Jamieson to approve the Accounts Payable for July 14<sup>th</sup>, 2021. Carried.
  2. Moved by Dennis Cordel to approve the Final Accounts Paid for June 30<sup>th</sup>, 2021. Carried.
  3. Moved by Dale Kent to approve the Bank Reconciliation June 30<sup>th</sup>, 2021. Carried.
5. **Business From Previous Meeting:**
  - 5.1 **Viability Review:**

CAO Marcy Renschler reported that they are completing an Environmental Assessment tour of all Village Properties and will be doing a Mechanical Assessment of Village Properties on July 28<sup>th</sup>.
  - 5.2 **Berry Street Paving:**

Moved by Dennis Cordel to have CAO Marcy Renschler contact MPE to get a quote on paving the entire width of Berry Street. Carried.
  - 5.3 **Church:**

CAO Marcy Renschler is still looking into Grants for the Church.
  - 5.4 **Emergency Preparedness Plan:**

Moved by Dale Kent to approve the Emergency Preparedness Plan as presented. Carried. CAO Marcy Renschler will forward a copy to the Federation of Gas Coops and that should complete our 2021 Gas Audit requirements.
  - 5.5 **Cemetery Discussion:**

No Discussion
  - 5.6 **BREOC Grant - \$20,000:**

CAO Marcy Renschler reported that she presented the BREOC group with a CDP proposal at the last meeting for new signage to be placed at the newly formed entrance to the Village. BREOC approved the full amount of \$20,000. CAO Marcy Renschler will work on getting quotes and completing Phase 2 of the application process.
  - 5.7 **Assessment Audit:**

CAO Marcy Renschler reported that a “Detailed Assessment Audit with the Grants and Education Property Tax Branch” will be happening in July – I have sent the lady information already and Terry Willoughough(our Assessment Office) is involved with this as well. She will tour the Village and also look at our Tax Assessment processes etc. This audit will be for the 2020 year, not the current taxation year of 2021.

**5. New Business :****6.1 Bylaw 2021-08 Appointment of Assessor – Repeal Bylaw 2018-3**

Moved by Dale Kent to pass first reading of 2021-08 Appointment of Assessor. Carried.

Moved by Sherry Jamieson to pass second reading of 2021-08 Appointment of Assessor. Carried.

Moved by Dennis Cordel to proceed with third reading of 2021-08 Appointment of Assessor. Carried.

Moved by Dale Kent to pass third reading of 2021-08 Appointment of Assessor. Carried.

**6.2 Halkirk Elks Bullarama – 2021 Letter and Monetary Support letter**

Moved by Sherry Jamieson to approve the use of the Villages Sports Ground for the Bullarama and the Village of Halkirk will contribute \$2,000 to the Fireworks show as budgeted. Carried.

**6.3 Alley usage for Delivery trucks**

CAO Marcy Renschler will investigate Community Standards Bylaws that other Villages may have to cover things from unsightly lots, to big trucks in the alleys, and snow removal.

**6.4 Garage Sale funds:**

Discussion to have a Community Barbeque using the Garage Sale funds was discussed, along with putting some money aside for a contest to design the new entryway sign.

**6.5 Waste Management Grant**

Council instructed CAO Marcy Renschler to look into costs for new appliances such as fridge, freezer, cooler, stove, and microwave for the new Booth.

**6.6 Paving:**

CAO Marcy Renschler received a quote from MW Stewart Company for \$60,000 – Main Street - \$20,000, Alberta Ave. - \$18,500, George St. - \$16,000 and Railway Ave. - \$5,500. CAO Marcy Renschler will be getting another quote from Phiderneys to compare.

**6.7 Campground WIFI:**

Moved by Dennis Cordel to install WIFI at Berry St. Campground by provider Vital Networks for \$827.45 and at a cost per month of \$75.00 from May to October. Carried.

**6.8 Telus Fiber:**

CAO Marcy Renschler reported that Telus is installing Fiber Cable in the Village over the next couple of months.

**6.9 Blowdown Notification**

TC Energy will be doing a “Blow Down” between July 13<sup>th</sup> – 23<sup>rd</sup>, 2021 north west of Tank Store. Notification was posted on the Facebook page for Village Residents.

**6.10 Fire Ban**

Moved by Dennis Cordel to impose a Fire Ban for the Village of Halkirk effective immediately. Carried.

**6. Reports****1. Council Reports:**

Dale reported that Paintearth Lodge is doing a gazebo, renovating rooms, and covering in a deck. Sherry reported that PEPS is redoing their Bylaws. Dennis missed the BREOC meeting.

**2. Administrator Report:**

See attached

**7. Correspondence:****8. Date and Time of Next Meeting: Regular meeting August 11<sup>th</sup>, 2021**

9. **In Camera Session:** As per FOIP requirements to discuss legal matters.

Moved by Dale Kent to go in camera at 7:08pm

Moved by Dale Kent to come out of camera at 7:44pm

No motions came from the in camera session.

10.1 Insurance

10.2 Property Lots

10. **Adjournment of Meeting:**

Time of Adjourn: 7:45pm

Moved by: Sherry Jamieson

  
\_\_\_\_\_  
Mayor  
\_\_\_\_\_  
CAO




**Monthly Statement  
Village of Halkirk  
Month Ending July 31st, 2021**

GL Net Balance at End of Previous Month	\$	<b>341,190.24</b>
Receipts for the Month	\$	202,931.56
Interest	\$	208.53
Grants Received	\$	-
<b>Sub Total</b>	<b>\$</b>	<b><u>544,330.33</u></b>
LESS:		
Disbursements for the Month	\$	41,265.39
Loans Paid	\$	-
<b>Net Balance at End of the Month</b>	<b>\$</b>	<b><u>503,064.94</u></b>
Balance at End of Month - Bank	\$	503,190.31
Cash on Hand at End of Month	\$	-
<b>Sub Total</b>	<b>\$</b>	<b><u>503,190.31</u></b>
Less Outstanding Cheques	\$	9,534.01
<b>Net Balance at End of Month</b>	<b>\$</b>	<b><u>493,656.30</u></b>

Outstanding Cheques	
1173	\$ 354.78
1195	\$ 2,966.30
1196	\$ 280.60
1197	\$ 106.34
1198	\$ 2,361.66
1199	\$ 1,856.90
11202	\$ 1,607.43
<b>Total</b>	<b>\$ 9,534.01</b>

This Statement is submitted to the Council this the 11th day of August, 2021

General Account Bank Balance July 31st, 2021	\$	503,190.31
Savings Account #1 Bank Balance July 31st, 2021	\$	235,672.59
Savings Account #2 Bank Balance July 31st, 2021	\$	109,439.88
<b>Total</b>	<b>\$</b>	<b><u>848,302.78</u></b>

  
 \_\_\_\_\_  
 Administrator

# Village of Halkirk

## Cheque Listing For Account Payable

2021-Aug-11  
9:28:02AM

<u>Cheque #</u>	<u>Cheque Date</u>	<u>CEO CAO</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>
				<b>Batch #</b>	<b>455</b>
20211204	2021-08-11		54	AMSC Insurance Services Ltd.	3,232.95
20211205	2021-08-11		94	ATB Financial	746.76
20211206	2021-08-11		267	C4 Bobcat & Mulching Ltd	447.63
20211207	2021-08-11		81	Castor Home Hardware	157.69
20211208	2021-08-11		303	Castor Value Drug Mart	25.77
20211209	2021-08-11		271	Cody's Plumbing & Heating	157.50
20211210	2021-08-11		51	County of Paintearth	3,624.21
20211211	2021-08-11		170	East Central Alberta Review	78.50
20211212	2021-08-11		106	Jordahl Enterprises	14.70
20211213	2021-08-11		199	MPE Engineering Ltd.	26,682.61
20211214	2021-08-11		55	Paintearth Gas Coop Ltd.	1,858.82
20211215	2021-08-11		218	TAXervice	60.00
20211216	2021-08-11		295	Trinus Technologies Inc.	618.14
20211217	2021-08-11		65	UFA Cooperative Ltd.	549.43
20211218	2021-08-11		308	Vital Networks	936.54
					<hr/>
					39,191.25

**Total**

**39,191.25**

\*\*\* End of Report \*\*\*

## ATB MASTERCARD ACCOUNTING

PAID TO:	AMOUNT:	COMMENT:
Telus	\$ 299.64	Office Phone
COOP	\$ 17.13	Mower Gas
Halkirk Hotel	\$ 50.00	GC for Rose
Syban	\$ 52.45	Internet
Telus	\$ 26.13	Fire Cell Phone
Halkirk Hotel	\$ 75.25	Council Supper
Staples	\$ 111.16	Paper
Halkirk Hotel	\$ 115.00	Pizza for Firemen
<b>Total</b>	<b>\$ 746.76</b>	

## Village of Halkirk

## Cheque Listing For Council

2021-Aug-5  
9:13:19AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20211166	2021-07-14	Accu-Flo Meter Service Ltd.	97503	PAYMENT WATER METERS	3,202.92	3,202.92
20211167	2021-07-14	AMSC Insurance Services Ltd.	June	PAYMENT JUNE POWER	2,852.48	2,852.48
20211168	2021-07-14	ATB Financial	July 21	PAYMENT PHONE/INTERNET/POSTAGE/LAI	2,151.76	2,151.76
20211169	2021-07-14	Castor & District FCSS	July 21	PAYMENT FCSS REQUISITION 2021	5,175.00	5,175.00
20211170	2021-07-14	Castor Halkirk Community Van	July 21	PAYMENT HANDIVAN DONATION	500.00	500.00
20211171	2021-07-14	Castor Home Hardware	June 21	PAYMENT KEY CHAINS	9.35	9.35
20211172	2021-07-14	County of Paintearth	IVC004673	PAYMENT WATER OPERATOR/WATER ETC	3,319.43	3,319.43
20211173	2021-07-14	CSN Brennan	44003	PAYMENT WINDSHIELD REPAIR	354.78	354.78
20211174	2021-07-14	Digital Connection Office Systems	336079	PAYMENT PHOTOCOPIER CONTRACT	34.36	34.36
20211175	2021-07-14	DuraBull Projects LTD	1355/1396	PAYMENT SPEED BUMPS/TRACTOR PIN	354.69	354.69
20211176	2021-07-14	East Central Alberta Catholic Separate School Divi	July21	PAYMENT SEPARATE SCHOOL TAXES - MA	791.32	791.32
20211177	2021-07-14	East Central Alberta Review	212499c	PAYMENT TAX ASSESSMENT ADVERTISME	49.56	49.56
20211178	2021-07-14	Federation of Gas Coops	40579	PAYMENT ONE CALLS	15.75	15.75
20211179	2021-07-14	Jordahl Enterprises	175059	PAYMENT REFLECTIVE TAPE	23.31	23.31
20211180	2021-07-14	MPE Engineering Ltd.	004/005	PAYMENT BERRY STREET/VIABILITY REVIE	18,932.49	18,932.49
20211181	2021-07-14	Municipal Information Systems Inc.	July/Aug	PAYMENT ACCOUNTING PROGRAM TRAINI	311.50	311.50
20211182	2021-07-14	OK Tire	June 21	PAYMENT TRACTOR TIRE REPAIR	27.36	27.36
20211183	2021-07-14	Paintearth Gas Coop Ltd.	June 21	PAYMENT GAS CONSUMPTION/ DISCONNE	1,335.38	1,335.38
20211184	2021-07-14	Renschler, Marcy	June 21	PAYMENT PETTY CASH/FLOAT FOR GARAC	458.59	458.59
20211185	2021-07-14	Silver Spring Farming Company	July 21	PAYMENT WATER WELL LEASE AGREEMEN	100.04	100.04
20211186	2021-07-14	Town of Castor	July 21	PAYMENT RCMP STENO SUPPORT 2021	525.00	525.00
20211187	2021-07-14	Trinus Technologies Inc.	31856	PAYMENT INTERNET SECURITY/SUPPORT	156.14	156.14
20211188	2021-07-14	UFA Cooperative Ltd.	June 21	PAYMENT BULK FUEL FOR MOWERS ETC	437.36	437.36
20211189	2021-07-14	Workers Compensation Board	6311	PAYMENT WORKERS COMPENSATION	501.60	501.60
20211195	2021-07-29	Dietrich, Paul				

# Village of Halkirk

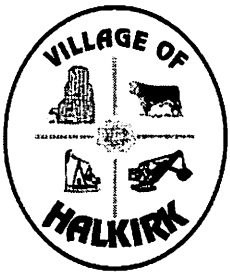
## Cheque Listing For Council

2021-Aug-5  
9:13:20AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20211196	2021-07-29	Kent, Melody				
20211197	2021-07-29	Cordel, Doris				
20211198	2021-07-29	Renschler, Marcy E				
20211199	2021-07-29	Slemp, Landon				
20211202	2021-07-29	Receiver General for Canada - PAYROLL DEDUCT.	July 29/21	PAYMENT PAYROLL DEDUCTIONS	1,607.43	1,607.43

**Total 50,799.40**

\*\*\* End of Report \*\*\*



**Village Of Halkirk**  
**Minutes of Regular Meeting**  
**August 11<sup>th</sup>, 2021**

1. **Call to Order:** Mayor Dale Kent called the meeting to order at 5:10pm. Present were Councillors: Dennis Cordel, Sherry Jamieson, CAO Marcy Renschler, and Media personnel Kevin Sabo.
2. **Adoption of Agenda:** Moved by Sherry Jamieson to approve the agenda. Carried.
3. **Adoption of Minutes:** Moved by Dennis Cordel to approve the July 14<sup>th</sup>, 2021 minutes. Carried.

**Guest Delegation**

Sgt. John Pike joined the meeting at 5:15pm and presented his RCMP quarterly reports. See 6.4 for the reports. Sgt. Pike left the meeting at 5:56pm.

**4. Financial Reports**

1. Moved by Dennis Cordel to approve the Accounts Payable for August 11<sup>th</sup>, 2021. Carried.
2. Moved by Sherry Jamieson to approve the Final Accounts Paid for July 31<sup>st</sup>, 2021. Carried.
3. Moved by Dale Kent to approve the Bank Reconciliation July 31<sup>st</sup>, 2021. Carried.

**5. Business From Previous Meeting:**

**5.1 Viability Review:**

CAO Marcy Renschler toured the Mechanical and Structural Contractors through all the Village Properties on July 28<sup>th</sup>.

**5.2 Berry Street Paving:**

Greg Sentis Engineer with MPE joined the meeting by phone at 6:20pm to explain the proposal for Berry Street Paving.

Moved by Sherry Jamieson to proceed with the paving Railway Avenue to Alberta Avenue on Berry Street. Carried. Council directed CAO Marcy Renschler to investigate quotes with Pidherney Contracting.

**5.3 Church:**

CAO Marcy Renschler is still looking into Grants for the Church and trying to get some pricing for the exterior painting. There has been an offer from someone to donate the paint.

**5.4 Cemetery Discussion:**

A meeting will be held to discuss future cemetery plans.

**5.5 Assessment Audit:**

CAO Marcy Renschler reported that a Detailed Assessment Audit with the Grants and Education Property Tax Branch happened on July 29<sup>th</sup>, 2021. They toured the Village and came and looked at the office. I will send more documentation when requested. Terry Willobough and I will both get a report once its finished and have time to respond before the Minister signs off on it – most likely by December.

**5.6 Garage Sale:**

CAO Marcy Renschler reported that the garage sale went very well and we raised approximately \$3,800. October 3<sup>rd</sup> to 9<sup>th</sup> is Fire Prevention week and the Village will host a Community Barbeque to honor our Firemen. Everyone will be invited on Wednesday October 6<sup>th</sup>, 2021 @ 5:30pm.

**5.7 Paving Quotes:**

Moved by Dale Kent that we proceed with the Phidnery quote to patch Main Street @ \$9,630.24, George Street @ 18,605.32, and Alberta Avenue @ \$2, 297.04 for a total of \$30,532.60. Carried.

**6. New Business :****6.1 Federation of Gas Audit Letter**

CAO Marcy Renschler reported that we completed and complied with the Federation of Gas Audit. The next audit will be held in 2022.

**6.2 Gas Tax Fund Letter**

CAO Marcy Renschler presented a letter that we will receive \$100,000 for 2021 as a this includes a \$50,000 one time funding top up.

**6.3 Public Works Truck – AC Repair**

Council decided to not fix the Air Conditioner on the Public Works Truck at this time.

**6.4 RCMP REPORT**

Sgt. John Pike presented the quarterly reports and stats for Halkirk and Area.

**6.5 Bylaw 2021-09- Chief Administrative Officer Bylaw**

Sherry Jamieson moved to pass first reading of Bylaw 2021-09 Chief Administrative Officer Bylaw. Carried.

Dennis Cordel moved to pass second reading of Bylaw 2021-09 Chief Administrative Officer Bylaw. Carried.

Dale Kent moved to proceed with third reading of Bylaw 2021-09 Chief Administrative Officer Bylaw. Carried.

Sherry Jamieson moved to pass third reading of Bylaw 2021-09 Chief Administrative Officer Bylaw. Carried.

**6.6 Interactions**

Moved by Dale Kent to proceed with "Option One" of the Interactions Organizational Enhancement Toolkit quote for the Village of Halkirk costing \$9,200 with money being taken from Reserves. Carried.

**7. Reports****1. Council Reports:**

Mayor Dale Kent reported that he has not attended any meetings.

Councilor Sherry Jamieson reported that the PEPS Fiber Optics group meetings are held during the day and she has been unable to attend. Waste Management also met to sign the annual paperwork.

Councilor Dennis Cordel reported he has not attended any meetings.

Council directed CAO Marcy Renschler to invite the County of Paintearth for a supper meeting to discuss the pending Viability review.

**2. Administrator Report:**

See attached

**8. Correspondence:**

No Correspondence for this meeting.

**9. Date and Time of Next Meeting:** Regular meeting September 8<sup>th</sup>, 2021

**10. In Camera Session:** As per FOIP requirements to discuss legal matters.  
No In Camera agenda items.

**11. Adjournment of Meeting:** Time of Adjourn: 7:50pm Moved by: Dennis Cordel

  
\_\_\_\_\_  
Mayor  
\_\_\_\_\_  
CAO



Monthly Statement  
Village of Halkirk  
Month Ending August 31st, 2021

GL Net Balance at End of Previous Month	\$	493,656.30
Receipts for the Month	\$	95,708.20
Interest	\$	245.33
Grants Received	\$	-
<b>Sub Total</b>	<b>\$</b>	<b>589,609.83</b>

LESS:		
Disbursements for the Month	\$	49,726.39
Loans Paid	\$	-
<b>Net Balance at End of the Month</b>	<b>\$</b>	<b>539,883.44</b>

Balance at End of Month - Bank	\$	549,417.45
Outstanding Deposit	\$	13,967.10
Cash on Hand at End of Month	\$	-
<b>Sub Total</b>	<b>\$</b>	<b>563,384.55</b>

Less Outstanding Cheques	\$	31,550.94
<b>Net Balance at End of Month</b>	<b>\$</b>	<b>531,833.61</b>

Outstanding Cheques	
1220	\$ 3.15
1221	\$ 4,040.40
1222	\$ 9,660.00
1223	\$ 7,797.30
1224	\$ 232.75
1226	\$ 1,202.91
1227	\$ 403.74
1228	\$ 2,960.04
1229	\$ 276.84
1230	\$ 2,361.66
1231	\$ 1,193.84
1232	\$ 1,418.31
<b>Total</b>	<b>\$ 31,550.94</b>

This Statement is submitted to the Council this the 8th day of September, 2021

General Account Bank Balance August 31st, 2021	\$	549,417.45
Savings Account #1 Bank Balance August 31st, 2021	\$	235,782.68
Savings Account #2 Bank Balance August 31st, 2021	\$	109,491.00
<b>Total</b>	<b>\$</b>	<b>894,691.13</b>

  
 \_\_\_\_\_  
 Administrator

## Village of Halkirk

## Cheque Listing For Council

2021-Sep-8  
9:19:52AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20211233	2021-09-08	Gonda & Hocken, Robert & Nora	202109082	PAYMENT CREDIT BALANCE PAID	440.28	440.28
20211234	2021-09-08	Kirk, John & Patsy	202109081	PAYMENT CREDIT BALANCE PAID	439.61	439.61
20211235	2021-09-08	Tobler, Doris	202109021	PAYMENT CREDIT BALANCE PAID	180.19	180.19
20211236	2021-09-08	ATB Financial	August 21	PAYMENT POSTAGE/COUNCIL MEAL/BOOT	2,508.38	2,508.38
20211237	2021-09-08	Brownlee LLP	516127\	PAYMENT MINI ARENA FINAL	95.81	95.81
20211238	2021-09-08	Castor Home Hardware	Aug 2021	PAYMENT SAW HORSES/BOOTH EQUIPME	512.44	512.44
20211239	2021-09-08	County of Paintearth	4839	PAYMENT WATER OPERATOR/WATER CON	4,258.94	4,258.94
20211240	2021-09-08	Elsasser, Ross	2102	PAYMENT FIREWORKS 2021	4,200.00	4,200.00
20211241	2021-09-08	NextGen Automation	349675	PAYMENT PHOTOCOPIER	67.46	67.46
20211242	2021-09-08	OK Tire	August 2021	PAYMENT TIRE REPAIR	27.76	27.76
1243	2021-09-08	Paintearth Gas Coop Ltd.	Aug 21	PAYMENT GAS CONSUMPTION AUGUST	1,681.69	1,681.69
20211244	2021-09-08	Trinus Technologies Inc.	32621	PAYMENT INTERNET SECURITY	156.14	156.14
20211245	2021-09-08	Vital Net	13328	PAYMENT BERRY STREET CAMPGROUND	78.74	78.74
20211246	2021-09-08	Wholesale Fire & Rescue Ltd.	3107	PAYMENT FIRE NOZZLES & FREIGHT	1,384.03	1,384.03

Total 16,031.47

\*\*\* End of Report \*\*\*

## ATB MASTERCARD ACCOUNTING

<b>PAID TO:</b>	<b>AMOUNT:</b>	<b>COMMENT:</b>
Adobe	\$ 251.87	Computer update
Canada Post	\$ 96.60	stamps
Staples	\$ 24.43	Paper
Syban	\$ 52.45	Internet
Telus	\$ 26.13	Fire Cell Phone
Halkirk Hotel	\$ 76.46	Council Supper
Staples	\$ 39.69	Office supplies
Uline	\$ 1,141.14	Booth supplies
Canadian Tire	\$ 293.47	Microwave Stand
Home Hardware	\$ 163.22	Microwave
Telus	\$ 299.42	Office phone
Halkirk Hotel	\$ 43.50	Summer Student lunch
<b>Total</b>	<b>\$ 2,508.38</b>	

# Village of Halkirk

Final Aug 4-2  
Page 1 of 2

## Cheque Listing For Council

2021-Sep-1  
11:57:48AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20211203	2021-08-03		July 2021	PAYMENT CARBON LEVY JULY 2021	252.60	252.60
20211204	2021-08-11		July 2021	PAYMENT JULY POWER BILL	3,232.95	3,232.95
20211205	2021-08-11		July 2021	PAYMENT PHONE/MEAL/INTERNET/OFFICE	746.76	746.76
20211206	2021-08-11		393762	PAYMENT FENCE REPAIR	447.63	447.63
20211207	2021-08-11		July 2021	PAYMENT PICNIC TABLE REPAIRS/HOSE	157.69	157.69
20211208	2021-08-11		July 2021	PAYMENT TAPE CARD GARAGE SALE	25.77	25.77
20211209	2021-08-11		2	PAYMENT OFFICE TOILET REPAIR	157.50	157.50
20211210	2021-08-11		4767	PAYMENT WATER MAINTENANCE&USAGE	3,624.21	3,624.21
20211211	2021-08-11		2152261A	PAYMENT GARAGE SALE AD	78.50	78.50
20211212	2021-08-11		176413	PAYMENT SOCKET	14.70	14.70
20211213	2021-08-11		4460004/005	PAYMENT VIABILITY STUDY/BERRY STREE	26,682.61	26,682.61
20211214	2021-08-11		July 2021	PAYMENT GAS PURCHASE/REGULAR MAIN	1,858.82	1,858.82
20211215	2021-08-11		2378790	PAYMENT LAND TITLES REGISTRATION	60.00	60.00
20211216	2021-08-11		32292/32127	PAYMENT INTERNET SECURITY//INTERNET	618.14	618.14
20211217	2021-08-11		july 20201	PAYMENT MOWING FUEL	549.43	549.43
20211218	2021-08-11		18487/12894	PAYMENT BERRY CAMPGROUND WIFI INS	936.54	936.54
20211219	2021-08-26		532 503	PAYMENT SIGNS FOR BOOTH	124.95	124.95
20211220	2021-08-26		40843	PAYMENT ONE CALL FEE	3.15	3.15
20211221	2021-08-26		32824/32848	PAYMENT ALLEY AND BOOTH GRAVEL	4,040.40	4,040.40
20211222	2021-08-26		0381-21	PAYMENT GOVERNANCE SAFETY HR TOOI	9,660.00	9,660.00
20211223	2021-08-26		2335 2328	PAYMENT CLARKE SHED TIN BALL SHACK	7,797.30	7,797.30
20211224	2021-08-26		20211215	PAYMENT MUNIWARE SUPPORT	232.75	232.75
20211225	2021-08-26		1477	PAYMENT GAS LEAK REPAIR BOUDOIN	623.58	623.58
20211226	2021-08-26		10971	PAYMENT FIRE TRUCK AND VILLAGE TRUC	1,202.91	1,202.91
20211227	2021-08-31		Aug 2021	PAYMENT AUGUST CARBON LEVY	403.74	403.74

# Village of Halkirk

## Cheque Listing For Council

2021-Sep-1  
11:57:48AM

<b>Cheque #</b>	<b>Cheque Date</b>	<b>Vendor Name</b>	<b>Invoice #</b>	<b>Invoice Description</b>	<b>Invoice Amount</b>	<b>Cheque Amount</b>
20211228	2021-08-31					2,960.04
20211229	2021-08-31					276.84
20211230	2021-08-31					2,361.66
20211231	2021-08-31					1,193.84
20211232	2021-08-31		Aug 2021	PAYMENT AUGUST PAYROLL	1,418.31	1,418.31

**Total 71,743.32**

\*\*\* End of Report \*\*\*



**Village Of Halkirk**  
**Minutes of Regular Meeting**  
**September 8<sup>th</sup>, 2021**

1. **Call to Order:** Mayor Dale Kent called the meeting to order at 5:20pm. Present were Councillors: Dennis Cordel, Sherry Jamieson, CAO Marcy Renschler, and Media personnel Kevin Sabo.
2. **Adoption of Agenda:** Moved by Sherry Jamieson to approve the agenda with the addition of 6.9 Canadian Badland; 6.10 Development Permit extensions; and 10.1 Employee Discussion Carried.
3. **Adoption of Minutes:** Moved by Dennis Cordel to approve the August 11<sup>th</sup>, 2021 minutes. Carried.
4. **Financial Reports**
  1. Moved by Sherry Jamieson to approve the Accounts Payable for September 8<sup>th</sup>, 2021. Carried.
  2. Moved by Dale Kent to approve the Final Accounts Paid for August 31<sup>st</sup>, 2021. Carried.
  3. Moved by Dennis Cordel to approve the Bank Reconciliation August 31<sup>st</sup>, 2021. Carried.
5. **Business From Previous Meeting:**
  - 5.1 **Viability Review:** Dale Kent moved to meet at 4:00pm on Sept. 15<sup>th</sup>, 2021 to review the draft report. Carried.
  - 5.2 **Berry Street Paving:**

Dale Kent moved to accept the quote from Pidherney's for \$198,879.98 to pave Berry Street South. Carried.
  - 5.3 **Church:**

Moved by Dale Kent to accept the donation of labour and equipment from Dan Fowler to paint the Church along with the donated paint from Delores Chick. Carried.
  - 5.4 **Cemetery Discussion:**

CAO Marcy Renschler reported that once Harvest is completed, we will be meeting with Rocky and his group to discuss the Cemetery.
  - 5.5 **Design the Sign:**

Moved by Dale Kent to give Rae Ann Smith \$50 gift certificate for the winning suggestion of a Tiger Lily for the new Village of Halkirk Entrance sign; and \$25 to Heide Malloy for her submission. Carried. Council directed CAO Marcy Renschler to investigate pricing options.
6. **New Business :**
  - 6.1 **Senate and Referendum Election Letter:**

CAO Marcy Renschler reported that the Village of Halkirk will receive \$2,000.00 from the Alberta Government to conduct the Senate and Referendum Elections in the Village if the Village holds a Municipal Election. If the Village does not hold a Municipal Election, Halkirk will receive an additional \$2,000.00 for conducting the Senate and Referendum Election.

**6.2 September 30<sup>th</sup>, 2021 – National Day for Truth and Reconciliation**

Sherry Jamieson moved to not proceed with recognizing September 30<sup>th</sup>, 2021 as an optional General Holiday until it becomes recognized provincially as a Federal holiday. Carried.

**6.3 Main Street Stop Signs**

Moved by Dennis Cordel to add 4 way stop signs at the Railway Ave. and Main Street and Main Street and Alberta Avenue in order to slow traffic down. Carried.

Council directed CAO Marcy Renschler to also install playground signs at the new main street entrance from Hiway 12.

**6.4 Address Change for New Home on Railway Ave.**

Moved by Sherry Jamieson to change the address on Jan & Rose Koenraad new home from 102 George Street to 502 Railway Avenue. Carried.

**6.5 ATCO Franchise Fee:**

Moved by Dale Kent to not increase the ATCO franchise fee this year. Carried.

**6.6 Tax Levy Collection:**

CAO Marcy Renschler reported that as of August 31<sup>st</sup>, 2021, our first tax deadline date, we collected approximately 81% of the taxes owing to the Village.

**6.7 AUMA Convention:**

Council directed CAO Marcy Renschler to look into Convention fees and hotel bookings being returned if cancelled due to COVID.

**6.8 Paintearth Regional Waste Management Grant**

CAO Marcy Renschler reported that we were successful in our application to Regional Waste for Concession Appliances – We received \$4,400 so I will order the deep freeze, new pop cooler, and a microwave and stand have already been purchased.

**6.9 Canadian Badlands:**

Dale Kent reported that Canadian Badlands is proposing to dissolve due to Alberta Government Funding being cut. It will be dependent upon a vote by membership on Sept. 13<sup>th</sup>, 2021.

**6.10 Development Permit Extensions:**

Moved by Dennis Cordel to extend Development permit 2020-02 Schmidt deck, and 2020-03 Forrester deck for one year. Carried.

**7. Reports****1. Council Reports:**

Mayor Dale Kent reported that he has not attended any meetings.

Councilor Sherry Jamieson reported that she attended PEPS and Waste Management. Fiber working group is hoping to be done by Election and have a final report.

Councilor Dennis Cordel reported he has not attended any meetings. CAO Marcy Renschler attended BREOC and met the new Project Management Team Leader.

**2. Administrator Report:**

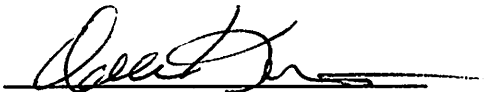
See attached

**8. Correspondence:**

8.1 Castor/Halkirk Community Handivan thank you

8.2 Rank Riders 4H Group thank you.

- 9. **Date and Time of Next Meeting:** Regular meeting October 13<sup>th</sup>, 2021.
  
- 10. **In Camera Session:** As per FOIP requirements to discuss legal matters.  
**10.1 Employee Matters:**  
Moved by Sherry Jamieson to go in camera at 7:00pm. Carried.  
Moved by Dennis Cordel to come out of camera at 7:14pm Carried.
  
- 11. **Adjournment of Meeting:** Time of Adjourn: 7:17pm Moved by: Dennis Cordel



\_\_\_\_\_  
Mayor




\_\_\_\_\_  
CAO





**Village Of Halkirk**  
**Minutes of Special Meeting**  
**September 15<sup>th</sup>, 2021**

1. **Call to Order:** Mayor Dale Kent called the meeting to order at 4:10pm. Present were Councillors: Dennis Cordel, Sherry Jamieson, and CAO Marcy Renschler.
2. **Adoption of Agenda:** Moved by Dale Kent to approve the agenda with the addition of 5.2 County Meeting. Carried.
3. **Business From Previous Meeting:**
  - 5.1 **Viability Review:** Dale Kent moved to accept the Draft Viability Review with the corrections noted. Carried.
  - 5.2 **County Meeting:**  
Moved by Sherry Jamieson to host the County of Paintearth Meeting the night of the Community Barbeque for the Firemen. Carried.
4. **Date and Time of Next Meeting:** Regular meeting October 13<sup>th</sup>, 2021.
5. **Adjournment of Meeting:** Time of Adjourn: 5:17pm Moved by: Dale Kent

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
CAO



**Village Of Halkirk**  
**Minutes of Regular Meeting**  
**September 28<sup>th</sup>, 2021**

1. **Call to Order:** Marcy Renschler called the meeting to order @10:03am.
2. **Oath of Office:**  
CAO Marcy Renschler had each Council member must sign and swear in the Oath of Office Form.
3. **Code of Conduct Bylaw Review and Form:**  
CAO Marcy Renschler had each Council member review, sign and swear to the Councilor Code of Conduct.
4. **Nomination for Mayor:**  
Dale Kent nominated Thomas Schmidt for Mayor. Moved by Dale Kent that nominations cease. Thomas Schmidt is the new Mayor of the Village of Halkirk.  
CAO Marcy Renschler turned the meeting over to Mayor Thomas Schmidt to chair the remainder of the meeting.
5. **Nomination for Deputy Mayor:**  
Sherry Jamieson nominated Dale Kent for Deputy Mayor. Sherry Jamieson moved nominations cease. Carried. Dale Kent is Deputy Mayor for the Village.
6. **Committee Appointments:**

8.1 East Central Ambulance:	Dale Kent
8.2 Battle River Economic Opportunities Committee(BREOC):	Thomas Schmidt
8.3 Halkirk Hall Association:	Thomas Schmidt
8.4 Halkirk Fire Department:	Thomas Schmidt
8.5 Paintearth Economic Development (PEPS):	Sherry Jamieson
8.6 Castor & District Housing Authority (CDHA):	Dale Kent
8.7 Palliser Regional Municipal Services:	Dale Kent
Alternate:	Thomas Schmidt
8.8 Paintearth Regional Waste Management(PRWM):	Sherry Jamieson
8.9 Castor & District Housing Authority & Handi Van Society:	Rose Koenraad
8.10 Director of Emergency Management:	Marcy Renschler
8.11 Emergency Advisory Committee:	All Council
9.12 Shirley McClellan Regional Water Line:	Dale Kent
Alternate:	Thomas Schmidt
9.13 Halkirk Water & Sewer	All Council
9.14 Assessment Review Board	Tony Nichols
	Terry Vockeroth
	Tyrrill Hewitt
9.15 PEPS Fiber Optic Working Group:	Sherry Jamieson

Moved by Dale Kent to appoint the 2021 list of Committees as recorded.

Carried.

**7. Council Meeting Dates:**

Moved by Sherry Jamieson that Council Regular Meetings will be held on the dates of the third Wednesday of each month; with a starting time of 5:00 pm. Carried.

**8. Signing Authority:**

Moved by Dale Kent that Signing Authority be any two of: Dale Kent, Sherry Jamieson, or Marcy Renschler. Carried.

**9. Rates:**

Per Diem: Moved by Dale Kent that per diem for meetings be \$100 for ½ day meetings, and \$200 for full day meetings. Carried.

Mileage: Moved by Sherry Jamieson that mileage be set at .50 cents per kilometer. Carried.

Convention: Moved by Sherry Jamieson that Conventions be paid \$200.00 per day, which includes meals. Carried.

Hotels & Meals: Moved by Dale Kent that hotels and meal expenses be paid based on receipts provided, if overnight stay is required for Village business. Carried.

**10. Insurance:**

Moved by Sherry Jamieson that the Village will purchase Group Accident Insurance for Council, Fire Department., and Volunteers. Carried.

**11. New Public Health Orders & Village owned Property:**

Thomas Schmidt moved that the Village of Halkirk proceed with the 1/3 capacity for events. Carried.

**12. Gus Wetter Convocation Party – October – Bullarama Pole Shed**

Thomas Schmidt to not allow the Gus wetter Convocation Party in the Bullarama Grounds due to the new COVID Restrictions. Carried.

**13. Community Firemen Barbeque:**

Council decided to proceed with the event, outside of the Fire Hall.

**14. AUMA Convention:**

Will check into the Convention in October and see what is happening with COVID at that point.

**15. Adjournment:** Moved By: Thomas Schmidt

Adjourned at 11:00am.



\_\_\_\_\_  
Mayor



\_\_\_\_\_  
Administration

# Village of Halkirk

## 2021 Committee Members

September 28<sup>th</sup>, 2021

1. East Central Ambulance Association: Dale Kent
2. Battle River Economic Opportunities Committee: Thomas Schmidt
3. Halkirk Hall Association: Thomas Schmidt
4. Halkirk Fire Department: Thomas Schmidt
5. Paintearth Economic Partnership: Sherry Jamieson
6. Paintearth Regional Waste Management: Sherry Jamieson
7. Palliser Regional Municipal Services: Dale Kent  
Alternate: Thomas Schmidt
8. Castor and District Housing Authority: Dale Kent
9. Castor & District FCSS & Handy-Van Society: Rose Koenraad
10. Director of Emergency Management: Marcy Renschler
11. Emergency Advisory Council: All of Council
12. Shirley McClellan Regional Water Line: Dale Kent  
Alternate: Thomas Schmidt
13. Halkirk Water and Sewer: All of Council
14. Assessment Review Board: Tony Nichols  
Terry Vockeroth  
Tyrrill Hewitt
15. Peps Fiber Optic Working Group: Sherry Jamieson

# Village of Halkirk

## Cheque Listing For Account Payable

2021-Oct-20  
10:46:18AM

Cheque #	Cheque Date	CEO CAO	Vendor #	Vendor Name	Batch #	Amount
					<b>534</b>	
20211265	2021-10-20		288	Alberta Municipal Services Corporation		3,158.57
20211266	2021-10-20		94	ATB Financial		1,395.17
20211267	2021-10-20		267	C4 Bobcat & Mulching Ltd		1,614.88
20211268	2021-10-20		156	Compass Sign & Safety		1,225.35
20211269	2021-10-20		68	Cordel, Dennis		81.15
20211270	2021-10-20		52	Cordel, Doris		325.00
20211271	2021-10-20		51	County of Paintearth		4,514.03
20211272	2021-10-20		170	East Central Alberta Review		263.31
20211273	2021-10-20		111	Filipenko Brothers Construction		682.50
20211274	2021-10-20		63	Halkirk Hall Association		100.00
20211275	2021-10-20		230	Kathy's Printing Service		294.00
20211276	2021-10-20		313	Kent, Lisa		325.00
20211277	2021-10-20		199	MPE Engineering Ltd.		35,606.03
20211278	2021-10-20		291	Municipal Information Systems Inc.		232.75
20211279	2021-10-20		263	NextGen Automation		46.58
20211280	2021-10-20		55	Paintearth Gas Coop Ltd.		1,708.47
20211281	2021-10-20		300	Renschler, Marcy		390.00
20211282	2021-10-20		56	Shirley McClellan Water Commission		152.70
20211283	2021-10-20		314	Stettler Home Hardware		4,491.89
20211284	2021-10-20		295	Trinus Technologies Inc.		156.14
20211285	2021-10-20		312	Vital Net		78.74
						56,842.26
<b>Total</b>						<b>56,842.26</b>

\*\*\* End of Report \*\*\*

**Monthly Statement  
Village of Halkirk  
Month Ending September 30th, 2021**

GL Net Balance at End of Previous Month	\$ 531,833.61
Receipts for the Month	\$ 33,499.29
Interest	\$ 241.65
Grants Received	\$ -
<b>Sub Total</b>	<b>\$ 565,574.55</b>

LESS:	
Disbursements for the Month	\$ 88,204.92
Loans Paid	\$ -
<b>Net Balance at End of the Month</b>	<b>\$ 477,369.63</b>

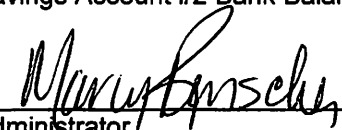
Balance at End of Month - Bank	\$ 494,953.47
Outstanding Deposit	
Cash on Hand at End of Month	\$ -
<b>Sub Total</b>	<b>\$ 494,953.47</b>

Less Outstanding Cheques	\$ 145,217.29
<b>Net Balance at End of Month</b>	<b>\$ 349,736.18</b>

Outstanding Cheques	
1221	\$ 4,040.40
1231	\$ 1,193.84
1233	\$ 440.28
1249	\$ 486.11
1250	\$ 12.60
1251	\$ 682.50
1252	\$ 79,453.50
1253	\$ 50,185.05
1257	\$ 2,237.33
1258	\$ 351.54
1259	\$ 2,501.12
1260	\$ 600.00
1261	\$ 488.65
1262	\$ 600.00
1263	\$ 1,195.71
1264	\$ 748.66
<b>Total</b>	<b>\$ 145,217.29</b>

This Statement is submitted to the Council this the 20th day of October, 2021

General Account Bank Balance September 30th, 2021	\$ 494,953.47
Savings Account #1 Bank Balance September 30th, 2021	\$ 235,889.27
Savings Account #2 Bank Balance September 30th, 2021	\$ 109,540.50
<b>Total</b>	<b>\$ 840,383.24</b>

  
 \_\_\_\_\_  
 Administrator

Sept-Final 4.2

## Village of Halkirk

Page 1 of 2

## Cheque Listing For Council

2021-Oct-6  
11:31:01AM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20211233	2021-09-08		202109082	PAYMENT CREDIT BALANCE PAID	440.28	440.28
20211234	2021-09-08		202109081	PAYMENT CREDIT BALANCE PAID	439.61	439.61
20211235	2021-09-08		202109021	PAYMENT CREDIT BALANCE PAID	180.19	180.19
20211236	2021-09-08		August 21	PAYMENT POSTAGE/COUNCIL MEAL/BOOT	2,508.38	2,508.38
20211237	2021-09-08		516127A	PAYMENT MINI ARENA FINAL	95.81	95.81
20211238	2021-09-08		Aug 2021	PAYMENT SAW HORSES/BOOTH EQUIPME	512.44	512.44
20211239	2021-09-08		4839	PAYMENT WATER OPERATOR/WATER CON	4,258.94	4,258.94
20211240	2021-09-08		2102	PAYMENT FIREWORKS 2021	4,200.00	4,200.00
20211241	2021-09-08		349675	PAYMENT PHOTOCOPIER	67.46	67.46
20211242	2021-09-08		August 2021	PAYMENT TIRE REPAIR	27.76	27.76
20211243	2021-09-08		Aug 21	PAYMENT GAS CONSUMPTION AUGUST	1,681.69	1,681.69
20211244	2021-09-08		32621	PAYMENT INTERNET SECURITY	156.14	156.14
20211245	2021-09-08		13328	PAYMENT BERRY STREET CAMPGROUND	78.74	78.74
20211246	2021-09-08		3107	PAYMENT FIRE NOZZLES & FREIGHT	1,384.03	1,384.03
20211247	2021-09-21		Sept 8/21	PAYMENT SEPTEMBER POWER BILL	2,856.45	2,856.45
20211248	2021-09-21		20210590	PAYMENT STOP SIGNS ETC	655.20	655.20
20211249	2021-09-21		2152571A	PAYMENT ELECTION ADS	486.11	486.11
20211250	2021-09-21		41051	PAYMENT AUGUST ONE CALLS	12.60	12.60
20211251	2021-09-21		32848	PAYMENT ALLEY GRAVELLING	682.50	682.50
20211252	2021-09-21		2336	PAYMENT BOOTH CONSTRUCTION	79,453.50	79,453.50
20211253	2021-09-21		446004/05	PAYMENT BERRY STREET INFRASTRUCTU	50,185.05	50,185.05
20211254	2021-09-21		1417	PAYMENT MONTHLY SOFTWARE SUPPORT	232.75	232.75
20211255	2021-09-21		493236	PAYMENT BERRY STREET RAILWAY AVE SI	42,100.80	42,100.80
20211256	2021-09-21		Sept 2021	PAYMENT DIESEL FOR MOWERS ETC	451.83	451.83
20211257	2021-09-29					2,237.33

# Village of Halkirk

## Cheque Listing For Council

2021-Oct-6  
11:31:01AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20211258	2021-09-29					351.54
20211259	2021-09-29					2,501.12
20211260	2021-09-29					600.00
20211261	2021-09-29					488.65
20211262	2021-09-29					600.00
20211263	2021-09-29		Sept 2021	PAYMENT INCOME TAX CPP EI SEPT	1,195.71	1,195.71
20211264	2021-09-30		Sept 2021	PAYMENT CARBON LEVY SEPTEMBER	748.66	748.66

**Total 201,871.27**

\*\*\* End of Report \*\*\*





**Village Of Halkirk**  
**Minutes of Regular Meeting**  
**October 20<sup>th</sup>, 2021**

1. **Call to Order:** Mayor Thomas Schmidt called the meeting to order at 5:04pm. Present were Councillors: Dale Kent, Sherry Jamieson, CAO Marcy Renschler, and Media personnel Kevin Sabo.
2. **Adoption of Agenda:** Moved by Sherry Jamieson to approve the agenda with the addition of New Business 6.4 Signs. Carried.
3. **Adoption of Minutes**
  1. Dale Kent moved to approve the September 8<sup>th</sup>, 2021 Regular Meeting. Carried.
  2. Dale Kent moved to approve the September 15<sup>th</sup>, 2021 Special Meeting. Carried.
  3. Dale Kent moved to approve the September 28<sup>th</sup>, 2021 Organizational Meeting. Carried.
4. **Financial Reports**
  1. Sherry Jamieson moved to approve the Accounts Payable for October 20<sup>th</sup>, 2021. Carried.
  2. Thomas Schmidt moved to approve the Final Accounts Paid for September 30<sup>th</sup>, 2021. Carried.
  3. Thomas Schmidt moved to approve the Bank Reconciliation September 30<sup>th</sup>, 2021. Carried.
  4. Sherry Jamieson moved to accept the September 30<sup>th</sup>, 2021 Budget Statement as information. Carried.
5. **Business From Previous Meeting:**
  - 5.1 **Viability Review:** CAO Marcy Renschler reported that the Final Viability Report has been completed. It has been sent it to Roy for him to read through. After speaking with Roy, he indicated that after the election we would be getting together with him to finalize the next steps to the Viability Review, which is to finish the Government report, appoint someone from AUMA to be part of our liaison group, and to set up a meeting date with the Community.
  - 5.2 **Berry Street Paving:** CAO Marcy Renschler reported that the Berry Street Paving is completed along with the patch paving.
  - 5.3 **Cemetery Discussion:** CAO Marcy Renschler will keep trying to get in touch with the Cemetery Committee.
  - 5.4 **AUMA Convention:**

Motion to approve Sherry Jamieson and Marcy Renschler to attend AUMA convention on Nov. 17<sup>th</sup> – 19<sup>th</sup>, 2021. Carried.
6. **New Business :**
  - 6.1 **Paintearth Economic Partnership Society Membership Agreement:**

Moved by Thomas Schmidt to accept the Membership Agreement as presented. Carried.
  - 6.2 **Neighborhood Watch:**

CAO Marcy Renschler will contact St. John Pike to come to our next Council meeting.

- 6.3 **Municipal Elected Officials** – CAO Marcy Renschler reported that the Emergency Management Training is mandatory for all Councilors. Please see attached sheet with the information on doing the Course on line.
- 6.4 **Village Sign:** CAO Marcy Renschler reported on the entrance sign progress. Council directed her to look into a magnetic sign as well.

7. **Reports**

1. **Council Reports:**

Sherry Jamieson reported on PEPS and the membership agreement.  
Dale Kent had a Shirley McClennan Water line meeting and a Palliser meeting.

2. **Administrator Report:**

See attached

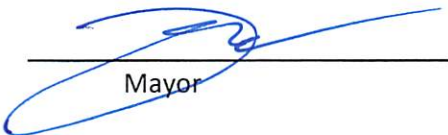
8. **Correspondence:**

8.1 Thank you card was received from East Central Rustlers 4H

9. **Date and Time of Next Meeting:** Regular meeting November 9<sup>th</sup>, 2021 @ 5:00pm.

10. **In Camera Session:** As per FOIP requirements to discuss legal matters.  
Nothing

11. **Adjournment of Meeting:** Time of Adjourn: 6:15pm. Moved by: Sherry Jamieson

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
CAO

# Village of Halkirk

## Cheque Listing For Account Payable

2021-Nov-9  
9:47:20AM

<u>Cheque #</u>	<u>Cheque Date</u>	<u>CEO CAO</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Batch #</u>	<u>Amount</u>
20211295	2021-11-09		288	Alberta Municipal Services Corporation	557	2,612.73
20211296	2021-11-09		94	ATB Financial		1,676.10
20211297	2021-11-09		81	Castor Home Hardware		397.33
20211298	2021-11-09		156	Compass Sign & Safety		54.60
20211299	2021-11-09		280	Elsasser, Dawn		450.00
20211300	2021-11-09		263	NextGen Automation		33.17
20211301	2021-11-09		112	OK Tire		200.54
20211302	2021-11-09		55	Paintearth Gas Coop Ltd.		3,842.35
20211303	2021-11-09		316	Pidherney's		228,069.93
20211304	2021-11-09		295	Trinus Technologies Inc.		156.14
20211305	2021-11-09		65	UFA Cooperative Ltd.		76.42
						<hr/> 237,569.31

**Total**

**237,569.31**

\*\*\* End of Report \*\*\*

**Monthly Statement  
Village of Halkirk  
Month Ending October 31st, 2021**

GL Net Balance at End of Previous Month	\$ 349,736.18
Receipts for the Month	\$ 304,380.46
Interest	\$ 271.85
Grants Received	\$ -
<b>Sub Total</b>	<b>\$ 654,388.49</b>

LESS:	
Disbursements for the Month	\$ 200,779.40
Loans Paid	\$ -
<b>Net Balance at End of the Month</b>	<b>\$ 453,609.09</b>

Balance at End of Month - Bank	\$ 598,028.12
Outstanding Deposit	\$ -
Cash on Hand at End of Month	\$ -
<b>Sub Total</b>	<b>\$ 598,028.12</b>

Less Outstanding Cheques	\$ 6,322.07
<b>Net Balance at End of Month</b>	<b>\$ 591,706.05</b>

Outstanding Cheques	
1270	\$ 325.00
1274	\$ 100.00
1279	\$ 46.58
1281	\$ 390.00
1285	\$ 78.74
1286	\$ 633.15
1287	\$ 12.60
1288	\$ 120.00
1289	\$ 55.60
1290	\$ 1,398.17
1292	\$ 2,361.66
1293	\$ 800.57
<b>Total</b>	<b>\$ 6,322.07</b>

This Statement is submitted to the Council this the 9th day of November, 2021

General Account Bank Balance October 31st, 2021	\$ 598,028.12
Savings Account #1 Bank Balance October 31st, 2021	\$ 235,999.46
Savings Account #2 Bank Balance October 31st, 2021	\$ 109,591.67
<b>Total</b>	<b>\$ 943,619.25</b>

*Mary Ronscher*  
 Administrator

Village of Halkirk

Cheque Listing For Council

2021-Nov-1  
3:24:35PM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20211265	2021-10-20		October 2021	PAYMENT POWER BILL FOR SEPTEMBER	3,158.57	3,158.57
20211266	2021-10-20		Sept 2021	PAYMENT TRACTOR REPAIR/PHONE/SUPP	1,395.17	1,395.17
20211267	2021-10-20		393777	PAYMENT BULLARAMA FENCE GRAVEL SP	1,614.88	1,614.88
20211268	2021-10-20		598/620	PAYMENT SIGN REPAIRS & STREET SIGNS	1,225.35	1,225.35
20211269	2021-10-20		Oct 18/21	PAYMENT ELECTION FOOD/MILEAGE	81.15	81.15
20211270	2021-10-20		Oct. 18/21	PAYMENT ELECTION HONORARIUM	325.00	325.00
20211271	2021-10-20		August 2021 Oct21	PAYMENT AUGUST WATER ERROR ON FIRE CALL INVOICE ;	3,839.03 675.00	4,514.03
20211272	2021-10-20		2152939A	PAYMENT ELECTION ADVERTISEMENT	263.31	263.31
20211273	2021-10-20		33010	PAYMENT ALLEY GRAVEL	682.50	682.50
20211274	2021-10-20		Oct 18/21	PAYMENT RENTAL FOR ELECTION	100.00	100.00
20211275	2021-10-20		5735	PAYMENT UTILITY BILLING PAPER	294.00	294.00
20211276	2021-10-20		Oct 18.21	PAYMENT ELECTION HONORARIUM	325.00	325.00
20211277	2021-10-20		0406/0506	PAYMENT BERRY ST. AND VIABILITY REVIE	35,606.03	35,606.03
20211278	2021-10-20		11660	PAYMENT SUPPORT FOR NOVEMBER	232.75	232.75
20211279	2021-10-20		356427	PAYMENT PHOTOCOPIER CONTRACT	46.58	46.58
20211280	2021-10-20		Sept 21	PAYMENT GAS RESALE SEPTEMBER	1,708.47	1,708.47
20211281	2021-10-20		sept/oct 21	PAYMENT MILEAGE AND ELECTION HONOI	390.00	390.00
20211282	2021-10-20		1816	PAYMENT DECEMBER DEBENTURE	152.70	152.70
20211283	2021-10-20		126507/107404	PAYMENT POP COOLER/DEEP FREEZE BO	4,491.89	4,491.89
20211284	2021-10-20		32884	PAYMENT INTERNET SECURITY	156.14	156.14
20211285	2021-10-20		13771	PAYMENT BERRY CAMPGROUND WIFI	78.74	78.74
20211286	2021-10-28		647/640	PAYMENT ROAD SIGNS & FIREMEN HATS	633.15	633.15
20211287	2021-10-28		41222	PAYMENT ONE CALLS	12.60	12.60
20211288	2021-10-28		33	PAYMENT CLEANING OF POST OFFICE	120.00	120.00
20211289	2021-10-28			PAYMENT		55.60

# Village of Halkirk

## Cheque Listing For Council

2021-Nov-1  
3:24:35PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20211289	2021-10-28		October 2021	PETTY CASH - COUNCIL FOOD/C	55.60	55.60
20211290	2021-10-28					1,398.17
20211291	2021-10-28					342.67
20211292	2021-10-28					2,361.66
20211293	2021-10-28		October 31	PAYMENT RECEIVER GENERAL PAYROLL	800.57	800.57

**Total 62,566.68**

\*\*\* End of Report \*\*\*



**Village Of Halkirk**  
**Minutes of Regular Meeting**  
**November 9<sup>th</sup>, 2021**

1. **Call to Order:** Mayor Thomas Schmidt called the meeting to order at 5:05pm. Present were Councillors: Dale Kent, Sherry Jamieson, CAO Marcy Renschler, and Media personnel Kevin Sabo. Guests: Damien Brown.
2. **Adoption of Agenda:** Moved by Sherry Jamieson to approve the agenda with the addition of 6.4 Development Permit 2021-04 and 6.5 Council and Employee Christmas Party. Carried.
3. **Adoption of Minutes**
  - 3.1 Thomas Schmidt moved to approve the October 20<sup>th</sup>, 2021 Regular Meeting minutes. Carried.

**Delegations:**

Sgt. John Pike with Coronation and Area Detachment joined the meeting @ 5:15pm and left the meeting at 5:35pm.

Roy Bedford – Government of Alberta – Viability Review Update joined the meeting @ 6:00pm and left the meeting @ 6:30pm.

4. **Financial Reports**

- 4.1 Thomas Schmidt moved to approve the Accounts Payable for November 9<sup>th</sup>, 2021. Carried.
- 4.2 Sherry Jamieson moved to approve the Final Accounts Paid for October 31<sup>st</sup>, 2021. Carried.
- 4.3 Sherry Jamieson moved to approve the Bank Reconciliation October 31<sup>st</sup>, 2021. Carried.

5. **Business From Previous Meeting:**

**5.1 Viability Review:** CAO Marcy Renschler reported that MPE delivered 4 complete binders of the completed Viability Study. Roy Bedford spoke to Council about the next stages for the Viability Review. Thomas Schmidt moved to appoint Dale Kent, Sherry Jamieson, Thomas Schmidt and CAO Marcy Renschler to the Viability Review committee. Carried.

**5.2 Cemetery Discussion:** CAO Marcy Renschler reported on Cemetery funding for the 2021 year. Sherry Jamieson moved to accept the Cemetery financials as information.

**5.3 AUMA Convention:** Councillor Sherry Jamieson and CAO Marcy Renschler are booked to attend AUMA convention – Office will be closed the week of Nov. 16<sup>th</sup> – 19<sup>th</sup>, 2021. Marcy will ask Melody Kent – Office Assistant to check for phone messages and bill payments.

**5.4 Neighborhood Watch:**

Sgt. John Pike spoke to Council regarding Neighborhood Watch and that the best practices is to be the “eyes and ears” of the Village and to report events as they happen. Council asked CAO Marcy Renschler to look into pricing of cameras for our Main Street areas.

**5.5 Entry Sign:**

Mayor Thomas Schmidt shared some design ideas incorporating the tiger lily. CAO Marcy Renschler will investigate more signs at the AUMA tradeshow as well. The Halkirk Elks are interested in helping with the sign too for advertising.

**6. New Business :****6.1 Advertising with Castor Advance and Stettler Independent**

Kevin Sabo will have the Black Press Representative get in touch with CAO Marcy Renschler about advertising costs etc.

**6.2 Halkirk Community Hall Fire Inspection**

CAO Marcy Renschler advised that she will be having a Fire System Safety inspection completed at the Community Hall.

**6.3 Bylaw Officer Resume**

Dale Kent moved to keep the Rural Bylaw Officer resume on file as information. Carried.

**6.4 Development Permit 2021-04:**

Council acting as the Development Authority: John and Patsy Kirk 207 George Street, Halkirk, AB.: Sunroom. Moved by Sherry Jamieson to approve the Kirk Sunroom as presented. Carried.

**6.5 Council and Employee Christmas Party:**

Council directed CAO Marcy Renschler to explore options for a Christmas Party and supper.

**7. Reports****1. Council Reports:**

Sherry Jamieson reported that PEPS is working on their Bylaws, Gift Cards for Shop Local, and Rural High Speed Internet.

Dale Kent had a Shirley McClennan Water line meeting, Palliser meeting, and a Paintearth Lodge meeting.

Thomas Schmidt has not attended any meetings to date.

**2. Administrator Report:**

See attached

**8. Correspondence:**

8.1 CAO Marcy Renschler read a thank you note from CAEP.

9. **Date and Time of Next Meeting:** Regular meeting December 15<sup>th</sup>, 2021

10. **In Camera Session:** As per FOIP requirements to discuss legal matters.  
Nothing

11. **Adjournment of Meeting:** Time of Adjourn: 7:15pm. Moved by: Sherry Jamieson

  
\_\_\_\_\_  
Mayor  
\_\_\_\_\_  
CAO



# Village of Halkirk

## Cheque Listing For Account Payable

2021-Dec-8  
11:33:40AM

Cheque #	Cheque Date	CEO CAO	Vendor #	Vendor Name	Batch #	Amount
20211326	2021-12-08		180	Accu-Flo Meter Service Ltd.		388.50
20211327	2021-12-08		17	AON Reed Stenhouse Inc.		890.00
20211328	2021-12-08		94	ATB Financial		2,067.25
20211329	2021-12-08		208	Boxma Plumbing & Heating		158.55
20211330	2021-12-08		81	Castor Home Hardware		62.98
20211331	2021-12-08		71	East Central Alberta Catholic Separate School Divi		832.23
20211332	2021-12-08		179	Government of Alberta		9,385.27
20211333	2021-12-08		97	Koenraad, Rose		180.00
20211334	2021-12-08		263	NextGen Automation		26.25
20211335	2021-12-08		55	Paintearth Gas Coop Ltd.		7,174.92
20211336	2021-12-08		300	Renschler, Marcy		252.00
20211337	2021-12-08		65	UFA Cooperative Ltd.		113.87
						21,531.82
<b>Total</b>						<b>21,531.82</b>

\*\*\* End of Report \*\*\*

# Village of Halkirk

Final Nov 4-2  
Page 1 of 2

## Cheque Listing For Council

2021-Dec-1  
12:22:36PM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20211294	2021-11-01	RECEIVER GENERAL FOR CANADA - FUEL CHAI	October 2021	PAYMENT OCTOBER CARBON LEVY	1,359.75	1,359.75
20211295	2021-11-09	Alberta Municipal Services Corporation	October21	PAYMENT OCTOBER POWER BILLS	2,612.73	2,612.73
20211296	2021-11-09	ATB Financial	October 21	PAYMENT POSTAGE/CONVENTION/PHONE	1,676.10	1,676.10
20211297	2021-11-09	Castor Home Hardware	October 21	PAYMENT PAINT POST OFFICE/ANTIFREEZ	397.33	397.33
20211298	2021-11-09	Compass Sign & Safety	688	PAYMENT ROAD PAINT	54.60	54.60
20211299	2021-11-09	Elsasser, Dawn	October 21	PAYMENT POST OFFICE PAINTING	450.00	450.00
20211300	2021-11-09	NextGen Automation	364255	PAYMENT PHOTOCOPIER	33.17	33.17
20211301	2021-11-09	OK Tire	october 21	PAYMENT TRUCK FALL MAINTENANCE	200.54	200.54
20211302	2021-11-09	Paintearth Gas Coop Ltd.	October 21	PAYMENT GAS PURCHASE RESALE	3,842.35	3,842.35
20211303	2021-11-09	Pidherney's	131055A	PAYMENT BERRY STREET PAVING/PATCH I228,069.93		228,069.93
20211304	2021-11-09	Trinus Technologies Inc.	33243	PAYMENT INTERNET SECURITY	156.14	156.14
20211305	2021-11-09	UFA Cooperative Ltd.	october 21	PAYMENT FUEL	76.42	76.42
20211306	2021-11-30	Dietrich, Paul				
20211307	2021-11-30	Kent, Melody				
20211308	2021-11-30	Renschler, Marcy E				
20211309	2021-11-30	Jamieson, Sherry				
20211310	2021-11-30	Schmidt, Thomas				
20211311	2021-11-30	Action Plumbing & Escavating	36684	PAYMENT WATER METER INSTALLS	2,679.39	2,679.39
20211312	2021-11-30	C4 Bobcat & Mulching Ltd	393785	PAYMENT SHED LIFT/FENCE REMOVAL	304.50	304.50
20211313	2021-11-30	Castor Food Fair	Nov 2021	PAYMENT FIRE MEN BARBEQUE	163.97	163.97
20211314	2021-11-30	Federation of Gas Coops	41335	PAYMENT ONE CALL	3.15	3.15
20211315	2021-11-30	Filipenko Brothers Construction	33290/33318	PAYMENT CEMENT BLOCK/TOP SOIL	458.85	458.85
20211316	2021-11-30	Jamieson, Sherry	Nov 2021	PAYMENT CONVENTION & TRAINING MILE/	222.50	222.50
20211317	2021-11-30	Municipal Information Systems Inc.	11869	PAYMENT ACCOUNTING SUPPORT	232.78	232.78
20211318	2021-11-30	Pidherney's	131733	PAYMENT BERRY ST PAVING HOLD BACK	25,341.10	25,341.10
1319	2021-11-30	Rangeland Auto Repair Corp.	11485/11560	PAYMENT RESCUE UNIT WIRING REPAIR	1,119.24	1,119.24
20211320	2021-11-30	Receiver General for Canada - PAYROLL DEDUCT.		PAYMENT		1,113.25

# Village of Halkirk

## Cheque Listing For Council

2021-Dec-1  
12:22:36PM

Cheque						
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20211320	2021-11-30	Receiver General for Canada - PAYROLL DEDUCT.	Nov 2021	RECEIVER GENERAL - PAYROLL	1,113.25	1,113.25
20211321	2021-11-30	Schmidt, Thomas	Nov 2021	PAYMENT TRAINING MILEAGE	20.00	20.00
20211322	2021-11-30	Trinus Technologies Inc.	3488	PAYMENT INTERNET SECURITY	156.14	156.14
20211323	2021-11-30	[REDACTED]	202111301	PAYMENT CREDIT BALANCE PAID	386.97	386.97
20211324	2021-11-30	[REDACTED]	202111302	PAYMENT CREDIT BALANCE PAID	457.30	457.30
20211325	2021-11-30	RECEIVER GENERAL FOR CANADA - FUEL CHAI	Nov 2021	PAYMENT CARBON LEVY NOVEMBER	2,241.16	2,241.16

**Total 279,519.58**

\*\*\* End of Report \*\*\*

**Monthly Statement**  
**Village of Halkirk**  
**Month Ending November 30th, 2021**

GL Net Balance at End of Previous Month	\$	591,706.05
Receipts for the Month	\$	19,538.90
Interest	\$	224.99
Grants Received	\$	-
<b>Sub Total</b>	<b>\$</b>	<b>611,469.94</b>
LESS:		
Disbursements for the Month	\$	245,204.55
Loans Paid	\$	-
<b>Net Balance at End of the Month</b>	<b>\$</b>	<b>366,265.39</b>
Balance at End of Month - Bank	\$	384,013.91
Outstanding Deposit	\$	-
Cash on Hand at End of Month	\$	-
<b>Sub Total</b>	<b>\$</b>	<b>384,013.91</b>
Less Outstanding Cheques	\$	40,637.10
<b>Net Balance at End of Month</b>	<b>\$</b>	<b>343,376.81</b>

Outstanding Cheques	
1279	\$ 46.58
1306	\$ 1,193.45
1307	\$ 386.06
1308	\$ 2,849.76
1309	\$ 866.85
1310	\$ 394.10
1311	\$ 2,679.39
1312	\$ 304.50
1313	\$ 163.97
1314	\$ 3.15
1315	\$ 458.85
1316	\$ 222.50
1317	\$ 232.78
1318	\$ 25,341.10
1319	\$ 1,119.24
1320	\$ 1,113.25
1321	\$ 20.00
1322	\$ 156.14
1323	\$ 386.97
1324	\$ 457.30
1325	\$ 2,241.16
<b>Total</b>	<b>\$ 40,637.10</b>

This Statement is submitted to the Council this the 8th day of December, 2021

General Account Bank Balance November 31st, 2021	\$	384,013.91
Savings Account #1 Bank Balance November 31st, 2021	\$	236,106.14
Savings Account #2 Bank Balance November 31st, 2021	\$	109,641.21
<b>Total</b>	<b>\$</b>	<b>729,761.26</b>

\_\_\_\_\_  
Administrator

**Village of Halkirk  
Interm Budget**

**REVENUES**

Account	2021		2022
	Budget	Actual	Budget
Taxes Commercial	\$ 18,000.00	\$ 22,243.62	\$ 18,000.00
Taxes Residential	\$ 71,190.00	\$ 72,216.05	\$ 73,000.00
Taxes Farm	\$ 50.00	\$ 1,823.71	\$ 100.00
Taxes Machinery & Equipment	\$ 680.00	\$ 688.93	\$ 690.00
Taxes Local Improvements			
Minimum Levy Commercial	\$ 1,290.00	\$ -	\$ 1,290.00
Minimum Levy Residential	\$ 4,500.00	\$ -	\$ 4,500.00
Minimum Levy Farm			
Minimum Levy Machinery & Equipment			
Taxes Senior Commercial	\$ 780.00	\$ 783.29	\$ 790.00
Taxes Senior Residential		\$ 2,878.46	\$ 3,000.00
Taxes Senior Farm	\$ 2.00	\$ -	\$ 5.00
Taxes Senior Machinery & Equipment	\$ 28.00	\$ 28.94	\$ 30.00
Taxes Senior Linear	\$ 80.00	\$ 89.35	\$ 90.00
Taxes Linear	\$ 1,500.00	\$ 2,534.78	\$ 2,000.00
<b>Income - Net Taxes</b>	<b>\$ 98,100.00</b>	<b>\$ 103,287.13</b>	<b>\$ 103,495.00</b>
Penalties and Costs Taxes	\$ 5,200.00	\$ 3,333.30	\$ 4,000.00
Franchise & Concession Revenue	\$ 4,500.00	\$ 5,810.48	\$ 5,500.00
<b>Income - Tax Penalties &amp; Franchise Fees</b>	<b>\$ 9,700.00</b>	<b>\$ 9,143.78</b>	<b>\$ 9,500.00</b>
Revenue Own Source	\$ 500.00	\$ 22,834.95	\$ 1,000.00
Admin - Other Requisitions	\$ 1,200.00	\$ 1,045.79	\$ 1,200.00
Admin Fees Taxes	\$ 400.00	\$ 330.00	\$ 400.00
Photocopy, Faxes, Certificates etc	\$ 400.00	\$ 250.00	\$ 400.00
Rental & Lease Revenues	\$ 11,500.00	\$ 8,862.32	\$ 10,000.00
Penalties & Costs Utility Billing	\$ 2,200.00	\$ 2,499.96	\$ 2,500.00
Fines, bylaws	\$ 100.00	\$ -	\$ 100.00
<b>Income - Services and Goods</b>	<b>\$ 16,300.00</b>	<b>\$ 35,823.02</b>	<b>\$ 15,600.00</b>
Grants Provincial - Operations	\$ 145,400.00	\$ 195,419.00	\$ 60,000.00
<b>Income - Gov Transfers</b>	<b>\$ 145,400.00</b>	<b>\$ 195,419.00</b>	<b>\$ 60,000.00</b>
Return on Investments	\$ 3,200.00	\$ 3,152.94	\$ 3,200.00
<b>Income - Interest</b>	<b>\$ 3,200.00</b>	<b>\$ 3,152.94</b>	<b>\$ 3,200.00</b>
<b>Income - Requisitions</b>			
<b>Income - Gain(Loss) on TCA</b>			
<b>General Government</b>	<b>\$ 272,700.00</b>	<b>\$ 346,825.87</b>	<b>\$ 191,795.00</b>
Fire Call Revenue	\$ 8,500.00	\$ 16,543.75	\$ 8,500.00
Fire Revenue Volunteer/Donations	\$ 1,000.00	\$ 0	\$ 500.00
<b>Income Services &amp; Goods</b>	<b>\$ 9,500.00</b>	<b>\$ 16,543.75</b>	<b>\$ 9,000.00</b>
Fire County Repair Agreement	\$ 4,600.00	\$ -	\$ 4,600.00
Fire County Operating Agreement	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
<b>Income - Gov Transfers</b>	<b>\$ 19,600.00</b>	<b>\$ 15,000.00</b>	<b>\$ 19,600.00</b>
<b>Income - Police Tax</b>	<b>\$ 3,000.00</b>	<b>\$ 3,004.00</b>	<b>\$ 3,010.00</b>
<b>Protective Services</b>	<b>\$ 32,100.00</b>	<b>\$ 31,543.75</b>	<b>\$ 28,600.00</b>

Account	2021		2022
	Budget	Actual	Budget
Income - Reserve operating	\$ 23,000.00	\$ -	\$ 32,000.00
Income - Gov Transfers			
<b>Transportation</b>	<b>\$ 23,000.00</b>	<b>\$ -</b>	<b>\$ 32,000.00</b>
Water Sales	\$ 52,300.00	\$ 47,962.99	\$ 52,000.00
Water Sales - Bulk	\$ 4,000.00	\$ 5,719.00	\$ 4,500.00
<b>Income: Water Services &amp; Goods</b>	<b>\$ 56,300.00</b>	<b>\$ 53,681.99</b>	<b>\$ 56,500.00</b>
Sewer Services & Fees	\$ 15,000.00	\$ 14,382.00	\$ 15,000.00
<b>Income Wastewater services</b>	<b>\$ 15,000.00</b>	<b>\$ 14,382.00</b>	<b>\$ 15,000.00</b>
Income - Gov Transfers			
Income - Use of Reserves	\$ 12,000.00		\$ 12,000.00
<b>Water/Wastewater</b>	<b>\$ 83,300.00</b>	<b>\$ 82,445.99</b>	<b>\$ 83,500.00</b>
Garbage Fees	\$ 15,000.00	\$ 13,554.00	\$ 15,000.00
<b>Income Services &amp; Goods</b>	<b>\$ 15,000.00</b>	<b>\$ 13,554.00</b>	<b>\$ 15,000.00</b>
Waste Management	\$ 15,000.00	\$ 13,554.00	\$ 15,000.00
Cemetery Plot Sales	\$ 200.00	\$ -	\$ 200.00
Cemetery Donations		\$ 510.00	\$ 500.00
<b>Income Services &amp; Goods</b>	<b>\$ 200.00</b>	<b>\$ 510.00</b>	<b>\$ 700.00</b>
Cemetery County Operating Transfer	\$ 800.00	\$ 800.00	\$ 800.00
FCSS Prov. Grant	\$ 4,150.00	\$ 3,450.00	\$ 4,150.00
<b>Income - Gov Transfers</b>	<b>\$ 4,950.00</b>	<b>\$ 4,250.00</b>	<b>\$ 4,950.00</b>
<b>Public Health &amp; Welfare</b>	<b>\$ 5,150.00</b>	<b>\$ 4,760.00</b>	<b>\$ 5,650.00</b>
<b>Income Services &amp; Goods</b>			
<b>Income - Gov Transfers</b>	<b>\$ 20,000.00</b>	<b>\$ 20,000.00</b>	
<b>Planning &amp; Development</b>	<b>\$ 20,000.00</b>	<b>\$ 20,000.00</b>	
Donations - Recreation	\$ 8,100.00	\$ 2,000.00	\$ 5,000.00
Rent Recreation Grounds		\$ 520.00	\$ 500.00
Rent Recreation Campsites	\$ 2,500.00	\$ 11,938.00	\$ 5,000.00
<b>Income Services &amp; Goods</b>	<b>\$ 10,600.00</b>	<b>\$ 14,458.00</b>	<b>\$ 10,500.00</b>
Grants operations from Local Government	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
<b>Income - Gov Transfers</b>	<b>\$ 20,000.00</b>	<b>\$ 20,000.00</b>	<b>\$ 20,000.00</b>
<b>Reserves Operating</b>	<b>\$ 5,000.00</b>		<b>\$ 5,000.00</b>
<b>Recreation &amp; Culture</b>	<b>\$ 35,600.00</b>	<b>\$ 34,458.00</b>	<b>\$ 35,500.00</b>
Gas Sales	\$ 80,000.00	\$ 68,347.43	\$ 78,000.00
Gas Installation Charges			
<b>Income Services &amp; Goods</b>	<b>\$ 80,000.00</b>	<b>\$ 68,347.43</b>	<b>\$ 78,000.00</b>
Natural Gas Utility	\$ 80,000.00	\$ 68,347.43	\$ 78,000.00
<b>TOTAL REVENUE</b>	<b>\$ 566,850.00</b>	<b>\$ 601,935.04</b>	<b>\$ 470,045.00</b>

## EXPENDITURES

Account	2021 Budget		2022
	Budget	Actual	Budget
Council Fees Honorarium/Meeting	\$ 11,000.00	\$ 7,600.00	\$ 12,000.00
Travel & Subsistence Council	\$ 800.00	\$ 1,445.99	\$ 1,200.00
Contracted & General Services Council	\$ 1,800.00	\$ 2,147.48	\$ 2,000.00
<b>Expenses - Council</b>	<b>\$ 13,600.00</b>	<b>\$ 11,193.47</b>	<b>\$ 15,200.00</b>
Salaries & Wages Admin	\$ 48,280.00	\$ 46,056.99	\$ 52,000.00
Employer Contributions Admin	\$ 3,000.00	\$ 3,142.56	\$ 4,000.00
Meeting Fees/Honorariums Admin. General	\$ 2,500.00	\$ -	\$ 2,500.00
Travel and Subsistence Admin	\$ 500.00	\$ 61.75	\$ 500.00
Freight Postage Telephone etc.	\$ 4,200.00	\$ 3,884.51	\$ 4,200.00
Advertising Subscriptions Memberships	\$ 800.00	\$ 1,260.66	\$ 1,000.00
Professional Consulting Services	\$ 15,000.00	\$ 14,695.99	\$ 16,000.00
Contracted & General Services Admin	\$ 131,250.00	\$ 26,246.37	\$ 11,900.00
Office Supplies General Admin	\$ 1,200.00	\$ 3,189.25	\$ 3,000.00
Utilities Power Admin	\$ 3,600.00	\$ 3,370.21	\$ 3,600.00
Utilities Water/Sewer Admin	\$ 1,700.00	\$ 1,752.00	\$ 2,000.00
Utilities Gas Admin	\$ 2,000.00	\$ 1,781.85	\$ 2,000.00
Rental Property Expenses	\$ 100.00	\$ 38.97	\$ 100.00
Bank Charges and Interest	\$ 100.00	\$ -	\$ 100.00
<b>Expenses Administration</b>	<b>\$ 214,230.00</b>	<b>\$ 105,481.11</b>	<b>\$ 102,900.00</b>
<b>Expenses - Other</b>	<b>\$ 9,700.00</b>		
Expenses - Requisitions			
Expenses - Amortization			
<b>General Government</b>	<b>\$ 237,530.00</b>	<b>\$ 116,674.58</b>	<b>\$ 118,100.00</b>
Employer Contribution Fire			
Meeting Fees/Honorarium Fire	\$ 3,200.00	\$ -	\$ 3,200.00
Fire Fighters Fees - Volunteer	\$ 3,500.00	\$ -	\$ 3,500.00
Travel and Subsistence Fire	\$ 300.00	\$ -	\$ 300.00
Freight Postage Telephone etc Fire	\$ 3,200.00	\$ 685.75	\$ 3,200.00
Contracted and General Services - Fire	\$ 21,200.00	\$ 14,770.52	\$ 21,200.00
General Goods & Supplies - Fire	\$ 3,000.00	\$ 7,190.83	\$ 5,000.00
Utilities Fire	\$ 1,900.00	\$ 1,679.59	\$ 1,900.00
Utilities Water/Sewer Fire	\$ 900.00	\$ 717.00	\$ 900.00
Utilities Gas	\$ 2,100.00	\$ 1,315.89	\$ 2,000.00
<b>Expenses Fire Services</b>	<b>\$ 39,300.00</b>	<b>\$ 26,359.58</b>	<b>\$ 41,200.00</b>
Contracted and General Services - RCMP	\$ 3,000.00	\$ 1,922.00	\$ 3,010.00
<b>Expenses - RCMP Cost share</b>	<b>\$ 3,000.00</b>	<b>\$ 1,922.00</b>	<b>\$ 3,010.00</b>
<b>Protective Services</b>	<b>\$ 42,300.00</b>	<b>\$ 28,281.58</b>	<b>\$ 44,210.00</b>

Account	2021 Budget		2022
	Budget	Actual	Budget
Salaries and Wages - Common Services	\$ 5,000.00	\$ 8,787.61	\$ 9,000.00
Employer Contributions - Common Services		\$ 194.38	\$ 300.00
Travel & Subsistence - Common Services	\$ 200.00	\$ 79.85	\$ 200.00
Contracted & General Services - Common Services	\$ 700.00	\$ 9,769.50	\$ 7,030.00
General Goods and Supplies - Common Services	\$ 2,300.00	\$ 9,344.31	\$ 4,000.00
<b>Expenses - Common Services</b>	<b>\$ 8,200.00</b>	<b>\$ 28,175.65</b>	<b>\$ 20,530.00</b>
Salaries and Wages - Roads	\$ 4,000.00	\$ 3,206.78	\$ 4,000.00
Employer Contributions - Roads		\$ 70.94	\$ 80.00
Contracted and General Services - Roads	\$ 20,500.00	\$ 303,048.76	\$ 60,500.00
General Goods and Supplies - Roads	\$ 2,000.00	\$ 6,145.41	\$ 4,500.00
Utilities - Power - Roads	\$ 17,000.00	\$ 10,464.85	\$ 13,000.00
<b>Expenses - Roads</b>	<b>\$ 43,500.00</b>	<b>\$ 322,936.74</b>	<b>\$ 82,080.00</b>
<b>Transportation</b>	<b>\$ 51,700.00</b>	<b>\$ 351,112.39</b>	<b>\$ 102,610.00</b>
Salaries and Wages - Water	\$ 300.00	\$ 432.06	\$ 500.00
Employer Contribution - Water	\$ -	\$ 9.55	\$ 20.00
Meeting Fees/Honorarium - Water	\$ -	\$ -	
Travel and Subsistence - Water	\$ 100.00	\$ -	
Freight Postage Phone - Water	\$ -	\$ 216.11	\$ 200.00
Advertising and Membership - Water	\$ 150.00	\$ 28.00	\$ 50.00
Water Operator, Professional Services - Water	\$ 15,000.00	\$ 13,722.03	\$ 15,000.00
Contracted and General Services - Water	\$ 13,000.00	\$ 12,049.36	\$ 13,000.00
Administration Fee - SMRWSC	\$ -	\$ -	
Debenture - SMRWSC	\$ 300.00	\$ 305.39	\$ 300.00
Water Purchase Resale	\$ 16,000.00	\$ 12,208.07	\$ 14,000.00
General Goods and Supplies - Water	\$ 1,500.00	\$ 5,062.73	\$ 2,000.00
Reservoir Repair and Maintenance	\$ 18,500.00	\$ 496.21	\$ 16,500.00
Chemical and Salts - Water		\$ -	
UT Power Billing Water Reservoir	\$ 3,000.00	\$ -	\$ 3,000.00
UT Gas Power Water Reservoir	\$ 500.00	\$ 3,453.26	\$ 500.00
<b>Expenses - Water System</b>	<b>\$ 68,350.00</b>	<b>\$ 47,982.77</b>	<b>\$ 65,070.00</b>
Salaries and Wages - Sewer			
Employer Contribution - Sewer			
Contracted and General Services - Sewer	\$ 2,500.00	\$ 2,976.51	\$ 3,000.00
General Goods and Services - Sewer			
<b>Expenses - Wastewater System</b>	<b>\$ 2,500.00</b>	<b>\$ 2,976.51</b>	<b>\$ 3,000.00</b>
<b>Water/Wastewater</b>	<b>\$ 70,850.00</b>	<b>\$ 53,935.79</b>	<b>\$ 71,070.00</b>



Account	2021 Budget		2022
	Budget	Actual	Budget
Salaries and Wages - Garbage	\$ 4,000.00	\$ 3,698.61	\$ 4,000.00
Employer Contributions - Garbage		\$ 81.83	\$ 90.00
Contracted and General Services - Garbage	\$ 2,700.00	\$ 1,104.26	\$ 1,800.00
General Goods and Supplies - Garbage	\$ 300.00	\$ 363.74	\$ 400.00
<b>Expenses - Waste Management</b>	<b>\$ 7,000.00</b>	<b>\$ 5,248.44</b>	<b>\$ 6,290.00</b>
<b>Waste Management</b>	<b>\$ 7,000.00</b>	<b>\$ 5,248.44</b>	<b>\$ 6,290.00</b>
Employer Contributions - FCSS			
Meeting Fees/ Honorariums - FCSS	\$ 1,200.00		\$ 1,200.00
Travel and Subsistence - FCSS	\$ 250.00		\$ 250.00
FCSS Requisition	\$ 5,200.00	\$ 5,175.00	\$ 5,200.00
<b>Expenses FCSS</b>	<b>\$ 6,650.00</b>	<b>\$ 5,175.00</b>	<b>\$ 6,650.00</b>
Salaries and Wages - Cemetry	\$ 4,000.00	\$ 1,628.58	\$ 4,000.00
Employer Contributions - Cemetry		\$ 36.02	\$ 60.00
Contracted and General Services - Cemetry	\$ 9,000.00		\$ 10,000.00
General Goods and Supplies - Cemetry	\$ 500.00		\$ 500.00
<b>Expenses Cemeteries</b>	<b>\$ 13,500.00</b>	<b>\$ 1,664.60</b>	<b>\$ 14,560.00</b>
Requisition - Community Services	\$ 1,000.00	\$ 500.00	\$ 500.00
<b>Expenses - Other</b>	<b>\$ 1,000.00</b>	<b>\$ 500.00</b>	<b>\$ 500.00</b>
<b>Public Health &amp; Welfare</b>	<b>\$ 21,150.00</b>	<b>\$ 7,339.60</b>	<b>\$ 21,710.00</b>
Meeting Fees - Economic		\$ -	
Travel and Subsistence - Economic	\$ 250.00	\$ -	\$ 250.00
Freight Postage Phone - Economic		\$ -	
Advertising Memberships - Economic	\$ 50.00	\$ 565.84	\$ 600.00
Contracted and General Service - Economic	\$ 1,500.00	\$ -	\$ 1,500.00
General Goods and Services - Economic	\$ 1,500.00	\$ -	\$ 1,500.00
Requisition - Economic	\$ 3,100.00	\$ 3,105.00	\$ 3,105.00
<b>Expenses Economic</b>	<b>\$ 6,400.00</b>	<b>\$ 3,670.84</b>	<b>\$ 6,955.00</b>
Meeting fees - Zoning	\$ 200.00		\$ 200.00
Contracted and General Services - Zoning	\$ 20,500.00	\$ 144,143.26	\$ 500.00
Travel & Subsistence - Zoning	\$ 200.00		\$ 200.00
Requisition Zoning	\$ 1,270.00	\$ 1,258.65	\$ 1,250.00
Land - General Goods & Supplies	\$ -		
<b>Expenses Land Use/Planning/Zoning</b>	<b>\$ 22,170.00</b>	<b>\$ 145,401.91</b>	<b>\$ 2,150.00</b>
<b>Planning &amp; Development</b>	<b>\$ 28,570.00</b>	<b>\$ 149,072.75</b>	<b>\$ 9,105.00</b>

Account	2021 Budget		2022
	Budget	Actual	Budget
Salaries and Wages - Recreation	\$ 7,200.00	\$ 6,687.21	\$ 7,200.00
Employer Contributions - Recreation	\$ 200.00	\$ 147.92	\$ 200.00
Meeting Fees/Honorariums - Recreation	\$ 300.00		\$ 300.00
Travel and Subsistence - Recreation			
Contracted and General Services - Recreation	\$ 22,200.00	\$ 184,199.14	\$ 10,200.00
General Goods and Supplies - Recreation	\$ 1,200.00	\$ 8,091.85	\$ 1,500.00
Utilities Power - Recreation	\$ 5,500.00	\$ 4,462.18	\$ 5,500.00
Utilities Water/Sewer - Recreation	\$ 900.00	\$ 1,455.00	\$ 1,500.00
Utilities Gas - Recreation	\$ 900.00	\$ 761.32	\$ 900.00
<b>Expenses - Parks &amp; Recreation</b>	<b>\$ 38,400.00</b>	<b>\$ 205,804.62</b>	<b>\$ 27,300.00</b>
Insurance on Hall, Church etc - no GL	\$ 11,500.00	\$ 15,433.06	\$ 11,500.00
<b>Expenses - Halls &amp; Cultural</b>	<b>\$ 11,500.00</b>	<b>\$ 15,433.06</b>	<b>\$ 11,500.00</b>
<b>Expenses - Other</b>			
<b>Recreation &amp; Culture</b>	<b>\$ 49,900.00</b>	<b>\$ 221,237.68</b>	<b>\$ 38,800.00</b>
Salaries and Wages - Gas	\$ 2,000.00	\$ 1,696.00	\$ 2,000.00
Employer Contributions - Gas	\$ 50.00	\$ 37.50	\$ 50.00
Travel and Subsistence - Gas			
Contracted Services - Gas	\$ 4,300.00	\$ 1,596.74	\$ 4,300.00
Gas Purchase for Resale	\$ 45,000.00	\$ 32,487.42	\$ 45,000.00
General Goods and Supplies - Gas	\$ 200.00	\$ 505.87	\$ 500.00
Natural Gas Requisition	\$ 1,300.00		\$ 1,300.00
<b>Expenses - Natural Gas System</b>	<b>\$ 52,850.00</b>	<b>\$ 36,323.53</b>	<b>\$ 53,150.00</b>
Natural Gas Reserve Fund	\$ 5,000.00		\$ 5,000.00
<b>Expenses - Other - Natural Gas Reserves</b>	<b>\$ 5,000.00</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>
<b>Natural Gas Utility</b>	<b>\$ 57,850.00</b>	<b>\$ 36,323.53</b>	<b>\$ 58,150.00</b>
<b>TOTAL EXPENSES</b>	<b>\$ 566,850.00</b>	<b>\$ 969,226.34</b>	<b>\$ 470,045.00</b>



**Village Of Halkirk**  
**Minutes of Regular Meeting**  
**December 8<sup>th</sup>, 2021**

1. **Call to Order:** Mayor Thomas Schmidt called the meeting to order at 5:00pm. Present were Councillors: Dale Kent, Sherry Jamieson, CAO Marcy Renschler, and Media personnel Kevin Sabo. Guests: Terry Vockeroth – County of Paintearth.

2. **Adoption of Agenda:** Moved by Dale Kent to approve the agenda. Carried.

3. **Adoption of Minutes**

3.1 Sherry Jamieson moved to approve the November 9<sup>th</sup>, 2021. Regular Meeting minutes. Carried.

**Delegations:**

Paintearth Further Education Manager Cindy Heidecker and employee Radka Bursikova came to the meeting at 5:15pm and presented the 2021 year in review and what is coming up in 2022 for programming in the region. They are interested in bringing some programming to the Village and for the Village to be a Champion in referring clients to the Further Education Office. They left the meeting at 5:45pm.

4. **Financial Reports**

4.1 Thomas Schmidt moved to approve the Accounts Payable for December 8<sup>th</sup>, 2021. Carried.

4.2 Sherry Jamieson moved to approve the Final Accounts Paid for November 30<sup>th</sup>, 2021. Carried.

4.3 Dale Kent moved to approve the Bank Reconciliation November 30<sup>th</sup>, 2021. Carried.

4.4 Sherry Jamieson moved to approve the 2022 Interim Budget as presented. Carried.

5. **Business From Previous Meeting:**

5.1 **Viability Review:** CAO Marcy Renschler reported that the Draft Report Review meeting with Roy Bedford, AB Government representative, and the County of Paintearth, Terry Vockeroth and Michael Simpson, will be held on December 15<sup>th</sup>, 2021 @9:30am

Thomas Schmidt moved the approval of MPE'S Infrastructure Study as presented. Carried.

5.2 **Cemetery Discussion:** Nothing new to report

5.3 **AUMA Convention:** Councillor Sherry Jamieson and CAO Marcy Renschler reported on their attendance at the MA Convention.

5.4 **Neighborhood Watch:**

Thomas Schmidt moved to proceed with the BONDO quote to install Security cameras in Village with the addition of one camera to cover the fire hall. Carried.

5.5 **Entry Sign:**

CAO Marcy Renschler has contacted BEHREND'S to obtain a quote on drawings and designs etc.

5.6 **Christmas Party:**

CAO Marcy Renschler reported that the Council and Employee Christmas Party will be moved to January as everyone and Hotel are getting booked up.

**6. New Business :**

Sherry Jamieson left the meeting at 6:30pm. Council took a brief recess.

Sherry Jamieson returned to the meeting at 6:45pm and resumed the meeting.

- 6.1 Mental Health Gala Support Letter – The FCSS is hosting this event in Castor on Feb. 11<sup>th</sup>, 2022 and are looking for sponsorship, ticket sales, or advertising assistance. Sherry Jamieson made a motion to purchase a \$100 ad for the Mental Health Gala. Carried.
- 6.2 Thomas Schmidt moved to pay the Red Deer River Watershed Alliance the annual membership contribution. Carried.
- 6.3 Thomas Schmidt moved to accept the Fire Hall Overhead Door Quote for \$12,570.00. Carried.
- 6.4 Dale Kent moved to remove the Fire Restriction. Carried.
- 6.5 CAO Marcy Renschler will be taking holidays on Dec. 23<sup>rd</sup> and Dec. 28<sup>th</sup> which would mean closing the office. Office would be open Dec. 29<sup>th</sup>, 30<sup>th</sup>, 31<sup>st</sup>(til 2:00pm). CAO Marcy Renschler gave Council a CAO evaluation form to be completed for January meeting.
- 6.6 Thomas Schmidt moved to spend \$10-15 dollars on each Halkirk Business as a thank you for all the extra's they do for the community. Carried.
- 6.7 Sherry Jamieson moved to approve the Utility Read Dates for 2022. Carried.
- 6.8 Sherry Jamieson moved to accept the FCSS and Handivan Report from Rose Koenraad as presented. Carried.
- 6.9 A Community Garden Program was discussed by Council and it was felt that there wouldn't be a need right now.
- 6.10 Thomas Schmidt moved to decline the FCM Membership. Carried.

**7. Reports**

**1. Council Reports:**

Sherry Jamieson reported on PEPS meeting – Paintearth “Bucks” for sale for Christmas, Entrepreneur night, and Broad Band Internet for the Region. Waste Management held their annual Org. Meeting. Next intake is January 27, 2022 for grant application.

Dale Kent reported he has a East Central Ambulance meeting Dec. 9<sup>th</sup>.

Thomas Schmidt has not attended any meetings yet.

**2. Administrator Report:**

See attached

**8. Correspondence:**

8.1 A Congratulatory letter to the newly elected Council was received from the Honorable Damien Kurek.

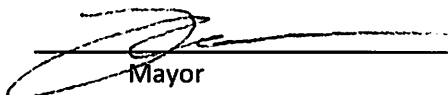
8.2 Clirico – formerly Interactions HR Solutions, sent a letter to Council informing them of the name change.

**9. Date and Time of Next Meeting:** Regular meeting January 13<sup>th</sup>, 2022

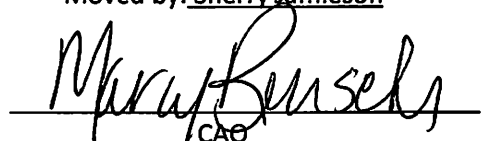
**10. In Camera Session:** As per FOIP requirements to discuss legal matters.  
Nothing

**11. Adjournment of Meeting:** Time of Adjourn: 7:20pm.

Moved by: Sherry Jamieson



Mayor



CAO

## Village of Halkirk

## Cheque Listing For Council

Cheque				Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name					
20211326	2021-12-08	Accu-Flo Meter Service Ltd.		100034	PAYMENT WATER METER READER REPAIR	388.50	388.50
20211327	2021-12-08	AON Reed Stenhouse Inc.		Dec 2021	PAYMENT GAS INSURANCE	890.00	890.00
20211328	2021-12-08	ATB Financial		Nov 2021	PAYMENT CONVENTION/OFFICE SUPPLIES	2,067.25	2,067.25
20211329	2021-12-08	Boxma Plumbing & Heating		3641	PAYMENT FIRE HALL SINK REPAIR	158.55	158.55
20211330	2021-12-08	Castor Home Hardware		Nov/21	PAYMENT LATTICE/MOUSE TRAP	62.98	62.98
20211331	2021-12-08	East Central Alberta Catholic Separate School Divi		12028	PAYMENT SEPARATE SCHOOL EDUCATION	832.23	832.23
20211332	2021-12-08	Government of Alberta		12028	PAYMENT EDUCATION TAX	9,385.27	9,385.27
20211333	2021-12-08	Koenraad, Rose		Dec 2021 Mileage	PAYMENT MILEAGE TO FCSS MEETINGS	180.00	180.00
20211334	2021-12-08	NextGen Automation		370726	PAYMENT PHOTOCOPIER	26.25	26.25
20211335	2021-12-08	Paintearth Gas Coop Ltd.		Nov 2021	PAYMENT GAS PURCHASE FOR RESALE	7,174.92	7,174.92
20211336	2021-12-08	Renschler, Marcy		Dec 2021	PAYMENT MILEAGE CONVENTION/WASTE	252.00	252.00
20211337	2021-12-08	UFA Cooperative Ltd.		Nov 2021	PAYMENT DIESEL FOR TRUCK	113.87	113.87
20211338	2021-12-14	NextGen Automation		REPL-20211279 REPL-20211279	Replacement Cheque Replacement Cheque	46.58	46.58
20211339	2021-12-22	AMSC Insurance Services Ltd.		Nov 2021	PAYMENT POWER BILLS	2,689.84	2,689.84
20211340	2021-12-22	Cody's Plumbing & Heating		15	PAYMENT BOOTH PLUMBING ISSUE	147.00	147.00
20211341	2021-12-22	County of Paintearth		5178/70/77	PAYMENT WATER FOR SEPT/OCTOBER	7,870.11	7,870.11
20211342	2021-12-22	DuraBull Projects LTD		20151708	PAYMENT BULLARAMA GROUNDS GATES/F	1,365.00	1,365.00
20211343	2021-12-22	Federation of Gas Coops		41534	PAYMENT ONE CALL	3.15	3.15
20211344	2021-12-22	Trinus Tecnologies Inc.		33629	PAYMENT INTERNET SECURITY ISSUE	42.00	42.00
20211345	2021-12-30	Dietrich, Paul					
20211346	2021-12-30	Kent, Melody					
20211347	2021-12-30	Renschler, Marcy E					
20211348	2021-12-30	Kent, Dale					
20211349	2021-12-30	Jamieson, Sherry					
20211350	2021-12-30	Cordel, Dennis					
20211351	2021-12-30	Koenraad, Rose					
20211352	2021-12-30	Swann, Izaac					
20211353	2021-12-30	Koenraad, Matthew					

# Village of Halkirk

## Cheque Listing For Council

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20211354	2021-12-30	Elssaser, Ross				
20211355	2021-12-30	Forrester, Mark				
20211356	2021-12-30	Chick, Kurt				
20211357	2021-12-30	Jackson, Levi				
20211358	2021-12-30	Fowler, Lee				
20211359	2021-12-30	Stirling, Raymond				
20211360	2021-12-30	Schmidt, Thomas				
20211361	2021-12-30	Clarke, Christopher				
20211362	2021-12-30	Elsasser, Jordan R				
20211363	2021-12-30	Forrester, Kourtney L				
20211364	2021-12-30	Receiver General for Canada - PAYROLL DEDUCT.				889.58
			Dec	PAYMENT PAYROLL DEDUCTIONS DECEME	889.58	
20211365	2021-12-31	RECEIVER GENERAL FOR CANADA - FUEL CHAI				3,922.42
			Dec 2021	PAYMENT DECEMBER CARBON LEVY	3,922.42	

**Total 51,991.68**

\*\*\* End of Report \*\*\*

**Monthly Statement  
Village of Halkirk  
Month Ending December 31st, 2021**

GL Net Balance at End of Previous Month	\$	343,376.81
Receipts for the Month	\$	42,550.28
Interest	\$	168.36
Grants Received	\$	-
<b>Sub Total</b>	<b>\$</b>	<b>386,095.45</b>

LESS:		
Disbursements for the Month	\$	73,427.87
Loans Paid	\$	-
<b>Net Balance at End of the Month</b>	<b>\$</b>	<b>312,667.58</b>

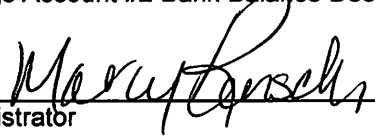
Balance at End of Month - Bank	\$	353,304.67
Outstanding Deposit	\$	-
Cash on Hand at End of Month	\$	-
<b>Sub Total</b>	<b>\$</b>	<b>353,304.67</b>

Less Outstanding Cheques	\$	15,231.91
<b>Net Balance at End of Month</b>	<b>\$</b>	<b>338,072.76</b>

Outstanding Cheques	
1237	\$ 890.00
1242	\$ 1,365.00
1343	\$ 3.15
1345	\$ 673.67
1346	\$ 330.04
1347	\$ 2,501.12
1348	\$ 800.00
1350	\$ 962.50
1351	\$ 866.85
1352	\$ 487.50
1353	\$ 825.00
1355	\$ 900.00
1356	\$ 687.50
1357	\$ 837.50
1358	\$ 900.00
1359	\$ 462.50
1361	\$ 150.00
1362	\$ 425.00
1363	\$ 275.00
1364	\$ 889.58
<b>Total</b>	<b>\$ 15,231.91</b>

This Statement is submitted to the Council this the 12th day of January 2022

General Account Bank Balance December 31st, 2021	\$	353,304.67
Savings Account #1 Bank Balance December 31st, 2021	\$	236,216.43
Savings Account #2 Bank Balance December 31st, 2021	\$	109,692.43
<b>Total</b>	<b>\$</b>	<b>699,213.53</b>

  
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 Administrator